

# March 7, 2025

## KSDE SETS Special Education Administrators' Webinar Agenda

Agenda Item	Presenter
Welcome	<u>TASN Coordination</u>
Director Updates	<u>Bert Moore</u>
<u>MIS Student Data Reporting &amp; Catastrophic Aid and Non-Public Equivalency (NPE)</u>	<u>Mason Vosburgh</u>
<u>100 Day Checklist</u> <ul style="list-style-type: none"><li>• <u>State and Local SPP/APR Data</u></li></ul>	<u>Doug Tressler</u>
<u>Indicator 6: Early Childhood Least Restrictive Environment &amp; Part C to B Transition</u>	<u>Amanda Petersen</u>
<u>Indicator 14- Post School Outcomes</u>	<u>Andy Ewing</u>
<u>Indicator 8- Parent Involvement</u>	<u>Josie McClendon</u>
<u>Categorical Aid Reminders</u>	<u>Evelyn Alden</u>
<u>IDEA and Gifted File Review</u>	<u>Cary Rogers</u>
<u>KASEA Updates</u>	<u>Lena Kisner</u>





# SETS STATE DIRECTOR REPORT

March 7, 2025

*Kansas leads the world in the success of each student.*

# DIRECTOR UPDATES

- Youth Outcomes Data Accountability
- Indicator 4 – Identification for 2023 SPP/APR Submission
- APR Reports – Waiting on Audits to be Added from Fiscal





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SETS Director  
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# 100 DAY CHECKLIST UPDATE

- **Kansas Annual Performance Report (APR)**
  - DIRECTOR review of DRAFT report **OPEN DATE CHANGED to March 15-April 1**
    - TASN click Kansas APR Reports (login)
  - Final Report sent to Directors **April 7** / Final Report sent to Superintendents **April 13**
- **Medicaid** submit claims by **April 15**
- **SAM.gov acct.** (this used to be your DUNS number) annual renewal
- **25-26 Budget prep**
  - BASE **Estimate** for 25-26 is \$5,604; CAT AID **Estimate** \$30,400.00
  - Para PD 10-20 hours -Categorical Aid Reimbursement Guide Appendix F (page 42)
- **Negotiations** per K.S.A. 72-5423(a) you must exchange letters by **March 31**
- **Special Ed Transportation Reimbursement** April (15). Review the [Form 308 User Guide](#) and [Form 308 Q&A](#) (categorical aid tab)
- **Kansas Grants Management System KGMS** (authenticated portal)
  - **IDEA VI-B** (special Education Fiscal Resources tab)
    - Assurances must be **approved by local BOE during April or May meeting**
  - **Deaf Blind Fund**
    - **March 22** Final deadline for ALL receipts from 23-24 SY / window opens **April 1** for Sy 25-26
- **MIS MANUAL UPDATES - DUE JUNE 30, 2025**
- **KANSAS INTEGRATED ACCOUNTABILITY KIAs**
  - **I-13** Data collection Window opens **April 1**
- **Special Education Administrators Q4**
  - **RESCHEDULED FOR APRIL 29, 9:00 am- 4:00 pm Drury Hotel Wichita**
  - [TASN REGISTRATION LINK](#)





# Early Childhood

KSDE Special Education Administrators Webinar  
March 7, 2025

Amanda Petersen, Director, Early Childhood

[Amanda.Petersen@ksde.gov](mailto:Amanda.Petersen@ksde.gov)



# C to B Transitions (Indicator 12)

# Indicator 12: C to B Transitions

- Smooth, seamless transitions from Part C to Part B ensure young children with disabilities receive services without disruption or delay.
- Part B Indicator 12 is a compliance indicator that measures the percent of children referred by Part C prior to age 3, who are found eligible for Part B, and who have an IEP developed and implemented by their third birthdays.
  - [20 U.S.C. §1416\(a\)\(3\)\(B\)](#) and [34 C.F.R. §300.101\(b\)](#).





# Part C to Part B Electronic Referral System (CBER)

- Every agency should be regularly logging into CBER ([ksits.kdhe.ks.gov](https://ksits.kdhe.ks.gov)) to review and accept referrals.
  - Ensure you've designated a person responsible and have this on the calendar.
  - The CBER system will help you plan and prepare for smooth transitions from Part C to Part B.
- The Office of Special Education Programs (OSEP) requires KSDE to maintain a statewide system that tracks children who are transitioning from Part C to Part B. CBER allows for confirmation of the accuracy of referral dates reported by both C and B programs.
  - Contact Beccy Strohm ([Beccy.Strohm@ksde.gov](mailto:Beccy.Strohm@ksde.gov)) to add or remove users.
  - Email [kdhe.ksits@ks.gov](mailto:kdhe.ksits@ks.gov) and CC Beccy for requests for support.
- The transition timeline for a referral begins on the date it is sent by Part C unless the referral is actively rejected by Part B.



# Indicator 12: C to B Transitions

- Make plans for students turning three years old this summer.
  - Who will be checking CBER and accepting referrals?
  - Who will be completing evaluations?
  - What's the process when a child transitioning from Part C to Part B moves into the district during the summer months?
- This is a good time to be referring to your local Memorandum of Understanding (MOU) between Part C and Part B.
  - Are there items that you might address the next time you update this MOU?
  - KSDE and KDHE are glad to assist in facilitating local reviews and updates.



# Indicator 12: C to B Transitions

Visit [the KSDE TASN Site: Indicator 12](#) for resources including:

- [Kansas Early Childhood Transition from IDEA Part C to Part B Guide](#)
- [Kansas Indicator 12 FAQs](#)
- [Indicator 12: Part C to Part B Early Childhood Transition Timeline for SPP/APR Indicators C8 & B12](#)



# Topics from recent trainings that KSDE and KDHE will address in future guidance

- Children transitioning from Part C to Part B should not be screened prior to beginning an evaluation.
- How best to invite the Part C Family Service Provider to the initial IEP meeting.
- A classroom of preschool students who are 3 years old on or before August 31 is a component of a continuum of placement options available for children turning 3 years old during the school year.
- Districts may require that families enroll children during the transition process. However, if a family does not complete this enrollment step, it does not change the district's responsibility to have an IEP developed and implemented by the child's third birthday.
- Role of 504 plans or other appropriate services for children referred from Part C who are determined ineligible for Part B services.





# Preschool Environments (Indicator 6)

# Districts should provide the most inclusive classrooms possible.

The Individuals with Disabilities Education Act (IDEA) requires that to the maximum extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, **are educated with children who are not disabled**, and special classes, separate schooling, or other removal of children with disabilities from the regular educational environment occurs **only** when the nature or severity of the disability of a child is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily.





*Research shows that early childhood inclusion is beneficial both to children with and without disabilities. The beginning years of all children's lives are critical for building the early foundations of learning and wellness needed for success in school and later in life... High-quality inclusion that begins early and continues into school likely produces the strongest outcomes.*

Policy Statement on Inclusion of Children with Disabilities in Early Childhood Programs

# Indicator 6: Preschool Environments

- This data point measures the extent to which preschool students with IEPs receive the majority of their special education and related services in the least restrictive environment.
- Review the 2024-2025 Projected Indicator 6 Report in the KSDE SPEDPro authenticated application.
  - Districts that received Kansas Preschool Pilot grant funds identified action steps to improve if they are not currently meeting state targets.
  - Districts must meet state targets for Indicators 6A and 6B for 2024-2025 to be eligible to apply for Kansans Can Star Recognition for Kindergarten Readiness.
- Contact Amanda Petersen ([Amanda.Petersen@ksde.gov](mailto:Amanda.Petersen@ksde.gov)) to request individual support in understanding Indicator 6 data and considering opportunities to improve.





# Indicator 6: Preschool Environments

- Visit the KSDE TASN site: Indicator 6 for resources:
  - Indicator 6 Data Guide for Preschool Environments
  - Inclusion of Children with Disabilities in Kansas Early Childhood Programs
- Resources shared at the Kansas Division for Early Childhood Conference
  - Blended Practices for Teaching Young Children in Inclusive Settings (2nd Edition)
  - Engagement of Every Child in the Preschool Classroom





# Early Childhood Outcomes (Indicator 7)

# Indicator 7: Early Childhood Outcomes

- Indicator 7 measures the percent of preschool children aged 3 through 5 with an individualized education program (IEP) who demonstrate improved:
  - Positive social-emotional skills (including social relationships);
  - Acquisition and use of knowledge and skills (including early language/communication and early literacy); and
  - Use of appropriate behaviors to meet their needs.
- KSDE is reviewing 2023-2024 data in more detail. If you'd be willing to share your thoughts about local trends, please reach out to Amanda: [Amanda.Petersen@kdse.gov](mailto:Amanda.Petersen@kdse.gov).
- [Visit the KSDE TASN site: Indicator 7 for resources](#), including Outcomes Web System screencasts and 2024 Early Childhood Outcomes Workshops materials.





# Ages & Stages Questionnaires (ASQ)

# Ages & Stages Questionnaires (ASQ)

- Updated [Kansas Kindergarten Readiness Snapshot fact sheet](#) includes key dates, action items and resources.
- Upcoming ASQ Training and Support
  - **Using Ages and Stages Screeners (ASQ) to Engage with Families and Support Child Development:** KSDE and the Kansas Parent Information Resource Center will offer a fast-paced training for people who have experience utilizing the ASQ and want to learn more about how to use it in a meaningful way. Friday March 7 from 9:00 a.m. to 10:30 a.m. [Register at ksdetasn.org/events](https://ksdetasn.org/events).
  - **Preparing for the Kindergarten Readiness Snapshot:** a half-hour webinar to review the timely resources and action items listed in the fact sheet. Four options: Tuesday, March 25 at 10:00 a.m. and 4:00 p.m., Monday August 4 at 3:30 p.m., and Tuesday August 5 at 10:00 a.m. [Register at ksdetasn.org/events](https://ksdetasn.org/events).
  - KSDE staff will join the **Greenbush Early Childhood Forum** on Monday, March 31 from 3:30 p.m. to 4:30 p.m. to share the fact sheet and answer questions. [Click here to register for the March 31 Greenbush Early Childhood Forum](#).



# KSDE Early Childhood Special Education

## Part B Contact List

- The updated [Part B Contact List for SPP Indicators 6, 7, and 12](#) is posted on the KSDE Preschool Programming webpage under Early Childhood Special Education.
  - [www.ksde.gov](http://www.ksde.gov), Preschool Programming, Early Childhood Special Education
- ❑ Please [review the contact list](#) and email updates to Beccy Strohm ([Beccy.Strohm@ksde.gov](mailto:Beccy.Strohm@ksde.gov)).



# Contact Information



Amanda Petersen  
Director  
Early Childhood  
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# 2024 Post School Outcomes Timeline

## April 15 to May 31: Student Data Verification

Watch for email from DDE with login info prior to April 15, 2024. Be sure to verify all contact info using your Student Exit Surveys in the Post School Outcomes Web application, then verify with local IEP system and SIS. Once contact data for each exitter is provided districts need to make calls to verify that the contact info is correct. This is your opportunity to communicate with parents/students that they will be hearing from you (if you opt in) or from the call center acting on behalf of KSDE. Opt in deadline is May 31, 2025.

## June 1 through June 30: Prep for July Interviews

Emails/Text Messages to all exitter contacts go out June 9 - 13, For Opt in Districts: Final Call lists sent to districts week of June 24. KSDE Sped Leadership Conference: June 25 – 27: Watch for Transition Breakout Sessions June 24 training webinar for opt in district interviewers available.

## July 1 through July 31: Call window is open.

Exitter interviews completed by July 31, 2024.





# Indicator 14 Opt-in Portal

Indicator 14: Post School Outcomes Opt-in Instructions  
Districts can opt-in through any one of the following options:

Districts can opt-in using this QR code:



Districts can opt-in using this link:

<https://survey.alchemer.com/s3/7192460/KSI14-Opt-in>

Districts can opt in when submitting verification data.



# Indicator 14 Contact

For any Indicator 14 questions

[andy.ewing@ksde.gov](mailto:andy.ewing@ksde.gov)

785-296-3860



# Indicator 8 Information

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- The survey closes May 31<sup>st</sup>, 2025. Please send out ASAP if you haven't already.
- Once the surveys have been sent out, the Special Education Director will delegate a representative from the LEA to email the Indicator 8 lead (Josie McClendon) the following information:
  - The number of parents that were sent the parent survey letter
  - The method in which the parent survey letter was distributed
    - Email
    - Mail
    - Attached to IEPs- if this is the method of distribution for an LEA, you may have to wait until the end of the school year to provide this information which is okay!

# Contact Information



Josie McClendon  
Education Program Consultant  
SETS  
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# Deadlines

The remaining payments pay on **ONLY ELIGIBLE FTE!**

- April 1<sup>st</sup> – Final day to enter/update before fourth payment
- April 15<sup>th</sup> – Final day to enter/update Vacancy report for special education staff
- May 1<sup>st</sup> – Final day to enter/update staff and positions for the year.
- June 2<sup>nd</sup> – Final day to enter/update inservice

Deadlines are in Appendix A of the Reimbursement Guide, in the KIAS calendar, and separately here:

<https://www.ksde.gov/Portals/0/SES/funding/CatAid/CatAid-Deadlines.pdf>

# Ask for Help!



- Error: No Eligible FTE due to missing qualifications-NO FUNDING  
Discrepancy: Partial Eligible FTE due to qualification dates-PARTIAL FUNDING  
<https://www.ksde.gov/Portals/0/SES/funding/CatAid/KGRS-PCA-ErrorChecking.pdf>
- If there are questions about why someone is an error (after reading the actual error and checking licensure), or why someone is a discrepancy (after checking their licensure), CONTACT ME! I am available by email (preferred), and phone (might be busy or I might be offsite).
- It is too late in the year to maximize reimbursement, but I can still help your district get the most reimbursement possible.

It's not "bothering" me, it's "justifying my employment"!

Not a test – There's no penalty for asking questions!

There is still a lot of "fixable" FTE



# Don't wait until the final week

There were hundreds of new positions/assignments added Friday and Monday before the 3<sup>rd</sup> payment. I can't run the statewide report when the system is overwhelmed, so my ability to answer questions about the new stuff was limited.

## Email questions:

### Include information

(copying the row from the payment report is excellent or sending a screenshot of program problems)

### The words of an error are important.

"We have a teacher ..." is less useful than "Fred Smith ID 1234567890"

### Subject line

"D0100 question about Fred Smith error" is harder to miss than "help",  
"pca question" or just replying to a listserv message

# Substitutes



If the substitute is not approved, one of these things is a problem

- Wrong ID is being used or person has no license for substituting
- Position is literally called “substitute”
- Position isn’t filled
  - Substitutes must be claimed in the same position as the teacher they are replacing
  - Just need a statement that the position was unfilled before or after
  - Missing dates affect para reimbursement





# Vacancy Report

Different from the report for Teacher Licensure

- **TLA vacancy definition:** *any KSDE-licensed position not filled or filled by an individual who isn't licensed for the assignment (not licensed, expired license, sub license, licensed unqualified).*
- **PCA vacancy definition:** *Is your LEA looking for someone else to fill the position?*
- **Only** place to report how many non-KSDE licensed staff and paras are needed.
- Important to list the KSDE licensed staff as well
  - Teacher Licensure report is based on qualification, ours is how many people you are needing to hire.

<https://www.ksde.gov/Default.aspx?tabid=538#vacancy>



Authenticated Applications  
Problems logging in or  
creating/removing accounts:

[helpdesk@ksde.gov](mailto:helpdesk@ksde.gov)  
(785) 296-7935

Categorical Aid  
questions/issues:  
[cataid@ksde.gov](mailto:cataid@ksde.gov)



Categorical Aid page  
<https://www.ksde.gov/Default.aspx?tabid=538>

Catastrophic/Non-Public Equivalency  
Mason Vosburgh  
[Mason.Vosburgh@ksde.gov](mailto:Mason.Vosburgh@ksde.gov)  
(785) 296-4945

Transportation/Medicaid Replacement  
Sara McCullah  
[sara.mccullah@ksde.gov](mailto:sara.mccullah@ksde.gov)  
(785) 296-4972

Special Teacher Reimbursement  
Evelyn Alden  
[evelyn.alden@ksde.gov](mailto:evelyn.alden@ksde.gov)  
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# IDEA and Gifted File Review

ICAs and Updated data



# Individual Corrective Action (ICAs)

- An ICA must be completed for every student on every question that was non-compliant
  - Exception – student has graduated or is no longer in the district
  - Click delete and select the reason
- ICAs are completed in KIAS
- ICAs are due by April 1
- ICAs must contain:
  - Statement of actions taken to correct the individual child specific noncompliance
  - Location of the documentation of actions taken to correct the child specific noncompliance
  - Date of correction by LEA
  - LEA contact information
  - Upload documentation showing file was corrected.



# Updated Data

- Updated data will pull IEPs that were completed between March 14 and May 14<sup>th</sup>.
  - KIAS does not have a way of identifying students who had an evaluation or reevaluation during those dates.
  - It is vital that districts are reviewing the evaluations for students with IEPs in this date range now to ensure they are compliant if they are selected.
- Districts will **answer yes/no and upload documentation** showing the file is compliant between May 15-May 29.
  - Districts are only responding on the questions that had non-compliance
  - If a district selects no or does not upload documentation showing compliance, they will have to go through another round of DCAPs, ICAs, and updated data.



# New 619 Questions Beginning with Cohort 2

24. This question only applies to early childhood 3-5. If this student is an early childhood student, did the student receive early intervention services (IFSP)? [34 CFR §303.13](#) If yes answer next 2 questions.

a. Was there LEA representation at the 90-day transition conference? [[34 CFR §303.209](#)]

[K.A.R. 91-40-2\(b\)\(3\)](#) says: "If a child is transitioning from early intervention services provided under part C of the federal law, the agency responsible for providing FAPE to the child shall participate in transition planning conferences for the child."

There is also a federal Part B requirement in 34 C.F.R. §300.124(c) that says "Each affected LEA will participate in transition planning conferences arranged by the designated lead agency under section 635(a)(10) of the Act."

b. Did the IEP Team consider the child's transition plan when developing the child's initial Part B IEP? ([K.S.A. 72-3428\(b\)\(1\)](#))



# Contact Information



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## Monthly Update - February 2025

### E-mail Communications

2/5 KASEA advocacy training & YODA  
Dr. Lena Kisner, President  
2/12 KASEA advocacy training recording  
Dr. Lena Kisner, President



## Resources

[Robin Lohman](#) from KDADS has shared many resources, including EPSDT and the HCBS consumer access guide. You can find all these resources in this [folder](#).

[CASE Supports Strong Role in Federal Education - Press Release](#)

[Section 504 Process Manual - \\$195](#)

[Zirkel Legal Update](#)

### **KASEA & Friends Calendar**

**KSSB/KSD School Tours** - Greenbush  
3/25/25 Coffee Social starts at 9:30

**Science of Reading** - Kansas CEC  
4/5/25 10:00-12:00 Lawrence or virtual

**Connecting with KASEA**  
4/16/25 12:00-1:00

**Uniting Leaders Conference** - USA-KS  
5/28-30/25 Wichita

**Sped & the Building Leader**  
Various dates & locations

**CASE Conference 2025**  
November 5-7, 2025  
Oklahoma, City

It was great to see so many KASEA members at our membership meeting and conference in January. We'll be returning to the Drury for the next two years. Save these dates for our upcoming conferences: 2/24-25/2026 and 2/23-24/2027.

As we are halfway through the legislative session, it is important to stay current on what is happening in Topeka. The KASEA Advocacy Committee encourages you to check the [committee notes](#) to follow along with the work of the Committee and our partners.

The final Connecting with KASEA session is coming up April 16th. At this session, you will learn about free training in the [Good Behavior Game](#). There are options for early childhood, elementary, and secondary. The [free training](#) includes free materials! You won't want to miss out on this exceptional opportunity! Dr. Crista Grimwood will also be joining us to provide specific guidance related to writing proposed resolutions to formal complaints. While more districts are using this option, some required components are missing. Join us to be sure you know what to include in a proposed resolution.

This spring we will be holding elections for KASEA Officers. If you have questions about any of the positions, you can reach out to one of the [officers](#) or check out the information in our [constitution](#) and [bylaws](#). We're taking nominations for president-elect, secretary, and treasurer. Please email [Lena](#) if you are interested in being on the ballot.



# Thank you for Joining us today!!!

Next webinar is scheduled April 11<sup>th</sup>, 2025

