

FREQUENTLY ASKED QUESTIONS



School Improvement Process Survey Frequently Asked Questions

Participation in the School Improvement Process Survey is an important part of engaging in the KESA School Improvement process. KSDE is interested in understanding the experiences of systems and identifying the areas in which systems could use additional support. This survey will assist KSDE and systems in better understanding what is occurring in each district leading up to the submission of the action plan. **This survey is meant to be informative, there are no accreditation decisions made based on the responses to this survey.**

Who needs to complete the School Improvement Process Survey?

It is expected that **all individuals who attend the School Improvement Day for a system**, either as part of the District Leadership Team (DLT) or a team member supporting the school improvement work on that day, will participate individually in the School Improvement Process Survey. Those engaging in this Day will be the most informed individuals when providing responses to the survey items.

When should we complete the survey?

The Survey asks about activities that occur at the School Improvement Day as well as things that might occur while the system is developing the action plan. **With that, a key time to complete the Survey would be at the time of action plan submission or shortly thereafter.** You should not complete the survey too far in advance of completing the system action plan as you may not be able to address all survey questions. Please prepare all School Improvement Day attendees to complete the Survey individually within 2 weeks of submitting the action plan.

How do I complete the Survey?

Beginning in 2025-2026 the survey will be collected by KSDE through Survey Monkey. This should increase access to the survey. Use the following link to complete the survey:

https://www.surveymonkey.com/r/SIPS_26_27

How do we monitor system participation in the Survey?

It will be the responsibility of the system District Leadership Team to monitor who has completed the survey. To support anonymity of responses, KSDE will not be collecting individual respondent names and will not be able to indicate who has and has not completed.

I am having technical difficulties with completing the Survey, who do I contact?

If you are having issues completing the survey, please contact KSDESurvey@ksde.gov.

Where can I see the results of the Survey?

Following the completion of the KESA action plan review process, the district superintendent may request a report by contacting KSDESurvey@ksde.gov. Systems will receive an aggregate report and longitudinal data, as available.

We feel it is important for all participants to feel comfortable responding to the items truthfully. Therefore, we will maintain anonymity when reporting the results of the survey. The results will include aggregate system results with the count and percent of individuals selecting each answer option for all survey questions.

Why is KSDE collecting this survey? How will the data be used?

The School Improvement Process Survey is an essential data collection method for better understanding how systems are engaging in the KESA School Improvement process. KSDE is interested in learning more about systems experiences at the School Improvement Days and during their development of the action plan. Data from the survey will serve three purposes:

1. Inform systems of their reported school improvement activities and how these actions are perceived locally
2. Identify areas for which KSDE can enhance supports for systems
3. Help KSDE understand which activities and characteristics lead to academic achievement through the KESA School Improvement Model

What else do I need to know about the Survey?

- Navigate through the survey by clicking the Next or Previous buttons at the bottom of each page.
- Your responses will be saved to return and complete at a later time only if you use the same device to access the survey.
- To submit the survey, you must answer each question.
- **Respondents can only submit one response to the survey, using the same device.**
- Most questions have an “I do not know” option available if you truly feel you do not know.
- If you skip an item, you may receive an error message requesting you to respond.
- Some survey items are multiple choice whereas others require a single response.
- **Make sure you do not Submit your response until you are comfortable with your answers.**
- Select “Done” on the last page to submit your response.

Finally, this survey is meant to be informative, and responses are anonymous. To provide the most meaningful and accurate data to both system and KSDE it is important to respond to each item truthfully.

For more and questions or additional information, contact:

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