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TO: Local Consolidated Plan Contacts

FROM: Bert Moore, Director
Doug Boline, Twyla Sprouse, Kerry Haag, Brian Dempsey, and Dean Zajic, Assistant Directors

RE: LCP Fall Forms

DATE: September 16, 2024

The forms that are to be completed and returned to the Special Education and Title Services office to assist KSDE in meeting the federal requirements of the Every Student Succeeds Act (ESSA) with due dates between October 15, 2024 and the end of the school year are now available as Word and PDF documents on the KSDE website at: <http://www.ksde.org/Default.aspx?tabid=675>. The due dates are listed on each form. If you have questions about the forms, please contact **Nicole Clark** at nclark@ksde.org.

The following forms must be completed by **all** districts:

- *FY 2025 Title I Comparability Report* – **due October 15, 2024**
- *FY 2024 Local Consolidated Plan (LCP) Final Expenditure Report* (web-based; districts will be notified when this form is available to complete) – **due January 15, 2025**

The following form must be completed by districts that carried over funds on the FY 2023 LCP Revision and Carryover:

- *FY 2023 LCP Carryover Final Expenditure Report* (web-based; districts will be notified when this form is available to complete) – **due October 15, 2024**

The following forms will be emailed to LCP contacts **if** they are **applicable** to your district:

- *FY 2023 Rural, Low-Income Grant Carryover Final Project Expenditure Report* – **due October 15, 2024**
- *FY 2024 Rural, Low-Income Grant Final Project Expenditure Report* – **due January 15, 2025**

Other information included:

- *Certification of Time – Sole Source of Funding Form*
- *Time and Effort – Personnel Activity Report*
- *Parent Involvement Reminder*

If your district has any new neglected and/or delinquent institutions this year, please contact the Special Education and Title Services office as they may be eligible for Title I funds.

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