



900 S.W. Jackson Street, Suite 600  
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Danny Zeck  
District 1

Melanie Haas  
District 2

Michelle Dombrosky  
District 3

Connie O'Brien  
District 4

Cathy Hopkins  
District 5

Dr. Beryl A New  
District 6

Dennis Hershberger  
District 7

Betty J. Arnold  
District 8

Jim Porter  
District 9

Debby Potter  
District 10

## Agenda Tuesday

Tuesday, Feb. 11, 2025

TIME	ITEM	LOCATION
8 a.m.	<b>KAIRS (Kansas Association of Independent and Religious Schools) State Board Breakfast and Panel Discussion</b>	<b>Ramada Inn in Topeka</b>

Kansas State Department of Education, Suite 102 (Board Room)

Tuesday, Feb. 11, 2025

TIME	ITEM	DURATION	PRESENTER
10:00 a.m.	Call to order and Roll Call Mission Statement, Moment of Silence Pledge of Allegiance, Visiting Students from Chase Middle School, Visual Arts Classes, Grades 6th-8th Adrianna Havens, Teacher		Chair Hopkins
10:05 a.m. <b>(AI)</b>	1. Approval of Agenda		
<b>(AI)</b>	2. Approval of Consent Agenda		
	a. Receive monthly personnel report and appointments to unclassified positions		Wendy Fritz, Director, HR Kaley Taylor, HR
	b. Act on teacher licensure waivers		Shawn Carter, Director, Teacher Licensure
	c. Act on request from USD 419, Canton-Galva, for capital improvement (bond and interest) state aid		Dr. Harwood, Deputy Commissioner, DFAS
	d. Act on Request from USD 419, Canton-Galva, to hold a bond election		Dr. Harwood

*Kansas Leads the world in the success of each student.*

(AI) Action Item, (RI) Receive Item, (IO) Information Item, (DI) Discussion

## BOARD AGENDA

Tuesday, Feb. 11, 2025

TIME	ITEM	DURATION	PRESENTER
	e. Act on request from USD 203, Piper-KC, for capital improvement (bond and interest) state aid		Dr. Harwood
	f. Act on request from USD 203, Piper-KC, to hold a bond election		Dr. Harwood
	g. Act on request from USD 436, Caney Valley, for capital improvement (bond and interest) state aid		Dr. Harwood
	h. Act on request from USD 436, Caney Valley, to hold a bond election		Dr. Harwood
	i. Act on local professional development plans		Shane Carter
	j. Act on Stronger Connections technical assistance and capacity building grant contract with Greenbush		Dean Zajic, Special Education
	k. Act on request to contract with Kansas Department of Agriculture (KDS) for summer food service program food safety inspections		Kelly Chanay, Director, Child Nutrition and Wellness
	l. Act on recommendations for funding Kansas Preschool Pilot grants for 2025-2026		Amanda Petersen, Director, Early Childhood Services
	m. Act to initiate the contract bid process for investigation of special education formal complaints		Brian Dempsey, Asst. Dir. Special Education
	<b>(AI)</b> 3. Approval of minutes for January 2025 meeting		
10:10 a.m.	4. Commissioner's Report	20 min	Dr. Randy Watson

(AI) Action Item, (RI) Receive Item, (IO) Information Item, (DI) Discussion

## BOARD AGENDA

Tuesday, Feb. 11, 2025

TIME	ITEM	DURATION	PRESENTER
10:30 a.m.	5. Citizen's Open Forum	15 min	
10:45 a.m. <b>(DI/AI)</b>	6. Discussion and Act on At Risk Evidence Based Practices List	20 min	Dr. Ben Proctor, Deputy Commissioner, Division of Learning Services
<b>11:05 a.m.</b>	<b>Break</b>	<b>10 min</b>	
11:15 a.m. (IO)	7. Legislative Update	30 min	Dr. Frank Harwood, Deputy Commissioner of Fiscal and Administrative Services
11:45 a.m.	8. Receive Evaluation Review Committee (ERC) recommendations	15 min	Dr. Catherine Chmidling, Teacher Licensure
<b>12 p.m. (noon)</b>	<b>Lunch</b>	<b>1.5 hours</b>	
1:30 p.m.	9. Public Hearing on the removal of the <i>Free Application for Federal Student Aid</i> (FAFSA) from graduation requirements	20 min	Scott Gordon, General Counsel, KSDE
1:50 p.m. (IO)	10. Virtual Tour of KITE: The Kansas State Assessment Platform Matt Copeland, Associate Director Susan Martin, Director at Assessment Technology Solutions at the Assessment and Achievement Institute at the University of Kansas	45 min	Beth Fultz, Director, Career, Standards and Assessment Services Jennifer Hamlet, Math Consultant Julie Ewing, Asst. Director
<b>2:35 p.m.</b>	<b>Break</b>	<b>10 min</b>	

(AI) Action Item, (RI) Receive Item, (IO) Information Item, (DI) Discussion

## BOARD AGENDA

Tuesday, Feb. 11, 2025

TIME	ITEM	DURATION	PRESENTER
2:45 p.m. <b>(AI)</b>	11. Professional Practices Commission (PPC) Recommendations (3 separate votes) a. No Licenses b. Censure c. Issue the Licenses	30 min	Scott Gordon, Ricardo Sanchez, PPC Chair (Mr. Sanchez on Zoom)
3:15 p.m.     (IO)	12. Superintendent of the Year, Dr. Renee Nugent, USD 409, Atchison	15 min	Denise Kahler, Director, Communications
<b>3:30 p.m.</b>	<b>Break (PICTURES)</b>	<b>10 min</b>	
3:40 P.M.     (IO)	13. KESA Update: Overview, Model of Support, Outcomes, Compliance, Action Plans, & School Improvement Days	30 min	Dr. Jay Scott, Accreditation and Design
4:10 p.m. <b>(AI)</b>	14. Presentations IF NEEDED from items taken off the consent agenda (approx. 5-10 minutes for each) and a separate vote for each		Various presenters
5:00 p.m.	Recess until Wednesday at 9 a.m.		

(AI) Action Item, (RI) Receive Item, (IO) Information Item, (DI) Discussion



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## Agenda Wednesday

Wednesday, Feb. 12, 2025

TIME	ITEM	DURATION	PRESENTER
9:00 a.m.	Call to Order		Chair Hopkins
9:05 a.m. (AI)	1. Agency Response and Act on the removal of the removal of the <i>Free Application for Federal Student Aid</i> (FAFSA) from graduation requirements	25 min	Scott Gordon, General Counsel
9:25 a.m. (AI)	2. Act to approve the current Request for Proposal (RFP) for Board Attorney	20 min	Dr. John Hess, Director, Fiscal Services
9:45 a.m.	<b>Break</b>	<b>10 min</b>	
10:15 a.m. (IO)	3. Presentation of Kansas Certificates in Child Nutrition Management: <ul style="list-style-type: none"> <li>Kim Fitzgerald, USD 320, Wamego</li> <li>Lynn Fry, USD 320, Wamego</li> <li>LaDonna Schultz, USD 340, Jefferson West</li> <li>Erin Taff, USD 430, South Brown County</li> <li>Cayde Sterling, Kids TLC Inc., Camber Children's Mental Health Kansas City</li> </ul>	30 min	Kelly Chanay, Director, Child Nutrition and Wellness
9:45 a.m.	<b>Break (PICTURES)</b>	<b>10 min</b>	
10:55 a.m.	4. Board Attorney Report	5 min	Mark Ferguson
	5. Announce Committee Assignments and Receive Committee Reports, discuss future Board member comments time	10 min	Chair Hopkins
(AI)	6. Approve Board Travel Requests		

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(AI) Action Item, (RI) Receive Item, (IO) Information Item, (DI) Discussion

## BOARD AGENDA

Wednesday, Feb. 12, 2025

TIME	ITEM	DURATION	PRESENTER
	7. Future Agenda Requests from Board Members		
<b>11:30 a.m.</b>	<b>Recess for lunch</b>	<b>1 hour</b>	
1:30 p.m.	8. Board Discussion for strengthening Board engagement, Chair's questions and information <b>To be held at Kansas Health Institute, 212 SW Eighth Av. Open to the Public</b>	2 hours	Facilitated by Kansas Association of School Boards staff with Chair and Vice Chair
3:30 p.m.	Adjourn		

(AI) Action Item, (RI) Receive Item, (IO) Information Item, (DI) Discussion



Kansas State Board of Education  
Tuesday, January 14, 2025

**Call to Order**

Chair Melanie Haas called the meeting of the Kansas State Board of Education to order at 10:00 a.m. Tuesday, January 14, 2025, in the boardroom of the Landon State Office Building, 900 SW Jackson St., Topeka, Kansas.

**Roll Call**

The following Board members were present:

Mrs. Betty Arnold

Mrs. Michelle Dombrosky

Mrs. Melanie Haas, Chair

Mr. Dennis Hershberger

Mrs. Cathy Hopkins

Dr. Beryl New

Mrs. Connie O'Brien

Mrs. Debby Potter

Mr. Jim Porter, Vice Chair

Mr. Danny Zeck

The Board attorney, Mr. Mark Ferguson and Commissioner Dr. Randy Watson were in attendance at the Board table.

**Swearing In Ceremony**

The entire board was sworn in, some for the first time, some for the tenth time, as a group. This was a ceremonial oath that was expanded to include all. After the Pledge of Allegiance, the Shawnee Heights High School Choraliers sang the National Anthem. Student members: Reese Bell, Jean Busby, Aiden Corner, Ella Devena, Leia Farias, Jaidyn Fountaine, Isabelle Hogan, Reagan Holte, Grant Michaud, Scarlet Mink, Gretchen Morelinton,, Markell Rice, Carter Ryan, Halle Sanders, Wren Smith, Laura Sobba, Connall Stevenson, Fiona Stevenson, Ty Thompson, Ben Wills. Nicolas Carr, Director

The Honorable Kansas State Supreme Court Chief Justice Marla Luckert was present and made these remarks:

"The Kansas State Board of Education is responsible for the policy that guides the path of 455,815 students' pre-kindergarten through high school. As a Board you

4:07  
Oath

represent approximately 2,112,590 constituents of voting age. Each of you represents approximately 290,000 persons in your district. This responsibility calls for dedication, patience, and the ability to use your gifts and talents collaboratively with your fellow board members. To that end we ask that you take the oath of office today, collectively.

(Each member stood as they were introduced.)

Danny Zeck, District 1, elected in 2022, has served two years and will be serving two more years in his term.

Melanie Haas, District 2, first elected in 2020, has served four years and has been reelected in 2024 to serve four more years.

Michelle Dombrosky, District 3, first elected in 2018, reelected in 2022, has served six years and will be serving two more years in her term.

Connie O'Brien, District 4, newly elected in 2024 to serve four years in her term.

Cathy Hopkins, District 5, elected in 2022, has served two years and will be serving two more years in her term.

Dr. Beryl New, District 6, newly elected in 2024 to serve four years in her term.

Dennis Hershberger, District 7, elected in 2022, has served two years and will be serving two more in his term.

Betty Arnold, District 8, elected in 2020, has been reelected in 2024, has served four years and will serve four more years in her term.

Jim Porter, District 9, elected in 2014, reelected in 2018 and 2022, has served ten years and will serve two more years in his term.

Debby Potter, District 10, newly elected in 2024 to serve four years in her term.

Please raise your right hand and repeat after me:

I do solemnly swear

That I will support the Constitution of the United States

And the Constitution of the State of Kansas

And faithfully discharge the duties of my office

As a member of the Kansas State Board of Education.

So help me God."

The Choraliers then sang the Kansas state song with all present joining in the chorus:

*Home, Home on the Range.*

*Where the deer and the antelope play.*

*Where seldom is heard a discouraging word*

*And the skies are not cloudy all day.*

### **Approval of the Agenda**

Chair Haas asked for a motion to approve the meeting agenda for both Tuesday and



Wednesday. Mrs. Potter requested that items h and i be removed from the consent agenda for discussion. Mrs. Dombrosky requested items d, e, f, g and h be removed from the consent agenda for discussion.

Mrs. Arnold moved to approve the agenda for Tuesday and Wednesday as amended. Mr. Zeck seconded the motion. **Motion carried 10-0.**

### **Approval of the November 12 & 13, 2024 minutes**

Mrs. Dombrosky reported she shared a few corrections with the board secretary and those will be made prior to the minutes being made public. Chair Haas asked for a motion to approve the minutes.

Mrs. Hopkins moved to accept the minutes of November 12 & 13, 2024.

Mr. Hershberger seconded the motion. **Motion carried 10-0.**

### **Election of Chair, Vice Chair, Legislative Liaison, Policy Committee**

Mr. Porter move to nominate Mrs. Hopkins as chair. Mr. Hershberger seconded the motion. A written ballot was taken, and **Mrs. Hopkins was elected unanimously.**

Mrs. Dombrosky moved that Mr. Zeck be elected vice chair. Mr. Hershberger seconded the motion. Mrs. Haas moved to nominate herself for vice chair. Mrs. Arnold seconded the motion. A written ballot of was taken and Mr. Zeck received 7 votes, Mrs. Haas received 3 votes. **Mr. Zeck was elected vice chair, 7-3.** The list of individual votes is as follows:

Mrs. Betty Arnold voted for Mrs. Haas

Mrs. Michelle Dombrosky voted for Mr. Zeck

Mrs. Melanie Haas voted for Mrs. Haas

Mr. Dennis Hershberger voted for Mr. Zeck

Mrs. Cathy Hopkins voted for Mr. Zeck

Dr. Beryl New voted for Mr. Zeck

Mrs. Connie O'Brien voted for Mr. Zeck

Mrs. Debby Potter voted for Mr. Zeck

Mr. Jim Porter voted for Mrs. Haas

Mr. Danny Zeck voted for Mr. Zeck

After a discussion about the pattern for legislative liaisons involvement in the 2025 Kansas Legislature. Mrs. Arnold moved that the chair and vice chair be elected as the legislative liaisons. Mrs. Dombrosky seconded the motion. **Motion carried 10-0 and Mrs. Hopkins and Mr. Zeck were elected as legislative liaisons.**

Mr. Porter moved and Dr. New seconded to elect Betty Arnold for the Policy Committee. **Motion carried 10-0 and Mrs. Arnold was elected to the Policy Committee.**

18:32  
Agenda

18:40  
Minutes

19:15  
Elections

Mr. Hershberger moved, and Mrs. Arnold seconded to elect Mrs. Haas to the Policy Committee. Motion carried 6-4 and Mrs. Haas was elected to the Policy Committee.

Mrs. Potter moved, and Mr. Zeck seconded that Mrs. Dombrosky be elected to the Policy Committee. Motion failed 5-5. (the vote must be 6)

Mrs. Haas moved, and Mrs. Arnold seconded that Mr. Hershberger be elected to the Policy Committee. Motion passed 9-1 and Mr. Hershberger was elected to the Policy Committee.

The Policy Committee will be Mrs. Arnold, Mrs. Haas, and Mr. Hershberger.

### Commissioner's Report

Dr. Watson welcomed the new board members and the new leadership. He spoke about the paradox of technology, describing his recent trip to a volleyball tournament where he had to use his phone to get into the venue because they didn't accept cash. It is a new world, where the way we function in a day to day way has changed. Educators are concerned about screen time, and yet technology is an undeniable part of functioning in modern society. He described his great grandmother and the changes that took place in her era. The inventions automobiles, moving pictures, and radios were challenges to the older generation. Technology is going forward. There is no denying that. He showed a photo of two lumberjacks chopping down a tree and Dr. Watson asked, "As you do the hard work is it the right work? Or should you be on the other side of the forest?"

Some say education needs to change dramatically to reflect the dominance of technology in our current world, others say education needs to return to the good old days and just provide the "basics." What matters? Academics. Reading is primary. Math/Science are next. One of the primary challenges to success in school is chronic absenteeism. Children who test in the lower levels have high levels of chronic absenteeism. Again, Dr. Watson emphasized, "Academics matter. Soft skills, employability skills, and Kansas Can Competencies, are also important."

Dr. Watson went through the process that was used to teach him how to read when he was a young child. Over the years new methods have emerged. The State Board is investing in training all the teachers and administrators to teach with the Science of Reading and have instituted an immediate stop to the practice of 3 cueing. The Board has required all students in college, preparing to teach elementary school, to have Science of Reading courses and demonstrate a high degree of knowledge and fluency. The Board now requires all elementary educators/administrators to demonstrate their

49:10  
Report

knowledge of the Science of Reading by 2028. There has been a slight increase in student outcomes, not enough, but on the right track.

Dr. Watson shared the news that Janet Waugh, who served on the State Board for 24 years, died this past week. Her funeral is Saturday, January 18<sup>th</sup>. Dr. Watson expressed his sympathy to her family and celebrated her long years of service.

1:28:00  
Forum

### Citizen's Forum

Chair Hopkins opened the Citizen's Forum at 11:30 a.m.

Representative Steve Huebert, Valley Center, introduced himself as a long time legislator who has been very involved in education. He stated that he would like to be a collaborator with the Board.

Phyliss Setchell, Topeka, brought the Hillsdale curriculum for the Board to read. Hillsdale is a university, and their curriculum is open to all. She spoke about the importance of liberty.

Patty Lantor, Olathe, is the mother of three children. She asks that the Board put children first and protect their data. She is against data collecting in schools. Personal information should be safe. Centralized data is dangerous.

3:33:00  
Board appts.

### Review/Discussion of appointments to be made by Chair, Vice Chair and Commissioner

Chair Hopkins noted that all the committees are "vacated" and available for board members. She asked that all the members make a list of the top three or four committees that they would like to join and to give that to her by the end of the day.

### Act on appointment of Board Attorney and Board Secretary

Dr. Watson noted that the appointment of the board attorney is not dependent on the contract which ends of June 30, 2025. There is a *Request for Proposal* (RFP) for the attorney and that will come before the board prior to June 2025.

3:36:00  
Positions

Mrs. Haas moved to appoint Deborah Bremer as the board secretary. Mrs. Arnold seconded the motion. Motion carried 10-0.

Mrs. Arnold moved to appoint Mark Ferguson as the board attorney. Mr. Porter seconded the motion. Motion carried 10-0.

3:39:00  
Update

### Legislative Report and Update

Dr. Harwood explained to the Board how the legislature begins a two year cycle in 2025 and how the bills are introduced and tracked. If a bill is of importance to the

Board, Gabrielle Hull, Kansas State Department of Education (KSDE) legislative coordinator, will create a description and give that to the Board chair and vice chair (as the Board legislative liaisons) and then they can decide if they want to testify and who should do that. The legislative priorities will guide the testimony. Every Friday, the relevant bills will be shared with the Board in the Friday notes. If something comes up outside of the Board monthly meeting schedule, there might be a need for an online Board meeting. On Wednesdays, the committees share the following week's schedule for hearings. Normally there are at least three days to prepare testimony to a committee. The testimony needs to be sent in 24 hours in advance.

3:56:30  
Mental  
Health

### **School Mental Health Presentation**

Trish Backman, School Mental Health, KSDE, gave a brief overview of mental health supports for schools, students and families. There is an umbrella of social mental health services. There are school psychologists, school counselors are licensed through KSDE, and the school social workers are licensed by Behavioral Sciences Regulatory Board (BSRB). The School Mental Health Advisory Committee advises the State Board of Education on any unmet needs. She described interagency work with Kansas Department of Health and Environment, Kansas Aging and Disability Department, TASN Technical Assistant Systems Network, and Families Together.

4:57:00  
At Risk

### **Receive Annual Review and update of At-Risk evidence based practices**

Dr. Proctor gave the annual review and went through the updated list of At Risk programs for 2025. (note: the details are directly from the PowerPoint at the presentation)

According to Kansas Statute 72-5153, the State Board must:

1. Identify, approve, and provide a list of at-risk educational programs that provide best practices and evidence-based instruction to students who are identified as eligible to receive at-risk programs and services above and beyond that of regular education.
2. Review and update the list as necessary, and the department shall publish such list of approved at-risk educational programs on the department's website.
3. Note: All expenditures from a district's at-risk fund must come from the approved list unless it is a provisional at-risk program.

Dr. Proctor shared the statistics of the programs that were reviewed to be on the At-Risk list:

### 2023 Review of the Evidence-Based List

Total Number of Practices & Programs Reviewed	275
Total Number of Practices and Programs Approved	151
Total Number of Practices and Programs Removed	124

### 2024 Vendor Applications

Total Number of Vendor Applications Received	155
Total Number of Vendor Applications Approved	42

### 2025 Updated Evidence-Based List

Current Number of Programs and Practices Approved	124
Total Number of Vendor Applications Approved	42
Updated Number of Programs and Practices for Approval	166



Dr. Proctor recommended that at the February 2025 meeting, the State Board approve the Evidence-Based Programs and Practices list that includes 166 programs and practices that have peer-reviewed evidence to support at-risk students and may be used to provide students with additional educational opportunities, interventions, and services above and beyond regular education services.

For those programs that were not yet approved, there is an option of a provisional application. So far there have been 49 provisional applications received and 21 have been approved. There must be measurable success shown, so that is difficult for newer programs that have not gathered longitudinal data. Those programs can apply for a provisional approval.

### Kansas Content Standards and Assessment Development

Beth Fultz introduced the directors, Matt Copeland and Susan Martin, from Assessment Technology, at the Assessment and Achievement Institute at the University of Kansas.

The Kansas Assessment System consists of three parts: interim tests; mini tests and the summative tests. This presentation focused on how these tests are created, based on the learning standards in each area. There are tests blueprints and item/stimulus materials which developed. Test blueprints identify general information about the specific content addressed in test questions and the available points for each reporting category on the test. They are developed in collaboration with AAI and KSDE staff, with input from educators across the state.

Items are the actual questions that appear on students' tests. Stimuli are the texts students read alongside the questions being asked, called passages for English language assessments and phenomena or scenarios in science assessments. The process of developing these materials is a combination of writing, review, field testing, rewriting and then the final items and stimuli.

The presenters emphasized "The success and strength of the KAP assessments are built upon a foundation of the iterative process and the strong collaboration among AAI, KSDE, and Kansas educators."

### **Update on the Science of Reading and Licensure Requirements**

Dr. Watson stepped in to present, as Shane Carter was ill.

(The following is primarily from the PowerPoint presentation)

Dr. Watson presented a review of literacy requirements for veteran educators, and for literacy training providers. He went over the test options and explained the seal of literacy.

#### **Professional Licensure Renewal**

Required for licensure renewal as of July 1, 2028, for educators actively serving as:

- Elementary English Language Arts teachers.
- Elementary History, Government and Social Studies teachers.
- Special Education teachers who provide services to elementary students.
- Reading Specialists who provide services to elementary students.
- School Psychologists who provide services to elementary students.
- Administrators assigned to elementary schools.
- The current elementary endorsement is PrK-6; when the term Elementary is used above it indicates grades PreK-6.

Professional Development Training that is State Board approved:

#### **LETRS**

The only training paid for by KSDE.

LETRS for Elementary Educators (Volumes 1 and 2). Required for Elementary K-6 educators and optional for administrators.

LETRS for Early Childhood Educators available for PreK teachers.

LETRS for Administrators. Administrators may complete this training or the LETRS for Elementary Educators.

Must complete training aligned to the position your employed.

Extensions available for \$99; out of pocket payment required.

## **AIMS Pathways to Proficient Reading.**

Pathways to Proficient Reading. Available for all educators.

Pathways to Proficient Reading Secondary. An option for districts who want a training geared to Secondary teachers.

Pathways to Literacy Leadership. Available for administrators only.

Keys to Literacy

Keys to Beginning Reading. Available for all educators.

## **Completion Requirements**

### **LETRS:**

For Elementary Educators:

80% Units 1-4 Post-Test.

80% Units 5-8 Post-Test.

For Early Childhood Educators:

80% Units 1-4 Post-Test

For Administrators.

80% Units 1-5 Post-Test.

## **Completion Requirements**

### **AIMS Pathways:**

Pathways to Proficient Reading.

80% Post-Course Knowledge Inventory.

Pathways to Proficient Reading Secondary.

80% Post-Course Knowledge Inventory.

Pathways to Literacy Leadership.

80% Post-Course Knowledge Inventory.

### **Keys to Literacy:**

Keys to Beginning Reading.

Certificate of Completion.

## **Test Options for Veteran Educators**

### **ETS:**

Elementary Educators- Teaching Reading (sub-test 7002).

Passing Score 143.

Cost \$85.

### **Pearson:**

Pearson:190 Foundations of Reading.

Passing Score 140.

Cost \$139.

## Center for Effective Reading and Instruction

Knowledge and Practice Examination for Effective Reading Instruction (KPEERI).

Passing Score 500.

Cost \$165.

### Educator Data Collection System.

- Assignment verification use Licensed Personnel Guide
  - Elementary Educators (Educator Type 1).
    - Subject Area (80).
    - Subject Area (81).
    - Subject Area (84).
  - Early Childhood Educators (Educator Type 1).
    - Subject Area(89). OR
    - Subject Areas (80), (81), (84) and PreK grade level only selected.
  - Special Education (Educator Type 4).
    - Subject (94) and Elementary Grade Level selected (Prk-6).
  - School Specialists (Educator Type 6).
    - Reading Specialist (96001) and Elementary Grade Level selected (Prk-6).
    - School Psychologist (96004) and Elementary Grade Level selected (Prk-6).
  - Administrators (Educator Type 8).
    - Principal (91009) and Elementary Grade Level Selected (Prk-6).
    - Assistant Principal (91001) and Elementary Grade Level (Prk-6).
    - Building Level Supervisor – General Education (91011) and Elementary Grade Level (Prk-6).
    - Building Level Supervisor/Coordinator SPED (91012) and Elementary Grade Level (Prk-6).
    - Other Building Level Assistant Administrator (91007) and Elementary Grade Level (Prk-6).

Beginning 2025-2026 School Year, districts will be required to submit a Science of Reading training report via the Licensed Personnel Report.

### LETRS

- Teacher Licensure has Lexia LETRS management access.
- Teacher Licensure will use Lexia data to add Seal of Literacy to qualified educators upon completion of training.

### AIMS Pathways



- Teacher Licensure will receive data from Pathways Points of Contact to add Seal of Literacy upon training completion.

#### Keys to Literacy

- Teacher Licensure will work with Keys to Literacy team and district cohorts directly to receive training completion.

#### Seal of Literacy Alternative Method

- Submit training transcript and certificate of completion with professional license renewal application.

#### Seal of Literacy Data

##### LETRS Completion

- 2,649 Educators received the Seal of Literacy as 1/14/2025.

##### ETS Elementary Teaching Reading Subtest (7002):

- 184 Educators have taken the exam (90.2% passed).
- Passing percentage 9% higher than the national average (81%).

#### KBOR Blueprint to Literacy Training

Training not finalized for State Board of Education approval at this time.

- Pending review and approval through KSDE literacy team.
- Pending third party vetting.

Both steps above must be completed before training will be submitted to the State Board of Education for review/approval.

5:29:30  
Federal

#### Federal Educator Programs Overview

Dr. Harwood and Dr. Proctor presented the major federal programs that affect Kansas students and schools. The following is from the PowerPoint:

Fund	FY24
Special Education	\$136,754,083
Title Programs	\$167,817,924
McKinney Vento	\$632,703
Perkins	\$6,644,103
Child Nutrition Programs	\$249,858,853
Education Research Grants	\$716,255
AmeriCorps	\$2,850,679
Pre-K Pilot	\$4,152,866
American Rescue Plan Act	\$357,969,153

#### Title I

Part A: Schools are eligible to receive funding if 40% or more of students qualify for free or reduced lunch.

Part B: Provides for state assessments.

Part C: Supports Migrant Students

Part D: Serves students who are neglected, delinquent, or at-risk.

## **Title II**

Supports professional learning for educators.

## **Title III**

Provides language instruction for English language learners and migrant students.

## **Title IV**

Part A: Supports enrichment through improving school conditions and enhancing the use of technology.

Part B: Provides for 21<sup>st</sup> century community learning centers to support academic and enrichment outside the school day.

## **McKinney Vento Education for Homeless Children and Youth**

Provides services to homeless students.

## **Perkins V (Career and Technical Education)**

Supports career and technical education.

## **Child Nutrition Programs**

School Breakfast Program

Child and Adult Care Food Program

Other Child Nutrition Programs

Special Milk Program

Fresh Fruits and Vegetables

Technology Innovative Grants

Farm to School Grants

## **Education Research Grants**

Statewide Longitudinal Data System Grant

Disability Innovation Fund: Pathway to Partnership

## **Additional Federal Funds**

Kansas Volunteer Commission to administer AmeriCorps Programs

Pre-K Pilot: Supports children age 3-5 who meet at least one at-risk criteria

## **COVID-19 Relief Funds**

Allocations approved to school systems and KSDE by the State Board to address response to the COVID-19 pandemic

## **ESEA Consolidated Administration Pool**

To support administration of all Elementary and Secondary Education Act (ESEA) federal funds.

Chair Hopkins recessed the meeting at 5:47 p.m. until the following day at 10 a.m.



Kansas State Board of Education  
Wednesday, January 15, 2025

00:05  
CTE

Chair Hopkins called the meeting to order at 9:00 a.m. All members were present.

### Career and Technical Student Organizations

Natalie Clark, Assistant Director, Career, Standards and Assessment Services, gave an introduction to the student presenters. Each presenter gave a brief history of how they got involved in their organization and what impact it has had on their life.

- Business Professionals of America, BPA  
President Rishabh Barve,  
Blue Valley West High School
- “Distributive Education Clubs of America” DECA  
President Aditya Anantharaman,  
Blue Valley West High School
- Future Business Leaders of America FBLA  
President Mason Lytle, Wellsville HS
- Family, Career and Community Leaders  
of America FCCLA President Ava Gustin,  
Mission Valley High School
- Future Farmers of America FFA  
State Treasurer Zoë Rhodes, Girard HS
- Kansas Future Health Professionals (HOSA)  
President Hayan Raffi, Wichita Collegiate
- SkillsUSA (skilled trades) President - Pending
- National Technology Student Association TSA  
President Lane Lamping,  
Basehor-Linwood High School
- Kansas Technology Student Association TSA  
President Arya Vilandai, Olathe North HS

The students were given a standing ovation by the entire State Board after their presentations. There was a time of questions and answers.

1:06:00  
SEAC

### Special Education Advisory Council (SEAC) Quarterly Report

Marvin Miller, President of SEAC, shared the top priorities of this council. One top issue is the inclusion of special needs children in virtual schools. Another issue is the topic of dyslexia. Transition initiatives are in the process, which involves all the agencies in helping special needs students make the transition into adulthood. The annual report of SEAC was presented to the board as a hard copy and in digital form.

1:17:15  
FAFSA

### Receive FAFSA removal from the graduation requirements

Scott Gordon, General Counsel, KSDE, noted that the public hearing on removing FAFSA from graduation requirements will be next month during the Board meeting. Based on the Board's earlier decision to remove FAFSA from requirements, steps have been taken to make this change.

1:22:00  
Consent

### Consent Agenda as amended

Mr. Hershberger moved that the Kansas State Board of Education approve consent agenda items a, b, and c. Mr. Porter seconded the motion. Motion carried 9-1 with Mr. Zeck voting no.

1:26:20  
Bond

### Act on Capital Improvement and Bond Elections

Dr. Harwood explained the background of bond applications. Statute permits local boards of education to issue bonds up to 14% of the district's assessed valuation if approved by the local voters. The state board can grant the local board authority to exceed the 14% of assessed valuation. However, there is a cap on the total amount of bond authority the State Board can authorize annually. For the 2024-2025 school year, this amount is \$593,908,109. As of December 2024, the State Board has approved 10 bond applications totaling \$859.3 million. To date, 5 of the bond issues have passed, 2 have failed and 3 have upcoming elections. Of the bond application amount approved by the state board, \$330.5 million applies to the bond cap. This leaves \$293.4 million for the State Board to approve for bond applications subject to the cap.

Since November 15, 2024, the State Board has received 6 bond applications totaling \$469.3 million:

USD	School District	Bond Amount
308	Hutchinson	\$109,530,000
499	Galena	\$7,500,000
402	Augusta	\$55,000,000
231	Gardner Edgerton	\$100,000,000

235	Uniontown	\$1,250,000
265	Goddard	\$196,000,000
Total		\$469,280,000

If all current bond applications were approved, the bond cap would be exceeded by \$62.7 million. If the bond cap is met, the State Board of Education must prioritize applications with the following criteria in order of highest to lowest priority.

- A. Safety of the current facility and disability access to such facility, demonstrated by a state fire marshal report, ADA inspection, or similar evaluation;
- B. Enrollment growth and imminent overcrowding, demonstrated by successive increases in the immediately preceding three school years;
- C. Impact on the delivery of educational services, demonstrated by restrictive inflexible design or limitations on installation of technology; and
- D. Energy usage and other operational inefficiencies, demonstrated by a district-wide energy usage or architectural analysis or other similar evaluation.

Bond hearings were held on December 20. The committee considered each application submitted and the information gathered during the hearings.

For priority A, no districts were determined to meet the criterion.

For priority B, only USD 265 Goddard was determined to meet this criterion.

For priorities C and D, all four districts were determined to meet these criterion.

The bond committee recommendation is: *To maximize the State Board's authority to approve bond issues, the committee recommends granting full approval to USD 402 Augusta, USD 265 Goddard and USD 499 Galena. The committee also recommends the State Board grant tentative approval to USD 308 Hutchinson.*

Mr. Porter moved to approve the capital improvement and bond election recommendations as presented. Mr. Hershberger seconded the motion. Motion carried 9-0-1 with Mrs. Potter present, not voting.

2:01:54  
Motion

#### Consent item d

d. Act on request from USD 261 Haysville, to accept a supplement to their bond application that revises the ballot question to be submitted to qualified electors of the district. The supplement is not a material change to the project. The original bond application was approved by the state Board on September 11, 2024.

Mrs. Haas moved to approve consent item d. Mrs. Arnold seconded the motion. Motion carried 10 – 0.

2:03:36  
Item d

## Act on Evaluation Review Committee (ERC)

Dr. Chmidling went over the process of reviewing higher education programs. She went through the educator preparation program approvals for the seven programs that were recommended for approval by the ERC.

2:04:48  
ERC

Mrs. Arnold moved that the Kansas State Board of Education accept the recommendations of the Evaluation Review Committee for educator preparation program approvals for Benedictine College, Fort Hays State University, Newman University, Ottawa University, University of Kansas, University of Saint Mary and Washburn University. Mrs. Haas seconded the motion. Motion carried 10-0.

2:16:15  
Motion

## Remaining Consent Agenda items voted on separately

Mr. Porter moved that the Kansas State Board of Education approve item e from the consent agenda. Mrs. Arnold seconded the motion. Motion carried 10-0.

2:18:30  
Consent  
pulled

e. act to approve the renewal of a special education cooperative agreement with Beloit

Mrs. Dombrosky moved that the Kansas State Board of Education approve item f on the consent agenda. Mrs. Haas seconded the motion. Motion carried 10-0.

f. Notification to the Kansas State Board of Education of the intention of four private schools to participate in the Tax Credit for Low Income Student Scholarship Program (TCLISSP)

Dr. New moved that the Kansas State Board of Education approve item g on the consent agenda. Mr. Porter seconded the motion. Motion carried 10-0.

g. Act on local professional development plans

Mr. Hershberger moved that the Kansas State Board of Education act to approve item h on the consent agenda. Mrs. Arnold seconded the motion. Motion carried 9-0-1 with Mrs. Dombrosky present not voting.

h. Act to initiate a Request for Proposal (RFP) for special populations in CTE

Mrs. Arnold moved that the Kansas State Board of Education approve item i on the consent agenda. Mrs. Haas seconded the motion. Motion carried 6-2-2 with Mr. Zeck and Mrs. O'Brien voting no, and Mrs. Potter and Mrs. Dombrosky present not voting.

i. Act on request to contract with the Maple Leaf Technology Solutions, LLC for work on the KSDE authentication process

## Chair's Report

## Committee Report

Mr. Hershberger noted that Nancy from Ag in the Classroom committee lost her mother

2:41:00  
Report

### Board Attorney Remarks

Mark Ferguson, board attorney, introduced himself to the new Board members. He shared his background, parents were career educators in Junction City, he went to K-State and then KU for law school. He has had a lifelong career as an attorney working with schools. He started working with insurance issues with school boards across the state of Kansas. Worked often with KASB, Johnson County school districts, Johnson County Community College, and he now runs a 12 person law firm in Overland Park. Licensed in Kansas and Missouri. He emphasized that he is not the same Mark Ferguson that advertises as a criminal lawyer on the Royals radio broadcasts, and also that he recently was hacked on Facebook, and it appeared that he was a crypto genius who made a lot of money. He represents the Board if there is a need, he has also here to guide and to answer questions to the Board, and to comment if he see something that could be a problem, such as a KORA/KOMA violation. He explained how to contact him, the purpose of executive sessions, and reminded the Board that all emails are subject to disclosure. He reminded the Board to be careful about speaking about Board matters outside of table discussions and meetings. Conducting the business of the Board should be transparent.

### Travel Requests

Mrs. Dombrosky moved that the Kansas State Board of Education approve the travel requests presented for January 2025. Mrs. Haas seconded the motion. Motion carried 10-0.

### Future Board Requests

Mrs. Arnold stated her concern about the consent agenda and that members should come to the table prepared to vote. She encouraged members to ask questions in advance so that at the consent agenda does not become a long process of evaluation.

Mrs. Dombrosky expressed her frustration with items that are added late. She requests that if an item is added late in the process, that it should be put on the following month.

Mrs. Potter requests discussion on opt in/opt out, connecting the State Board with local boards, addressing behaviors in the classroom, and the possibility of having open forums.

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Chair Cathy Hopkins

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Board Secretary Deborah Bremer

**Agenda Number:** 2 a.

**Meeting Date:** 2/11/2025

**Item Title:** HR Board Materials

**From:** Kaley Taylor

HR Board Materials:

-Personnel Count

-Report on Personnel





900 S.W. Jackson Street, Suite 102  
Topeka, Kansas 66612-1212  
(785) 296-3201  
www.ksde.org

**Item Title:** Personnel Report

**From:** Kaley Taylor, Wendy Fritz

**Personnel Report:**

Total employees 287 as of pay period ending 1/17/2025. Count includes Board members and part-time employees. It excludes classified temporaries and agency reallocations, promotions, demotions and transfers. Includes employees terminating to go to a different state agency (which are **not** included in annual turnover rate calculations).

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
<b>Total New Hires</b>	5	10	3	0	1	3	0					
Unclassified	5	9	3	0	1	2	0					
Unclassified Regular (leadership)	0	1	0	0	0	1	0					
<b>Total Separations</b>	4	4	1	0	2	1	0					
Classified	0	0	0	0	0	0	0					
Unclassified	4	2	1	0	2	0	0					
Unclassified Regular (leadership)	0	2	0	0	0	1	0					
<b>Recruiting (data on 1st day of month)</b>	6	4	3	2	2	1	2					
Unclassified	6	4	2	2	1	1	1					
Unclassified Regular (leadership)	0	0	1	0	1	0	1					

There are no personnel appointments to present this month.

## REQUEST AND RECOMMENDATION FOR BOARD ACTION

Agenda Number: 2 b.

**Staff Initiating:**

Shane Carter

**Director:**

Shane Carter

**Commissioner:**

Randy Watson

**Meeting Date:** 2/11/2025

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**Item Title:**

Act on Recommendations for Licensure Waivers

**Recommended Motion:**

It is moved that the Kansas State Board of Education accept the attached recommendations for licensure waivers.

**Explanation of Situation Requiring Action:**

SBR 91-31-42 allows any school district to request a waiver from one or more of their accreditation requirements imposed by the State Board. Requests by schools to waive school accreditation regulation SBR 91-31-34 (appropriate certification/licensure of staff) are reviewed by the staff of Teacher Licensure. The district(s) must submit an application verifying that the individual teacher for whom they are requesting the waiver is currently working toward achieving the appropriate endorsement on his/her license. A review of the waiver application is completed before the waiver is recommended for approval.

In accordance with SBR 91-31-42, districts may also submit waivers to extend the number of days a substitute teacher may serve in a position. Districts requesting to extend the number of days are included within the waiver list.

The attached requests have been reviewed by the Teacher Licensure staff and are being forwarded to the State Board of Education for action. If approved, school districts will be able to use the individuals in an area outside the endorsement on their license, and in the area for which they have submitted an approved plan of study. The waiver is valid for one school year.

\*First Renewal

\*\*Final Renewal.

org no	org name	first name	last name	subject	recommendation	Teaching Endorsements Held by Educator
D0203	Piper-Kansas City	Katie	Grause	Elementary Extension of Days Only - extension on number of days under an esub.	Approved	EMERGENCY SUBSTITUTE TEACHER (PRK-12)
D0204	Bonner Springs	Rhonda	Rush	High Incidence Special Education - extension on number of days under an esub.	Approved	EMERGENCY SUBSTITUTE TEACHER (PRK-12)
D0229	Blue Valley	Julia	Coelho	High Incidence Special Education	Approved	ELEMENTARY EDUCATION (K-6)
D0229	Blue Valley	Jennie	Battaglia	High Incidence Special Education	Approved	ELEMENTARY EDUCATION (K-6)
D0229	Blue Valley	Julia	Coelho	Low Incidence Special Education	Approved	ELEMENTARY EDUCATION (K-6)
D0229	Blue Valley	Rachel	Israelite	Reading Specialist	Approved	EARLY CHILDHOOD EDUCATION (PRK-3); ENGLISH LANGUAGE ARTS (6-12)
D0229	Blue Valley	Natalie	Shepherd	High Incidence Special Education - extension on number of days under an esub.	Approved	EMERGENCY SUBSTITUTE TEACHER (PRK-12)
D0232	De Soto	Angela	Coleman	Gifted	Approved*	HISTORY, GOVERNMENT, AND SOCIAL STUDIES (6-12)
D0233	Olathe	Briana	Page	Gifted	Approved	ELEMENTARY (K-9); EMERGENCY SUBSTITUTE TEACHER (PRK-12)
D0237	Smith Center	Cierra	Wallgren	Elementary Extension of Days Only - extension on number of days under an esub.	Approved	EMERGENCY SUBSTITUTE TEACHER (PRK-12)
D0240	Twin Valley	Clayton	Reed	Agriculture - extension on number of days under an esub.	Approved	EMERGENCY SUBSTITUTE TEACHER (PRK-12)
D0253	Emporia	Madison	Gartner	Early Childhood Special Education	Approved	ELEMENTARY EDUCATION (K-6); ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (K-6)
D0259	Wichita	Guada	Casipong	Low Incidence Special Education	Approved	ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (6-12); HIGH- INCIDENCE SPECIAL EDUCATION (6-12)
D0259	Wichita	Patricia	Moya	Low Incidence Special Education	Approved	BEHAVIOR DISORDERS (K-9); MUSIC (K-12); SPED ENGLISH LANGUAGE ARTS (K-9); SPED MATH (K-9); SPED MULTI GRADE SELF CONTAINED (K-9)

D0259	Wichita	Sarah	Schaar	High Incidence Special Education	Approved	PHYSICAL EDUCATION (PRK-12)
D0259	Wichita	Rachel	Veloza	Low Incidence Special Education	Approved	ELEMENTARY EDUCATION (PRK-6); EMERGENCY SUBSTITUTE TEACHER (PRK-12)
D0259	Wichita	Adrienne	Johnson	English as a Second Language	Approved	EARLY - LATE CHILDHOOD GENERALIST (K-6); HIGH-INCIDENCE SPECIAL EDUCATION (5-8); HIGH-INCIDENCE SPECIAL EDUCATION (K-6)
D0259	Wichita	Amelia	Borjon	English as a Second Language	Approved	ELEMENTARY EDUCATION (K-6)
D0259	Wichita	Angela	Smith	English as a Second Language	Approved	ELEMENTARY EDUCATION (K-6); HIGH-INCIDENCE SPECIAL EDUCATION (6-12); HIGH-INCIDENCE SPECIAL EDUCATION (K-6)
D0259	Wichita	Aubria	Holzhauser	English as a Second Language	Approved	ELEMENTARY EDUCATION (K-6)
D0259	Wichita	Christina	Swedberg	English as a Second Language	Approved	BUILDING LEADERSHIP (PRK-12); MUSIC (K-12)
D0259	Wichita	Chrystal	Reeves	English as a Second Language	Approved	EARLY - LATE CHILDHOOD GENERALIST (K-6)
D0259	Wichita	Elizabeth	Horschel	English as a Second Language	Approved	ELEMENTARY EDUCATION (K-6)
D0259	Wichita	Elizabeth	Towne	English as a Second Language	Approved	EARLY CHILDHOOD UNIFIED (B-GRD3)
D0259	Wichita	Esmeralda	Conde	English as a Second Language	Approved	SPANISH (PRK-12)
D0259	Wichita	Hope	Wilson	English as a Second Language	Approved	FAMILY AND CONSUMER SCIENCE (6-12)
D0259	Wichita	Jacqueline	Bills	English as a Second Language	Approved	ELEMENTARY EDUCATION (K-6)
D0259	Wichita	Jocelyne	Centeno-Miguel	English as a Second Language	Approved	ELEMENTARY EDUCATION (K-6)
D0259	Wichita	Karen	O'Neal	English as a Second Language	Approved	ELEMENTARY EDUCATION (K-6); ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (PRK-12)
D0259	Wichita	Karen	Rodriguez-Orozco	English as a Second Language	Approved	EARLY CHILDHOOD UNIFIED (B-GRD3)
D0259	Wichita	Kathleen	Setser	English as a Second Language	Approved	EARLY - LATE CHILDHOOD GENERALIST (K-6); HIGH-INCIDENCE SPECIAL EDUCATION (K-6)
D0259	Wichita	Kayla	Vanderborg	English as a Second Language	Approved	MUSIC (PRK-12)
D0259	Wichita	Krysten	Humphrey	English as a Second Language	Approved	EARLY - LATE CHILDHOOD GENERALIST (K-6)
D0259	Wichita	Leslie	Franklin	English as a Second Language	Approved	ELEMENTARY EDUCATION (K-6); SCIENCE (5-8)

D0259	Wichita	Marci	Tallman	English as a Second Language	Approved	MATHEMATICS (5-8)
D0259	Wichita	Megan	Manning	English as a Second Language	Approved	ELEMENTARY EDUCATION (K-6)
D0259	Wichita	Melissa	Summervill	English as a Second Language	Approved	EARLY - LATE CHILDHOOD GENERALIST (K-6)
D0259	Wichita	Noely	Sandoval-Flores	English as a Second Language	Approved	ELEMENTARY EDUCATION (K-6)
D0259	Wichita	Rena	Sosa	English as a Second Language	Approved	EARLY CHILDHOOD UNIFIED (B-GRD3); ELEMENTARY EDUCATION (PRK-6)
D0259	Wichita	Samuel	Le	English as a Second Language	Approved	BUILDING LEADERSHIP (PRK-12); DISTRICT LEADERSHIP (PRK-12); ELEMENTARY (K-9); MATHEMATICS (5-8); SCIENCE (5-8)
D0259	Wichita	Scarla	Thompson	English as a Second Language	Approved	EARLY - LATE CHILDHOOD GENERALIST (K-6)
D0259	Wichita	Taylor	Bunch	English as a Second Language	Approved	ELEMENTARY EDUCATION (K-6)
D0259	Wichita	Teressa	Hays	English as a Second Language	Approved	EARLY - LATE CHILDHOOD GENERALIST (K-6); HIGH-INCIDENCE SPECIAL EDUCATION (PRK-12)
D0259	Wichita	Tracy	O'Dell	English as a Second Language	Approved	EARLY - LATE CHILDHOOD GENERALIST (K-6)
D0259	Wichita	Victorya	Dester	English as a Second Language	Approved	ELEMENTARY EDUCATION (K-6); ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (PRK-12)
D0259	Wichita	Whitney	Warner	English as a Second Language	Approved	ELEMENTARY EDUCATION (K-6); ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (PRK-12); LOW-INCIDENCE SPECIAL EDUCATION (6-12); LOW-INCIDENCE SPECIAL EDUCATION (K-6)
D0259	Wichita	Nicole	White	Library Media Specialist	Approved**	EARLY - LATE CHILDHOOD GENERALIST (K-6)
D0259	Wichita	Stacy	Trager	Low Incidence Special Education	Approved	HIGH-INCIDENCE SPECIAL EDUCATION (PRK-12)
D0266	Maize	Emily	Riley	Early Childhood/Pre-School - extension on number of days under an esub.	Approved	EMERGENCY SUBSTITUTE TEACHER (PRK-12)
D0266	Maize	Tracy	Polk	Low Incidence Special Education - extension on number of days under an esub.	Approved	EMERGENCY SUBSTITUTE TEACHER (PRK-12)

D0266	Maize	Mary	Slates	High Incidence Special Education - extension on number of days under an esub.	Approved	EMERGENCY SUBSTITUTE TEACHER (PRK-12)
D0340	Jefferson West	Miklannet	Tennal	Physical Education - extension on number of days under an esub.	Approved	EMERGENCY SUBSTITUTE TEACHER (PRK-12)
D0353	Wellington	Chelsea	Ricke	High Incidence Special Education	Approved*	ELEMENTARY EDUCATION (PRK-6); HIGH-INCIDENCE SPECIAL EDUCATION (PRK-12)
D0353	Wellington	Sherryl	Willis	Physics - extension on number of days under an esub.	Approved	EMERGENCY SUBSTITUTE TEACHER (PRK-12)
D0353	Wellington	Trevor	Warnock	Physical Education - extension on number of days under an esub.	Approved	EMERGENCY SUBSTITUTE TEACHER (PRK-12)
D0373	Newton	Jennifer	Forbes	Low Incidence Special Education	Approved*	EARLY - LATE CHILDHOOD GENERALIST (K-6); ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (PRK-12)
D0383	Manhattan-Ogden	Noah	Wright	High Incidence Special Education	Approved*	HISTORY, GOVERNMENT, AND SOCIAL STUDIES (6-12)
D0457	Garden City	Darci	Nelson	Low Incidence Special Education	Approved	MUSIC (PRK-12)
D0464	Tonganoxie	Malissa	Celeen	Elementary Extension of Days Only - extension on number of days under an esub.	Approved	EMERGENCY SUBSTITUTE TEACHER (PRK-12)
D0477	Ingalls	Deborah	Jury	Early Childhood/Pre-School - extension on number of days under an esub.	Approved	EMERGENCY SUBSTITUTE TEACHER (PRK-12)
D0487	Herington	Abigail	Mayes	Early Childhood/Pre-School - extension on number of days under an esub.	Approved	EMERGENCY SUBSTITUTE TEACHER (PRK-12)
D0489	Hays	Brenna	Strecker	Elementary Extension of Days Only - extension on number of days under an esub.	Approved	EMERGENCY SUBSTITUTE TEACHER (PRK-12)

D0497	Lawrence	Andrea	Cowdrey	Health - extension on number of days under an esub.	Approved	EMERGENCY SUBSTITUTE TEACHER (PRK-12)
D0497	Lawrence	Vicki	Cable	Math - extension on number of days under an esub.	Approved	EMERGENCY SUBSTITUTE TEACHER (PRK-12)
D0497	Lawrence	Crystal	Cheshareck	Spanish - extension on number of days under an esub.	Approved	(K-12); EMERGENCY SUBSTITUTE TEACHER (K-12)
D0497	Lawrence	Melissa	Flacke	High Incidence Special Education - extension on number of days under an esub.	Approved	EMERGENCY SUBSTITUTE TEACHER (PRK-12)
D0497	Lawrence	Crystal	Cheshareck	High Incidence Special Education - extension on number of days under an esub.	Approved	(K-12); EMERGENCY SUBSTITUTE TEACHER (K-12)
D0497	Lawrence	ShaMecha	Simms	Math - extension on number of days under an esub.	Approved	(PRK-12); EMERGENCY SUBSTITUTE TEACHER (PRK-12)
D0497	Lawrence	Carlina	Bogdon	Elementary Extension of Days Only - extension on number of days under an esub.	Approved	EMERGENCY SUBSTITUTE TEACHER (PRK-12)
D0497	Lawrence	Natalie	Gideon	Elementary Extension of Days Only - extension on number of days under an esub.	Approved	EMERGENCY SUBSTITUTE TEACHER (PRK-12)
D0607	Tri County Special Education Coop	Grace	Millis	High Incidence Special Education - extension on number of days under an esub.	Approved	EMERGENCY SUBSTITUTE TEACHER (PRK-12)
D0608	Northeast KS Education Serv Cntr	Desirae	Wolford	High Incidence Special Education - extension on number of days under an esub.	Approved	EMERGENCY SUBSTITUTE TEACHER (PRK-12)

D0608	Northeast KS Education Serv Cntr	Emily	Hinostroza	High Incidence Special Education - extension on number of days under an esub.	Approved	EMERGENCY SUBSTITUTE TEACHER (PRK-12)
D0609	Southeast KS Education Serv Center	Kristina	Frye	Low Incidence Special Education - extension on number of days under an esub.	Approved	EMERGENCY SUBSTITUTE TEACHER (PRK-12)
D0614	East Central KS Coop in Educ	Jordan	Lorenzo	High Incidence Special Education	Approved	ELEMENTARY EDUCATION (K-6)
D0636	North Central Kansas Sp. Ed. Coop. Interlocal	Leigh	Mousley	High Incidence Special Education - extension on number of days under an esub.	Approved	EMERGENCY SUBSTITUTE TEACHER (PRK-12)
D0637	Southeast Kansas Special Education Interlocal	Braden	Snider	High Incidence Special Education	Approved*	ELEMENTARY EDUCATION UNIFIED (K-6)
D0637	Southeast Kansas Special Education Interlocal	Joseph	Royer	High Incidence Special Education	Approved	ELEMENTARY EDUCATION (K-6); HISTORY, GOVERNMENT, AND SOCIAL STUDIES (6-12); PHYSICAL EDUCATION (PRK-12)
D0637	Southeast Kansas Special Education Interlocal	Hannah	Andrews	High Incidence Special Education - extension on number of days under an esub.	Approved	EMERGENCY SUBSTITUTE TEACHER (PRK-12)
D0726	Tonganoxie Basehor-Linwood Special Ed Coop	Krishna	Callaghan	High Incidence Special Education	Approved	ELEMENTARY EDUCATION (PRK-6)
D0728	Goddard Special Education Cooperative	Kaylee	Rosenhagen	High Incidence Special Education	Approved**	ELEMENTARY EDUCATION (K-6)
D0728	Goddard Special Education Cooperative	Lori	Koster	High Incidence Special Education - extension on number of days under an esub.	Approved	EMERGENCY SUBSTITUTE TEACHER (PRK-12)
D0728	Goddard Special Education Cooperative	Melanie	Spurgeon	High Incidence Special Education - extension on number of days under an esub.	Approved	EMERGENCY SUBSTITUTE TEACHER (PRK-12)



## REQUEST AND RECOMMENDATION FOR BOARD ACTION

Agenda Number: 2 c.

Staff Initiating:

Sherry Root

Director:

Commissioner:

Randy Watson

Meeting Date: 2/11/2025

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### **Item Title:**

Act on request from USD 419 Canton-Galva, McPherson County, to receive Capital Improvement (Bond and Interest) State Aid

### **Recommended Motion:**

It is moved that the Kansas State Board of Education issue an Order authorizing USD 419 Canton-Galva, McPherson County, to receive capital improvement (bond and interest) state aid as authorized by law.

### **Explanation of Situation Requiring Action:**

see attached

## Summary of Appeal to State Board of Education for Capital Improvement State Aid \*

<b>Unified School District 419 Canton-Galva</b>	<b>County: McPherson</b>
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1. Current equalized assessed tangible valuation *	<u>\$46,043,899</u>	
2. Percentage of bond debt limit	<u>14.00%</u>	
3. Amount of bond debt limit	<u>\$6,446,146</u>	
4. State Aid Percentage	<u>0%</u>	24-25 St Aid %

\* Includes assessed valuation of motor vehicle

		Percent of Equalized Assessed Valuation - Current Year
5. Amount of bond indebtedness at present time	<u>\$4,980,000</u>	<u>10.8%</u>
6. Amount of bond indebtedness requested	<u>\$4,725,000</u>	<u>10.3%</u>
7. Total amount of bond indebtedness if request approved (Lines 5 + 6)	<u>\$9,705,000</u>	<u>21.1%</u>
8. Estimated amount of bond indebtedness authorized without approval	<u>\$6,446,146</u>	<u>14.0%</u>
9. Amount of bond indebtedness above bond debt limit requested	<u>\$3,258,854</u>	<u>7.1%</u>

### Forms Requested

(X) 5-210-118 General Information	(X) Schematic floor plan of the proposed facilities
(X) 5-210-106 Resolution	(X) Map of the school district showing present facilities
(X) 5-210-108 Publication Notice	(X) Small map of the school district showing the adjoining school districts
(X) 5-210-110 Application	(X) Map of the school district showing proposed facilities
(X) 5-210-114 Equalized Assessed Valuation	

January 16, 2025  
Date

Dale Brungardt  
Director, School Finance

Dr. Frank Harwood  
Deputy Commissioner

To: **State Board Members**

Re: **Application for capital improvement state aid for USD 419 Canton-Galva**

- |     |     |  |
|-----|-----|--|
| Yes | 7-0 | 1. The vote to submit the bond application by the local board of education was unanimous.  |
| Yes |     | 2. The district is experiencing growth in enrollment.  |
| Yes |     | 3. The community was involved in the process of the building proposal.   |
| Yes |     | 4. All required forms were properly filed with us, along with an appropriate notice for the election.                              |
| Yes |     | 5. The district outlined the needs for the building project by responding to all questions required by the district.               |
| Yes |     | 6. An outside architect was utilized in determining school district needs.   |
| No  |     | 7. The age of the existing building(s) appears to justify a bond election.   |
| Yes |     | 8. The application indicates that the building(s) are in need of major repairs in order to provide the necessary student programs. |
| No  |     | 9. Several buildings are being consolidated under this proposal.   |
| No  |     | 10. Bond Project includes facilities that would used primarily for Extracurricular Activities                                      |

<b>Date of Application</b> January 10, 2025	<b>Election Date</b> April 22, 2025	<b>Last Election</b> May 22, 2012	<b>Last Successful Election</b> May 22, 2012
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<b>Amount of Bond</b> \$ 4,725,000	<b>Length of Bond</b> 13	<b>Mill Rate</b> 10.11	
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<b>Mail In Ballot</b> No	<b>Interest Rate</b> 4.00%
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<b>Project Details:</b>	<b>USD 419 Canton-Galva</b>
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<b>High School</b> constructing, equipping and furnishing a new Vo-Ag Building,  exterior site improvments including sidewalks, parking lots, repairs to the exterior envelope, repairs/replacement of roof and HVAC,  Installation of track and associated site improvements	<b>Galva Elementary</b> upgrades to the mechanical system and equipment, repairs/replacement of roof and HVAC  exterior site improvments including sidewalks, parkin lots and improvements to exterior envelop
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<b>Additional Project Details</b>
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## REQUEST AND RECOMMENDATION FOR BOARD ACTION

Agenda Number: 2. c

Staff Initiating:

Frank Harwood

Deputy Commissioner:

Frank Harwood

Commissioner:

Randy Watson

Meeting Date: 2/11/2025

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### **Item Title:**

Act on request from USD 419 Canton-Galva, McPherson County, to receive Capital Improvement (Bond and Interest) State Aid

### **Recommended Motion:**

It is moved that the Kansas State Board of Education issue an Order authorizing USD 419 Canton-Galva, McPherson County, to receive capital improvement (bond and interest) state aid as authorized by law.

### **Explanation of Situation Requiring Action:**

Under KSA 72-5462 *et seq.*, a school district may request that the State Board of Education authorize the district to receive capital improvement (bond and interest) state aid. USD 419 Canton-Galva, McPherson County, has made such a request. If approved, the district would receive capital improvement (bond and interest) state aid to be prorated at 100 percent as provided by law. If the request is not approved, the district will not receive any capital improvement state aid. The bond hearing for state aid was held January 30, 2025.

USD 419 plans to use the bond proceeds (not to exceed **\$4,725,000**) to pay the costs to: (a) make improvements to the District Jr./Sr. High School in Canton including constructing, equipping and furnishing a new Vo-Ag building, exterior site improvements including sidewalks, parking lots, repairs to the existing building exterior envelope, repairs and/or replacement of the roof, replacement of HVAC equipment and controls, and installation of a new track and associated site improvements; (b) make improvements to the District Elementary School in Galva including upgrades to the mechanical system and equipment, repairs and/or replacement of the roof, replacement of HVAC equipment and controls, exterior site improvements including sidewalks, parking lots, and repairs to the building exterior envelope and make all other necessary improvements appurtenant thereto (the "Project"); and pay financing costs of issuance and capitalized interest affiliated with the general obligation bonds.

Based upon the following criteria, staff recommends that this bond application be approved.

1. The vote to submit the bond application by the local board of education was unanimous.
2. The district is experiencing a growth in enrollment.
3. The community was involved in the process of the building proposal.
4. All required forms were properly filed with us, along with an appropriate notice for the election.
5. The district outlined the needs for the building project by responding to all questions required by the state board of education.
6. An outside consultant was utilized in determining the school district needs.
7. The age of the existing building(s) does not appear to justify a bond election.

8. The application indicates that the building(s) are in need of major repairs in order to provide the necessary student programs.
9. No buildings are being consolidated under this proposal.
10. Bond project does not include facilities that will be used primarily for extracurricular activities.

## REQUEST AND RECOMMENDATION FOR BOARD ACTION

Agenda Number:

Staff Initiating:

Deputy Commissioner:

Commissioner:

Meeting Date: 2/12/2025

Frank Harwood

Frank Harwood

Randy Watson

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### **Item Title:**

Act on request from USD 419 Canton-Galva, McPherson County, to hold a bond election

### **Recommended Motion:**

It is moved that the Kansas State Board of Education issue an Order authorizing USD 419 Canton-Galva, McPherson County, to hold an election on the question of issuing bonds in excess of the district's general bond debt limitation.

### **Explanation of Situation Requiring Action:**

Under KSA 72-5461 et seq., a school district may request that the State Board of Education authorize the district to hold an election on the question of issuing bonds in an amount which would cause the district's bonded indebtedness to exceed the district's general bond debt limitation. USD 419 Canton-Galva, McPherson County, has made such a request. If approved, the district could hold an election on the question of whether additional bonds be issued. If the voters approve such action, the district could issue the bonds.

USD 419 plans to use the bond proceeds (not to exceed **\$4,725,000**) to pay the costs to: (a) make improvements to the District Jr./Sr. High School in Canton including constructing, equipping and furnishing a new Vo-Ag building, exterior site improvements including sidewalks, parking lots, repairs to the existing building exterior envelope, repairs and/or replacement of the roof, replacement of HVAC equipment and controls, and installation of a new track and associated site improvements; (b) make improvements to the District Elementary School in Galva including upgrades to the mechanical system and equipment, repairs and/or replacement of the roof, replacement of HVAC equipment and controls, exterior site improvements including sidewalks, parking lots, and repairs to the building exterior envelope and make all other necessary improvements appurtenant thereto (the "Project"); and pay financing costs of issuance and capitalized interest affiliated with the general obligation bonds.

Based upon the following criteria, staff recommends that this bond application be approved.

1. The vote to submit the bond application by the local board of education was unanimous.
2. The district is experiencing a growth in enrollment.
3. The community was involved in the process of the building proposal.
4. All required forms were properly filed with us, along with an appropriate notice for the election.
5. The district outlined the needs for the building project by responding to all questions required by the state board of education.
6. An outside consultant was utilized in determining the school district needs.
7. The age of the existing building(s) does not appear to justify a bond election.

8. The application indicates that the building(s) are in need of major repairs in order to provide the necessary student programs.
9. No buildings are being consolidated under this proposal.
10. Bond project does not include facilities that will be used primarily for extracurricular activities.



Summary of Appeal to State Board of Education to  
Allow Local Vote on Exceeding Debt Limit

Unified School District 419 Canton-Galva	County: McPherson
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1. Current equalized assessed tangible valuation *	\$46,043,899	
2. Percentage of bond debt limit	14.00%	
3. Amount of bond debt limit	\$6,446,146	
4. State Aid Percentage	0%	24-25 St Aid %

\* Includes assessed valuation of motor vehicle

		Percent of Equalized Assessed Valuation - Current Year
5. Amount of bond indebtedness at present time	\$4,980,000	10.8%
6. Amount of bond indebtedness requested	\$4,725,000	10.3%
7. Total amount of bond indebtedness if request approved (Lines 5 + 6)	\$9,705,000	21.1%
8. Estimated amount of bond indebtedness authorized without approval	\$6,446,146	14.0%
9. Amount of bond indebtedness above bond debt limit requested	\$3,258,854	7.1%

Forms Requested

- |  |  |
|--|--|
| (X) 5-210-118 General Information          | (X) Schematic floor plan of the proposed facilities                            |
| (X) 5-210-106 Resolution                   | (X) Map of the school district showing present facilities                      |
| (X) 5-210-108 Publication Notice           | (X) Small map of the school district showing the adjoining<br>school districts |
| (X) 5-210-110 Application                  | (X) Map of the school district showing proposed facilities                     |
| (X) 5-210-114 Equalized Assessed Valuation |  |

January 16, 2025  
Date

Dale Brungardt  
Director, School Finance

Dr. Frank Harwood  
Deputy Commissioner

Re:

**Application for USD 419 to allow local vote to exceed debt limit**

Yes	7-0	1. The vote to submit the bond application by the local board of education was unanimous.
Yes		2. The district is experiencing growth in enrollment.
Yes		3. The community was involved in the process of the building proposal.
Yes		4. All required forms were properly filed with us, along with an appropriate notice for the election.
Yes		5. The district outlined the needs for the building project by responding to all questions required by the district.
Yes		6. An outside architect was utilized in determining school district needs.
No		7. The age of the existing building(s) appears to justify a bond election.
Yes		8. The application indicates that the building(s) are in need of major repairs in order to provide the necessary student programs.
No		9. Several buildings are being consolidated under this proposal.
No		10. Bond Project includes facilities that would be used primarily for Extracurricular Activities

## REQUEST AND RECOMMENDATION FOR BOARD ACTION

Agenda Number: 2 e.

Staff Initiating:

Director:

Commissioner:

Meeting Date: 2/11/2025

Sherry Root

Randy Watson

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### **Item Title:**

Act on request from USD 203 Piper, Wyandotte County, to receive Capital Improvement (Bond and Interest) State Aid

### **Recommended Motion:**

It is moved that the Kansas State Board of Education issue an Order authorizing USD 203 Piper, Wyandotte County, to receive capital improvement (bond and interest) state aid as authorized by law.

### **Explanation of Situation Requiring Action:**

see attached documents

## REQUEST AND RECOMMENDATION FOR BOARD ACTION

Agenda Number:

Staff Initiating:

Frank Harwood

Deputy Commissioner:

Frank Harwood

Commissioner:

Randy Watson

Meeting Date: 2/12/2025

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### **Item Title:**

Act on request from USD 203 Piper, Wyandotte County, to receive Capital Improvement (Bond and Interest) State Aid

### **Recommended Motion:**

It is moved that the Kansas State Board of Education issue an Order authorizing USD 203 Piper, Wyandotte County, to receive capital improvement (bond and interest) state aid as authorized by law.

### **Explanation of Situation Requiring Action:**

Under KSA 72-5462 et seq., a school district may request that the State Board of Education authorize the district to receive capital improvement (bond and interest) state aid. USD 203 Piper, Wyandotte County, has made such a request. If approved, the district would receive capital improvement (bond and interest) state aid to be **prorated at 90 percent** as provided by law. If the request is not approved, the district will not receive any capital improvement state aid. The bond hearing for state aid was held January 30, 2025.

USD 203 plans to use the bond proceeds (not to exceed **\$32,500,000**) to pay the costs to: purchase and improve sites and to acquire, construct, equip, furnish, repair, remodel and make additions to buildings used for school district purposes, including acquisition of new and upgraded computer and communications technology, and all necessary improvements related thereto in the District, and to pay related fees and expenses including interest during construction.

Projects include: completion of athletic facilities started in 2024 and athletic complex fencing; land acquisition for a 3<sup>rd</sup> elementary; bullet proof film on all exterior doors; PMS middle school renovation creating a maker space, PLTW classrooms and lab, additional classrooms, updated bathrooms and renovate the PE locker room.

Based upon the following criteria, staff recommends that this bond application be approved.

1. The vote to submit the bond application by the local board of education was unanimous.
2. The district is not experiencing a growth in enrollment.
3. The community was involved in the process of the building proposal.
4. All required forms were properly filed with us, along with an appropriate notice for the election.
5. The district outlined the needs for the building project by responding to all questions required by the state board of education.
6. An outside consultant was utilized in determining the school district needs.
7. The age of the existing building(s) does not appear to justify a bond election.

8. The application indicates that the building(s) are in need of major repairs in order to provide the necessary student programs.
9. No buildings are being consolidated under this proposal.
10. Bond project does include facilities that will be used primarily for extracurricular activities.

It was determined to reduce capital improvement state aid by 10% for amenities for extracurricular activities. This amount would not be eligible for capital improvement state aid, therefore, state aid will be prorated at 90% as provided by law.

## Summary of Appeal to State Board of Education for Capital Improvement State Aid \*

<b>Unified School District USD 203 Piper</b>	<b>County: Wyandotte</b>
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1. Current equalized assessed tangible valuation *	<u>\$371,472,768</u>	
2. Percentage of bond debt limit	<u>14.00%</u>	
3. Amount of bond debt limit	<u>\$52,006,188</u>	
4. State Aid Percentage	<u>0%</u>	24-25 St Aid %

\* Includes assessed valuation of motor vehicle

		Percent of Equalized Assessed Valuation - Current Year
5. Amount of bond indebtedness at present time	<u>\$108,810,000</u>	<u>29.3%</u>
6. Amount of bond indebtedness requested	<u>\$32,500,000</u>	<u>8.7%</u>
7. Total amount of bond indebtedness if request approved (Lines 5 + 6)	<u>\$141,310,000</u>	<u>38.0%</u>
8. Estimated amount of bond indebtedness authorized without approval	<u>\$52,006,188</u>	<u>14.0%</u>
9. Amount of bond indebtedness above bond debt limit requested	<u>\$89,303,812</u>	<u>24.0%</u>

### Forms Requested

(X) 5-210-118 General Information	(X) Schematic floor plan of the proposed facilities
(X) 5-210-106 Resolution	(X) Map of the school district showing present facilities
(X) 5-210-108 Publication Notice	(X) Small map of the school district showing the adjoining school districts
(X) 5-210-110 Application	(X) Map of the school district showing proposed facilities
(X) 5-210-114 Equalized Assessed Valuation	

January 22, 2025  
Date

Dale Brungardt  
Director, School Finance

Dr. Frank Harwood  
Deputy Commissioner

To: **State Board Members**

Re: **Application for capital improvement state aid for USD 203 Piper**

- |     |     |  |
|-----|-----|--|
| Yes | 7-0 | 1. The vote to submit the bond application by the local board of education was unanimous.  |
| Yes |     | 2. The district is experiencing growth in enrollment.  |
| Yes |     | 3. The community was involved in the process of the building proposal.   |
| Yes |     | 4. All required forms were properly filed with us, along with an appropriate notice for the election.                              |
| Yes |     | 5. The district outlined the needs for the building project by responding to all questions required by the district.               |
| Yes |     | 6. An outside architect was utilized in determining school district needs.   |
| No  |     | 7. The age of the existing building(s) appears to justify a bond election.   |
| No  |     | 8. The application indicates that the building(s) are in need of major repairs in order to provide the necessary student programs. |
| No  |     | 9. Several buildings are being consolidated under this proposal.   |
| Yes |     | 10. Bond Project includes facilities that would used primarily for Extracurricular Activities                                      |

<b>Date of Application</b> 17-Jan-25	<b>Election Date</b> 15-Apr-25	<b>Last Election</b> Jan-22	<b>Last Successful Election</b> Jan-25
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<b>Amount of Bond</b> \$ 32,500,000	<b>Length of Bond</b> 30	<b>Mill Rate with Aid</b> 2.412	<b>Mill Rate without Aid</b> 22.312
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<b>Mail In Ballot</b> No	<b>Interest Rate</b> 5.00%
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<b>Project Details:</b>	<b>USD 203</b>
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**Bond Resolution Info**

bonds are to purchase and improve sites, and to acquire, construct, equip, furnish, repair, remodel and make additions to buildings used for school district purposes, including acqisitions of new and upgrades computer and commnications technology and make other improvements

**Projects as stated in Q1 of Application**

PHS Athletic Complex, PHS Athletic Complex Fencing, District Land Acquisition for 3rd elementary, Technology updates, Safety and Security Updates, PMS Basement Renovation

<b>Additional Project Details</b>
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## REQUEST AND RECOMMENDATION FOR BOARD ACTION

Agenda Number:

Staff Initiating:

Frank Harwood

Deputy Commissioner:

Frank Harwood

Commissioner:

Randy Watson

Meeting Date: 2/12/2025

---

### **Item Title:**

Act on request from USD 436 Caney Valley, Montgomery County, to receive Capital Improvement (Bond and Interest) State Aid

### **Recommended Motion:**

It is moved that the Kansas State Board of Education issue an Order authorizing USD 436 Caney Valley, Montgomery County, to receive capital improvement (bond and interest) state aid as authorized by law.

### **Explanation of Situation Requiring Action:**

Under KSA 72-5462 et seq., a school district may request that the State Board of Education authorize the district to receive capital improvement (bond and interest) state aid. USD 436 Caney Valley, Montgomery County, has made such a request. If approved, the district would receive capital improvement (bond and interest) state aid to be **prorated at 97 percent** as provided by law. If the request is not approved, the district will not receive any capital improvement state aid. The bond hearing for state aid was held January 30, 2025.

USD 436 plans to use the bond proceeds (not to exceed **\$32,385,000**) to pay the costs to: acquire, construct, equip and install additions, renovations and improvements (a) to the district junior/senior high school campus, including a multisport/wrestling room addition, and a storm shelter, locker rooms and restrooms addition; auditorium, weight room, band/music room, family and consumer sciences kitchen, library, science room, training room, coaches' offices, and locker room renovations and improvements; academic success room/library and kitchen renovations; and parking lot, sidewalk, signage and Caney Valley West campus concrete pad improvements; (b) to the junior/senior high school campus athletic complex, including a stadium entrance, locker rooms, new home team bleachers on west side, lighting, scoreboard, sidewalks, artificial turf field, track improvements, new baseball and softball facility improvements, and a new concessions building; and (c) to the district elementary school, including secured main entrance additions and an addition with storm shelter/band room, cafeteria, kitchen, and restroom improvements; commons area and main entrance, gymnasium, science classroom, SPED classroom and restroom, and other restroom renovations and improvements; updated playground for younger students and new and relocated playground for older students, and parking, sidewalks, front entrance canopy, landscaping and other site improvements; to purchase buses; and make all other necessary improvements; and pay financing costs of issuance and capitalized interest affiliated with the general obligation bonds.

Based upon the following criteria, staff recommends that this bond application be approved.

1. The vote to submit the bond application by the local board of education was unanimous.
2. The district is experiencing a growth in enrollment.

3. The community was involved in the process of the building proposal.
4. All required forms were properly filed with us, along with an appropriate notice for the election.
5. The district outlined the needs for the building project by responding to all questions required by the state board of education.
6. An outside consultant was utilized in determining the school district needs.
7. The age of the existing building(s) does not appear to justify a bond election.
8. The application indicates that the building(s) are in need of major repairs in order to provide the necessary student programs.
9. No buildings are being consolidated under this proposal.
10. Bond project does include facilities that will be used primarily for extracurricular activities.

It was determined to reduce capital improvement state aid by 3% for amenities for extracurricular activities. This amount would not be eligible for capital improvement state aid, therefore, state aid will be prorated at 97% as provided by law.

## REQUEST AND RECOMMENDATION FOR BOARD ACTION

Agenda Number: 2 f.

Staff Initiating:

Sherry Root

Director:

Commissioner:

Randy Watson

Meeting Date: 2/11/2025

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### **Item Title:**

Act on request from USD 203 Piper, Wyandotte County, to hold a bond election

### **Recommended Motion:**

It is moved that the Kansas State Board of Education issue an Order authorizing USD 203 Piper, Wyandotte County, to hold an election on the question of issuing bonds in excess of the district's general bond debt limitation.

### **Explanation of Situation Requiring Action:**

See attached documents.

## REQUEST AND RECOMMENDATION FOR BOARD ACTION

Agenda Number: 2. f

Staff Initiating:

Deputy Commissioner:

Commissioner:

Meeting Date: 2/11/2025

Frank Harwood

Frank Harwood

Randy Watson

---

### **Item Title:**

Act on request from USD 203 Piper, Wyandotte County, to hold a bond election

### **Recommended Motion:**

It is moved that the Kansas State Board of Education issue an Order authorizing USD 203 Piper, Wyandotte County, to hold an election on the question of issuing bonds in excess of the district's general bond debt limitation.

### **Explanation of Situation Requiring Action:**

Under KSA 72-5461 et seq., a school district may request that the State Board of Education authorize the district to hold an election on the question of issuing bonds in an amount which would cause the district's bonded indebtedness to exceed the district's general bond debt limitation. USD 203 Piper, Wyandotte County, has made such a request. If approved, the district could hold an election on the question of whether additional bonds be issued. If the voters approve such action, the district could issue the bonds.

USD 203 plans to use the bond proceeds (not to exceed **\$32,500,000**) to pay the costs to: purchase and improve sites and to acquire, construct, equip, furnish, repair, remodel and make additions to buildings used for school district purposes, including acquisition of new and upgraded computer and communications technology, and all necessary improvements related thereto in the District, and to pay related fees and expenses including interest during construction.

Projects include: complete state-of-the-art athletic facilities and complex fencing; land acquisition for a 3<sup>rd</sup> elementary; bullet proof film on all exterior doors; PMS middle school renovation creating a maker space, PLTW classrooms and lab, additional classrooms, updated bathrooms and renovate the PE locker room.

Based upon the following criteria, staff recommends that this bond application be approved.

1. The vote to submit the bond application by the local board of education was unanimous.
2. The district is not experiencing a growth in enrollment.
3. The community was involved in the process of the building proposal.
4. All required forms were properly filed with us, along with an appropriate notice for the election.
5. The district outlined the needs for the building project by responding to all questions required by the state board of education.
6. An outside consultant was utilized in determining the school district needs.
7. The age of the existing building(s) does not appear to justify a bond election.
8. The application indicates that the building(s) are in need of major repairs in order to provide the necessary student programs.

9. No buildings are being consolidated under this proposal.
10. Bond project does include facilities that will be used primarily for extracurricular activities.

Summary of Appeal to State Board of Education to  
Allow Local Vote on Exceeding Debt Limit

Unified School District 203 Piper                      County: Wyandotte

1. Current equalized assessed tangible valuation *	\$371,472,768	
2. Percentage of bond debt limit	14.00%	
3. Amount of bond debt limit	\$52,006,188	
4. State Aid Percentage	0%	24-25 St Aid %

\* Includes assessed valuation of motor vehicle

		Percent of Equalized Assessed Valuation - Current Year
5. Amount of bond indebtedness at present time	\$108,810,000	29.3%
6. Amount of bond indebtedness requested	\$32,500,000	8.7%
7. Total amount of bond indebtedness if request approved (Lines 5 + 6)	\$141,310,000	38.0%
8. Estimated amount of bond indebtedness authorized without approval	\$52,006,188	14.0%
9. Amount of bond indebtedness above bond debt limit requested	\$89,303,812	24.0%

Forms Requested

(X) 5-210-118 General Information	(X) Schematic floor plan of the proposed facilities
(X) 5-210-106 Resolution	(X) Map of the school district showing present facilities
(X) 5-210-108 Publication Notice	(X) Small map of the school district showing the adjoining school districts
(X) 5-210-110 Application	(X) Map of the school district showing proposed facilities
(X) 5-210-114 Equalized Assessed Valuation	

January 22, 2025  
Date

Dale Brungardt  
Director, School Finance

Dr. Frank Harwood  
Deputy Commissioner

Re:

**Application for USD 203 to allow local vote to exceed debt limit**

Yes 7-0	1. The vote to submit the bond application by the local board of education was unanimous.
Yes	2. The district is experiencing growth in enrollment.
Yes	3. The community was involved in the process of the building proposal.
Yes	4. All required forms were properly filed with us, along with an appropriate notice for the election.
Yes	5. The district outlined the needs for the building project by responding to all questions required by the district.
Yes	6. An outside architect was utilized in determining school district needs.
No	7. The age of the existing building(s) appears to justify a bond election.
No	8. The application indicates that the building(s) are in need of major repairs in order to provide the necessary student programs.
No	9. Several buildings are being consolidated under this proposal.
Yes	10. Bond Project includes facilities that would be used primarily for Extracurricular Activities

## REQUEST AND RECOMMENDATION FOR BOARD ACTION

Agenda Number: 2 g.

Staff Initiating:

Sherry Root

Director:

Dr. Frank Harwood

Commissioner:

Randy Watson

Meeting Date: 2/11/2025

---

### **Item Title:**

Act on request from USD 436 Caney Valley, Montgomery County, to receive Capital Improvement (Bond and Interest) State Aid

### **Recommended Motion:**

It is moved that the Kansas State Board of Education issue an Order authorizing USD 436 Caney Valley, Montgomery County, to receive capital improvement (bond and interest) state aid as authorized by law.

### **Explanation of Situation Requiring Action:**

see attached



## REQUEST AND RECOMMENDATION FOR BOARD ACTION

Agenda Number:

Staff Initiating:

Frank Harwood

Deputy Commissioner:

Frank Harwood

Commissioner:

Randy Watson

Meeting Date: 2/12/2025

---

### **Item Title:**

Act on request from USD 436 Caney Valley, Montgomery County, to receive Capital Improvement (Bond and Interest) State Aid

### **Recommended Motion:**

It is moved that the Kansas State Board of Education issue an Order authorizing USD 436 Caney Valley, Montgomery County, to receive capital improvement (bond and interest) state aid as authorized by law.

### **Explanation of Situation Requiring Action:**

Under KSA 72-5462 et seq., a school district may request that the State Board of Education authorize the district to receive capital improvement (bond and interest) state aid. USD 436 Caney Valley, Montgomery County, has made such a request. If approved, the district would receive capital improvement (bond and interest) state aid to be **prorated at 97 percent** as provided by law. If the request is not approved, the district will not receive any capital improvement state aid. The bond hearing for state aid was held January 30, 2025.

USD 436 plans to use the bond proceeds (not to exceed **\$32,385,000**) to pay the costs to: acquire, construct, equip and install additions, renovations and improvements (a) to the district junior/senior high school campus, including a multisport/wrestling room addition, and a storm shelter, locker rooms and restrooms addition; auditorium, weight room, band/music room, family and consumer sciences kitchen, library, science room, training room, coaches' offices, and locker room renovations and improvements; academic success room/library and kitchen renovations; and parking lot, sidewalk, signage and Caney Valley West campus concrete pad improvements; (b) to the junior/senior high school campus athletic complex, including a stadium entrance, locker rooms, new home team bleachers on west side, lighting, scoreboard, sidewalks, artificial turf field, track improvements, new baseball and softball facility improvements, and a new concessions building; and (c) to the district elementary school, including secured main entrance additions and an addition with storm shelter/band room, cafeteria, kitchen, and restroom improvements; commons area and main entrance, gymnasium, science classroom, SPED classroom and restroom, and other restroom renovations and improvements; updated playground for younger students and new and relocated playground for older students, and parking, sidewalks, front entrance canopy, landscaping and other site improvements; to purchase buses; and make all other necessary improvements; and pay financing costs of issuance and capitalized interest affiliated with the general obligation bonds.

Based upon the following criteria, staff recommends that this bond application be approved.

1. The vote to submit the bond application by the local board of education was unanimous.
2. The district is experiencing a growth in enrollment.

3. The community was involved in the process of the building proposal.
4. All required forms were properly filed with us, along with an appropriate notice for the election.
5. The district outlined the needs for the building project by responding to all questions required by the state board of education.
6. An outside consultant was utilized in determining the school district needs.
7. The age of the existing building(s) does not appear to justify a bond election.
8. The application indicates that the building(s) are in need of major repairs in order to provide the necessary student programs.
9. No buildings are being consolidated under this proposal.
10. Bond project does include facilities that will be used primarily for extracurricular activities.

It was determined to reduce capital improvement state aid by 3% for amenities for extracurricular activities. This amount would not be eligible for capital improvement state aid, therefore, state aid will be prorated at 97% as provided by law.

## Summary of Appeal to State Board of Education for Capital Improvement State Aid \*

<b>Unified School District 436 Caney Valley</b>	<b>County: Montgomery</b>
---	---------------------------

1. Current equalized assessed tangible valuation *	<u>\$71,060,792</u>	
2. Percentage of bond debt limit	<u>14.00%</u>	
3. Amount of bond debt limit	<u>\$9,948,511</u>	
4. State Aid Percentage	<u>0%</u>	24-25 St Aid %

\* Includes assessed valuation of motor vehicle

		Percent of Equalized Assessed Valuation - Current Year
5. Amount of bond indebtedness at present time	<u>\$2,680,000</u>	<u>3.8%</u>
6. Amount of bond indebtedness requested	<u>\$32,385,000</u>	<u>45.6%</u>
7. Total amount of bond indebtedness if request approved (Lines 5 + 6)	<u>\$35,065,000</u>	<u>49.3%</u>
8. Estimated amount of bond indebtedness authorized without approval	<u>\$9,948,511</u>	<u>14.0%</u>
9. Amount of bond indebtedness above bond debt limit requested	<u>\$25,116,489</u>	<u>35.3%</u>

### Forms Requested

(X) 5-210-118 General Information	(X) Schematic floor plan of the proposed facilities
(X) 5-210-106 Resolution	(X) Map of the school district showing present facilities
(X) 5-210-108 Publication Notice	(X) Small map of the school district showing the adjoining school districts
(X) 5-210-110 Application	(X) Map of the school district showing proposed facilities
(X) 5-210-114 Equalized Assessed Valuation	

January 16, 2025  
Date

Dale Brungardt  
Director, School Finance

Dr. Frank Harwood  
Deputy Commissioner

## REQUEST AND RECOMMENDATION FOR BOARD ACTION

Agenda Number: 2 h.

Staff Initiating:

Sherry Root

Director:

Dr. Frank Harwood

Commissioner:

Randy Watson

Meeting Date: 2/11/2025

---

### **Item Title:**

Act on request from USD 436 Caney Valley, Montgomery County, to hold a bond election

### **Recommended Motion:**

It is moved that the Kansas State Board of Education issue an Order authorizing USD 436 Caney Valley, Montgomery County, to hold an election on the question of issuing bonds in excess of the district's general bond debt limitation.

### **Explanation of Situation Requiring Action:**

see attached

## REQUEST AND RECOMMENDATION FOR BOARD ACTION

Agenda Number: 2. h

Staff Initiating:

Deputy Commissioner:

Commissioner:

Meeting Date: 2/11/2025

Frank Harwood

Frank Harwood

Randy Watson

---

### **Item Title:**

Act on request from USD 436 Caney Valley, Montgomery County, to hold a bond election

### **Recommended Motion:**

It is moved that the Kansas State Board of Education issue an Order authorizing USD 436 Caney Valley, Montgomery County, to hold an election on the question of issuing bonds in excess of the district's general bond debt limitation.

### **Explanation of Situation Requiring Action:**

Under KSA 72-5461 et seq., a school district may request that the State Board of Education authorize the district to hold an election on the question of issuing bonds in an amount which would cause the district's bonded indebtedness to exceed the district's general bond debt limitation. USD 436 Caney Valley, Montgomery County, has made such a request. If approved, the district could hold an election on the question of whether additional bonds be issued. If the voters approve such action, the district could issue the bonds.

USD 419 plans to use the bond proceeds (not to exceed **\$32,385,000**) to pay the costs to: acquire, construct, equip and install additions, renovations and improvements (a) to the district junior/senior high school campus, including a multisport/wrestling room addition, and a storm shelter, locker rooms and restrooms addition; auditorium, weight room, band/music room, family and consumer sciences kitchen, library, science room, training room, coaches' offices, and locker room renovations and improvements; academic success room/library and kitchen renovations; and parking lot, sidewalk, signage and Caney Valley West campus concrete pad improvements; (b) to the junior/senior high school campus athletic complex, including a stadium entrance, locker rooms, new home team bleachers on west side, lighting, scoreboard, sidewalks, artificial turf field, track improvements, new baseball and softball facility improvements, and a new concessions building; and (c) to the district elementary school, including secured main entrance additions and an addition with storm shelter/band room, cafeteria, kitchen, and restroom improvements; commons area and main entrance, gymnasium, science classroom, SPED classroom and restroom, and other restroom renovations and improvements; updated playground for younger students and new and relocated playground for older students, and parking, sidewalks, front entrance canopy, landscaping and other site improvements; to purchase buses; and make all other necessary improvements; and pay financing costs of issuance and capitalized interest affiliated with the general obligation bonds.

Based upon the following criteria, staff recommends that this bond application be approved.

1. The vote to submit the bond application by the local board of education was unanimous.
2. The district is experiencing a growth in enrollment.
3. The community was involved in the process of the building proposal.

4. All required forms were properly filed with us, along with an appropriate notice for the election.
5. The district outlined the needs for the building project by responding to all questions required by the state board of education.
6. An outside consultant was utilized in determining the school district needs.
7. The age of the existing building(s) does not appear to justify a bond election.
8. The application indicates that the building(s) are in need of major repairs in order to provide the necessary student programs.
9. No buildings are being consolidated under this proposal.
10. Bond project does not include facilities that will be used primarily for extracurricular activities.

Re:

**Application for USD 436 to allow local vote to exceed debt limit**

Yes	6-0	1. The vote to submit the bond application by the local board of education was unanimous.
No		2. The district is experiencing growth in enrollment.
Yes		3. The community was involved in the process of the building proposal.
Yes		4. All required forms were properly filed with us, along with an appropriate notice for the election.
Yes		5. The district outlined the needs for the building project by responding to all questions required by the district.
Yes		6. An outside architect was utilized in determining school district needs.
No		7. The age of the existing building(s) appears to justify a bond election.
Yes		8. The application indicates that the building(s) are in need of major repairs in order to provide the necessary student programs.
No		9. Several buildings are being consolidated under this proposal.
Yes		10. Bond Project includes facilities that would be used primarily for Extracurricular Activities
		not eligible for state aid, projects of concern: stadium entrance, locker rooms, bleachers, lighting, concessions

## REQUEST AND RECOMMENDATION FOR BOARD ACTION

Agenda Number: 2 i.

**Staff Initiating:**

Shane Carter

**Director:**

Shane Carter

**Commissioner:**

Randy Watson

**Meeting Date:**

2/11/2025

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**Item Title:**

Act on Local Professional Development Plan

**Recommended Motion:**

It is moved that the Kansas State Board of Education act to approve the professional development plans for the following districts/systems:

USD 264 Clearwater

**Explanation of Situation Requiring Action:**

In provisions of K.S.A. 72-2546, the State Board determines the rules and regulations for the administration of the education professional development act declared in K.S.A. 72-2544. The standards and criteria by which educational agencies will establish and maintain in-service education programs for their licensed personnel are outlined in K.A.R. 91-1-215 through 91-1-219.

K.A.R. 91-1-216(c) states, "...the educational agency shall prepare a proposed in-service plan...[it] shall be submitted to the state board by August 1 of the school year in which the plan is to become effective."

K.A.R. 91-1-216(d) then stipulates, "The plan shall be approved, approved with modifications, or disapproved by the state board."

State department staff have reviewed USD 264 Clearwater's five-year professional development plan using the standards and criteria determined by the State Board of Education and recommend it be approved.



# **USD #264**

## **Clearwater, Kansas**

### **Professional Development Committee Plan**



**August, 2024 - July, 2029**

Date Plan Approved by State Board of Education: TBD

Date of Plan Expiration: 7/31/2029

## 5-year Professional Development Plan Approval

The USD 264, Clearwater Public Schools Professional Development Council approved the following plan, at its meeting held on 1-10-25, according to KAR 91-1-216 (c) for submission for approval of the Kansas State Board of Education.

PDC Chair:



Signature

1-13-25

Date

The USD 264 Board of Education approved the following plan, at its meeting held on 1-13-25, according to KAR 91-1-216 (c) for submission for approval of the Kansas State Board of Education.

Board of Education President:



Signature

1-13-25

Date

## Plan Updates

[illegible]

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## Section One

# Professional Development Council

## 1.1 Introduction

Welcome to the Professional Development Committee (PDC) Plan. This document serves as a comprehensive guide for USD 264 employees, outlining the purpose, structure, responsibilities, and processes involved in fostering professional growth within our educational institution.

### Purpose:

The purpose of this plan is to provide clarity, direction, and support for the Professional Development Committee and staff. By establishing clear guidelines and procedures, the handbook aims to facilitate the planning, implementation, and evaluation of professional development that align with the goals and priorities of our institution. Additionally, this document serves as a reference tool for all stakeholders, ensuring transparency, consistency, and accountability in our professional development efforts.

## 1.2 Membership

### Clearwater Professional Development Council Members

Members of the USD 264 PDC are staff who are licensed teachers and/or leaders. Each is selected by the licensed teachers and leaders in the groups they represent. The PDC will have as many or more teachers on it as licensed leaders with a minimum of two teachers each from the elementary and high school, and three representing the intermediate middle school building.

The PDC Chair is responsible for ensuring that the ratio of teachers to leaders is correct and will act to fill vacancies as soon as possible using the process described below.

The length of term for membership slots is two years.

### 1.21 Licensed Teacher Groups represented

Elementary West: Jaymee Brady, Instructional Coach, Kenzie Biehler, teacher;

Intermediate Middle School: Codie Berntsen, teacher; Nanette Carpenter, teacher; Sarah Westbury, Instructional Coach;

High School: Erynn Youngers, Instructional Coach; Sarah Mohr, teacher;

Groups Represented	Number
Elementary West	2
Intermediate Middle School	3
High School	2
Total	7

### 1.22 Licensed Teacher Group Selection Process

Depending on staff resignations, but primarily in the Spring, building principals will email their staff and will inform them a new PDC member is needed for a building. Staff may volunteer or nominate (with permission of nominee) to be on the selection list. Principals and others may also encourage teachers to run for selection. The principals will send out the list of names, even if just one, and each staff member will return his/her choice. Once someone is selected, principals will let the PDC Chair know the name of that person and will provide the documentation used in the selection process to the Director of Teaching and Learning.

### 1.23 Licensed Leader Groups Represented

PDC Chairperson: Casey Peine - Director of Teaching and Learning

Elementary West: April Lutz, administrator

Intermediate Middle School: Jennifer Miller, building administrator

High School: Eric Cooper, building administrator

Groups Represented	Number
Elementary West	1
Intermediate Middle School	1
High School	1
District-wide	1
Total	4

### 1.24 Licensed Leader Group Selection Process

Licensed Leader Members will be selected during the May Admin Meeting. Volunteers will be asked for. If only one volunteer comes forward per building, the leaders will split into their groups to discuss and select their representatives informally as part of the meeting. Principals will send out the list of names, even if just one is interested, and each staff member will return his/her vote. If multiple administrators are interested, then this will be voted on via ballot during this meeting. Ballots will be turned in to the PDC chair and those elected will be notified and contacted by the PDC chair. The PDC secretary will maintain documentation in the PDC Google Drive.

### **1.25 Approved process for PDC member selection when no candidates**

If there are no nominees or volunteers for a group/s, the PDC Chair will send out the list of names of all licensed teachers in that group/s to that group/s from which to select. The staff with the most votes will be the new PDC member/s. The names of those selected will go to the PDC chair.

If and only if there is no one selected from the above step, the PDC will take the list from each group that was not able to select its own member/s and will choose the new PDC member/s from that list. The PDC Chair will email KSDE at [professionallearning@ksde.org](mailto:professionallearning@ksde.org) to inform it of this action.

## **1.3 Responsibilities**

### **Duties of the Chairperson**

1. Responsible for overseeing the plan and updating the council of new laws and regulations that affect the plan.
2. Calls and presides at all meetings
3. Prepares an agenda for all meetings.
4. Carries out any other duties as described in this document or assigned by the PDC or Superintendent.
5. Responsible for maintaining all submitted Individual Professional Development Plans.
6. Provides copies of point summaries upon request.
7. Reports PDC information to the Board of Education.
8. Facilitates the implementation of the district PDC plan.
9. Uploads PD transcripts and documents as needed for licensure

### **Duties of the Building Principals**

1. Assist employees in completing plans and monitor implementation of employee's level of knowledge, application, and impact.
2. Helps gather PDC forms and data from their buildings.
3. Facilitate the implementation of the district's goals which helps guide the PDC plan.

### **Duties of the PDC Members**

1. Assist employees in completing plans and filling out PDC documents

2. Answer PDC questions, and provide assistance when needed
3. Facilitate the implementation of the district PDC plan
4. Approve points at each PDC meeting
5. Gathers attendance information for in district professional development

## **1.4 Annual Training**

USD 264 will train new PDC members on their roles and responsibilities as council members under regulations, K.A.R. 91-1-215 through K.A.R. 91-1-219 before they start their duties but no later than the end of September of their first academic year in office. Members who receive annual training as a refresher should complete it by the end of the first semester of the new academic year.

The training method may vary depending on circumstances but might include in-person, online, video, etc. and might be done either in-house or with another partner/s, such as an educational service center.

The Director of Teaching and Learning is responsible for ensuring training is timely, completed by each member of the PDC for each academic year, and documented for verification. The documentation will be stored within the [PDC Google Drive](#). PDC members are eligible to earn one PD point for each clock hour they serve on the council during their license period.

## **1.5 Operational Procedures**

As the advisory council to our Board of Education, the PDC members maintain its operational procedures for the smooth and efficient running of its activities.

### **1.50 Officers**

Officers serve for two years and they will be selected by the PDC. There are no term limits.

#### **Current:**

- PDC Chair- Casey Peine
- Secretary- Jaymee Brady

#### **Duties of the Chairperson**

1. Responsible for overseeing the plan and updating the council of new laws and regulations that affect the plan.
2. Calls and presides at all meetings
3. Prepares an agenda for all meetings.
4. Carries out any other duties as described in this document or assigned by the PDC or Superintendent.
5. Responsible for maintaining all submitted Individual Professional Development Plans.
6. Provides copies of point summaries upon request.



7. Reports PDC information to the Board of Education.
8. Facilitates the implementation of the district PDC plan.
9. Uploads PD transcripts and documents as needed for licensure

#### Duties of the Secretary

1. Take notes during meetings
2. Manage district wide inservice paperwork, sign in sheets, and other needed documents
3. Organize the Google Drive and ensure resource are up to date

### 1.51 Meetings

The Professional Development Council will meet twice each year to review the USD 264 PDC process, analyze the district's progress toward its PD goals, provide assistance in planning professional development, revise the plan when necessary, and to receive required training.

The chairperson will monitor the requests for professional development points as they are received and call virtual meetings or send out electronic documentation to vote to accept the requests as needed. Emergency meetings will be scheduled as needed and held virtually.

### 1.52 Decision Making

To call for, conduct and document PDC voting for PD Points, IPDPS and the 5-year PD Plan renewal and other official business, the PDC requires the following:

- All decisions of the Council will be indicated by an affirmative vote of a simple majority of the authorized membership of the Council. A quorum is a simple majority of the current voting PDC membership.
- To conduct official business at least 6 members, with 3 or fewer of those being leaders, constitutes a quorum.
- Unanimous consent may be recognized and stated by the chair as the decision of the Council where a simple majority of the authorized membership is present provided no member requests a formal vote.
- If consensus is not reached, a simple majority of a quorum present will pass a motion.
- If there is a tie, the PDC Chair or designee may delay the vote, call another meeting, or vote later electronically or by phone.

### 1.53 Documentation

All documents including notes, training materials, and supporting professional development documents will be housed in the USD 264 PDC Google Drive Folder.

- My Learning Plan will be used to house staff's attendance records for relicensure
- PDC members are responsible for their buildings documentation and either
  - Sending formal documentation to the district office for electronic filing
  - Scanning and uploading electronic documents into the PDC Google Drive folder.

- New staff are trained on how to use Frontline Professional Growth (My Learning Plan) training at orientation and are given a link to a video they can use as a refresher and references. Mentors provide continued help with this process, as needed.

Below are the Professional Growth forms, each linked to a PDF that outlines the details available on Frontline.

- [College Credit Request](#)
- [Professional Development Request](#)
- [Ind.Prof. Dev. Plan](#)
- [Application Level](#)

## 1.54 Communications

To ensure effective communication throughout the year, the Professional Development Council (PDC) will utilize various methods to engage with teachers:

Email Communication:

- The PDC Chair will serve as the primary point of contact for all communication related to the council's activities. They will regularly send emails to members to disseminate important information, updates, and reminders.
- A reminder of the PDC's duties and responsibilities will be emailed to all members at the beginning of every semester. This will help keep everyone informed and aligned with their roles and expectations.

Meetings:

- The PDC will hold a meeting each semester to discuss ongoing professional development initiatives, review progress, and address any challenges or concerns. Meeting agendas and minutes will be distributed via email to ensure all members are prepared and informed.

Collaboration Platforms:

- The PDC may utilize collaboration platforms such as shared drives to facilitate communication and document sharing among members. This ensures that all relevant materials and resources are easily accessible to everyone involved.

Surveys and Feedback:

- Periodic surveys may be conducted to gather feedback from teachers regarding their professional development needs, preferences, and suggestions for improvement. The results of these surveys will be shared with the PDC to inform decision-making and planning.

Professional Development Events:

- The PDC will communicate information about upcoming professional development events, workshops, and training sessions to teachers via email. They will provide details about the content, schedule, and registration process to encourage participation.

By employing a combination of email communication, regular meetings, collaboration platforms, feedback mechanisms, and event announcements, the PDC ensures that teachers are well-informed, engaged, and supported in their professional development journey throughout the year.

### **1.55 Approvals**

Approvals for IPDPs and PD points are done using the procedures described in Sections 3 and 4, respectively.

The PD Plan revision is approved using the KSDE process: plan review and revision, final draft approval, local district approval and approval by the State Board of Education.

All approval authority for the following activities lies within the PDC alone, except for the local board of education, which may also approve the Professional Development Plan.

#### 5-year Professional Development Plan Review

The PD Plan revision is approved using the KSDE process: plan review and revision, final draft approval, local district approval and approval by the State Board of Education.

The USD 264 PDC will approve the five-year district Professional Development Plan. In addition, the Board of Education (BOE) will also approve it. The PD Plan is subject to an annual review. If changes or corrections are deemed necessary, the Professional Development Council (PDC) will make amendments following the procedure stated in Section 2.6.

#### Individual Professional Development Plans

The PDC allows the positions in the Sequence of Approvers (below) to recommend an approval decision. The Director of Teaching and Learning presents an Excel spreadsheet in September to the PDC for an approval vote at the PDC meeting. Any plan that causes concern or disagreements may be pulled and discussed separately at the meeting.

After informal discussions, if the PDC and staff cannot agree on a final plan and the PDC disapproves it, licensed staff may pursue an appeal as described in Section 3.9 of this plan. Any stragglers who do not meet the deadline for the September meeting will be added to the Excel spreadsheet and presented to the PDC as soon as possible.

Sequence of Approvers before final PDC approval	Position/Title of Approver
--	----------------------------

1st-	Staff/Designated Supervisor
2nd-	PDC Building Reps
3rd-	Building Principals
4th-	Director of Teaching and Learning

**Recommended Approval-**The PDC allows the positions in the Sequence of Approvers (above) to recommend the approval decision. The Director of Teaching and Learning presents an Excel spreadsheet in September to the PDC for an approval vote at a PDC meeting. Any plan that causes concern or disagreements may be pulled and discussed separately at the meeting. After informal discussions, if the PDC and staff cannot agree on a final plan and the PDC disapproves it, licensed staff may pursue an appeal as described in Section 3.9 of this plan. Any late submissions who do not meet the deadline for the September meeting will be added to the Excel spreadsheet and presented to the PDC as soon as possible.

#### Professional Development Points

The PDC reviews and directly approves all PD activity points from the PD Points Google form before PDC meetings. The PDC chair verifies each staff request meets the quorum requirement before approving in Frontline. If there is no quorum, the DTL informs PDC Chair there will be a delay until a quorum of responses has been turned in.

If the PDC and staff cannot agree on the amount or type of PD points and the PDC disapproves of some or all of the submissions, the PDC decision is final.

Sequence of Approvers before final PDC approval	Position/Title of Approver
1st-	PDC Building Reps
2nd-	Building Principals
3rd-	Director of Teaching and Learning

## **Section Two**

### **The District Professional Development Plan**

#### **2.0 Introduction**

In this section, we outline the overarching framework for professional development within the school district. It serves as a guiding document to align individual school initiatives and building goals, teacher's personal goals, with broader organizational goals that are aligned with the USD 264 Strategic Plan, KESA, and KS State BOE Outcomes.

#### **2.1 Assessment and Prioritization of school improvement needs**

In 2021, USD 264 engaged in the strategic planning process in which four areas of focus were identified. Through various data collection methods such as surveys, performance metrics analysis, and stakeholder consultations, we identify areas for improvement. These needs were prioritized based on their impact on student outcomes and alignment with the KESA process and KS State BOE outcomes.

#### **2.2 Identification of goals and objectives to achieve professional development needs**

Every year, each building analyzes their data in relation to KESA model and the Strategic Plan and sets building goals and develops plans to meet those goals. These plans are tailored to each building's needs and strengths. Once each building's needs are identified and prioritized, clear and measurable, student focused goals are established. Goals are updated quarterly based on each building progress which is closely monitored by the building administrator.

#### **2.3 Identification of activities and actions to achieve the goals and objectives**

Buildings utilize a PD Planning document in tandem with their goals. Action steps are set forth and documented on their PD Plan to ensure that late start time, PLCs, and all professional development days are utilized for staff development in meeting their building goals. With support from the district, buildings must determine the most effective strategies and activities to meet their established goals. Professional development activities may include workshops, seminars, coaching sessions, peer learning communities, online courses, and collaborative planning sessions. These activities should be tailored to address the identified needs and should provide educators with the knowledge, skills, and resources necessary for success.

Teachers engage in PLCs that support and align to the building goals and also write personal goals (IPDPs) that also align to their needs in meeting the building and district goals.

## **2.4 Evaluative criteria to determine levels of success in meeting the in-service/needs**

Evaluation is crucial to measure the effectiveness of professional development efforts. Clear evaluative criteria are established to assess progress towards meeting the identified needs and achieving the building goals. These criteria/lead measures are determined by the buildings and align with the action plans developed by each building.

Additionally, lag data is used to ensure staff's needs are being met through professional development. These measures may include student achievement data, teacher retention rates, stakeholder feedback, and the implementation of best practices. Regular monitoring and assessment allows for ongoing adjustments to the professional development plan to ensure its effectiveness.

## **2.5 Reporting the results of evaluation of inservice needs**

The results of the evaluation are communicated transparently to all stakeholders within the district/system. Building administrators utilized a building leadership team to advise based on staff's needs. Additionally the building leadership team advised and also provided professional development to staff frequently. Staff are asked to provide the strengths and areas for improvement identified through informal and formal feedback measures throughout the year. This report informs future decision-making regarding professional development priorities and resource allocation. Additionally, it serves as a tool for accountability and continuous improvement within the district/system.

## **2.6 Amending the Professional Development Plan**

This document may be amended in the following manner:

1. If the annual evaluation in late Spring shows the need to change the plan to close determined gaps and meet the plan goals and objectives, the PDC will amend it. Any amendments may be approved using the voting procedures under the Operational Procedures in Section 1.5 (or elaborate on the procedure if different from Section 1.5.) Once an amendment is approved, the secretary will add it to the Plan Updates form at the beginning of the plan, including the description of the change and the date the PDC approved it.
2. The PDC may adopt amendments to the district Professional Development Plan by a simple majority of the PDC members, provided that these amendments have been introduced in writing at the preceding regular meeting.

Amendments approved by the PDC may be submitted to the Board of Education for its approval, which will be recorded in the Plans Update form.

## Section Three

### Individual Professional Development Plans (IPDP)

#### 3.0 Introduction

The Professional Development Plan from Section 2 is critical for developing the quality of education in any school community. However, there is nothing that has a more immediate impact on an educator than his or her individual professional development plan (IPDP).

The final approval for IPDP's is with the PDC unless licensed staff appeals to the Licensing Review Board. No one should impede the IPDP, once the staff signs it, from getting to the PDC for an approval decision.

Developing an individual professional development plan requires the same basic steps used in the Professional Development Plan. USD 264 uses the following steps to collaborate with licensed staff in creating their Individual Professional Development Plans (IPDP):

#### 3.1 Collaborate with a designated supervisor

The individual professional development plan will be tailored to meet staff's personal and professional development needs. These include acquiring professional development points for licensure renewal. Requirements for acquiring professional development points include that the IPDP be:

- Developed in collaboration with a designated supervisor.
- Approved by the individual and her or his supervisor - if the supervisor agrees with the plan.
- Approved by the PDC. Whether signed by the designated supervisor or not, must go to the PDC meeting for an approval decision. If the supervisors/administrators have issues with the plan, they can discuss those with the PDC at the scheduled approval meeting.

#### 3.2 Assess individual needs

This assessment will help the staff determine gaps in skills attained and skills needed to meet district, building and individual professional development needs.

#### 3.3 Determine individual professional development goals

Plans should be based upon identified needs, including the need for professional development points for licensure renewal.

### **3.4 Determine individual professional development strategies**

Staff will select strategies that best provide the skills and knowledge necessary to meet your personal professional development goals. This can include staff development planned by the school and/or district according to the school's results-based staff development plan and/or the district's Professional Development Plan.

Professional development may be done independently and include such things as action research, case studies, and reflective logs or journals. Professional portfolios and participation in a college or university course or program of study are also possible individual professional development strategies.

### **3.5 Write the Individual Professional Development plan**

The Individual Professional Development Plan includes goals or clear statements of what staff wish to know and be able to do because of the professional development. For example: I will routinely use semantic mapping and QAR strategies to increase student reading comprehension in all content areas.

In-service activities must include one or more of the following three areas: content endorsement standards, professional education standards, and service to the profession.

### **3.6 Analyze progress**

Throughout the time staff learning is being applied and implemented, it is recommended that checks to see if personal perceptions and observations correlate with student performance on formative and summative assessments.

Data is used to show incremental progress on student's learning based on the implementation of staff's learning of best practices. The analysis of both formative and summative assessment data on the identification of students' needs will be helpful in this process. It is also important to note those things that data indicate are effectively meeting previously identified needs.

### **3.7 Revise the plan as necessary**

Based upon what is learned from the analysis of progress (described above), staff will revise the plan to address newly identified needs and/or those needs previously identified but that are not showing improvement.

### **3.8 IPDPs for Licensed Professionals who live or work in the district but are not employed by the district**



Any licensed person who is not employed by but who works or resides within USD 264 is eligible to create and file a professional development plan with the district's local professional development council for licensure renewal purposes.

The PDC Chair is the liaison between non-employee licensed teachers and leaders and the PDC. Non-employees are eligible to participate in district in-service activities. To begin this process, non-employees may contact the liaison at [cpeine@usd264.org](mailto:cpeine@usd264.org) or call 620.584.2091.

The steps the individual will take to complete the plan are:

1. Identify personal professional development needs. These should include the need for points for licensure renewal. Points must be obtained in one or more of the following 3 areas: content endorsement standards, professional education standards, and service to the profession.
2. Determine professional development goals that are based upon identified needs.
3. Complete an Individual Professional Development Plan and submit it to a supervisor designated by the district.
4. After the liaison has had the opportunity to review and sign the plan, submit the plan to the district Professional Development Council for approval

See Sections 3 and 4 for more information about what should be included in the IDPD and how professional development points may be awarded.

### **3.9 Appealing the non-approval of an IPDP by the PDC**

1. The employee will submit an appeal in writing to the Chairperson within 60 days of notification of denial, listing specific reasons why he/she feels the decision was incorrect.
2. Staff members must appear at the next PDC meeting to defend their appeal.
3. If the above appeals process to the PDC for their not approving an individual development plan results in another disapproval, licensed staff may appeal to the state licensure review board (KAR 91-1-206(d)). The individual staff member may call KSDE Licensure at 785-296-2288 and ask for the Licensure Review Board Coordinator to begin the process.

## **Section Four**

### **Awarding Professional Development Points for Re-licensure**

#### **4.0 Introduction**

One PD point is earned for every one clock-hour of in-service activity and there are no limits on the number of points that may be earned for the purpose of licensure renewal. The PDC awards points as a council. No individual member may approve points.

If the PDC has questions about how knowledge level (baseline) points are determined, it will request additional clarification from an individual during a PDC meeting or in written correspondence.

#### 4.1 Definitions

If an activity does not meet the definition of either “in-service education” or “service to the profession” the PDC will not consider it for points.

#### 4.2 Professional Development Points and Semester Credit Hours for Licensure Renewal

If an individual holds a bachelor’s degree, s/he must submit 160 professional development points earned under an approved individual development plan to renew a professional license. Half of the professional development points (80 points) must be awarded for completing appropriate college or university credit. One semester credit hour is equal to 20 professional development points. The Professional Development Council will determine the appropriateness of college credit before awarding points.

If an individual holds an advanced degree, s/he must submit 120 professional development points earned under an approved individual development plan to renew a professional license. The PDC will determine the appropriateness of college credit prior to awarding points. An individual with a graduate degree is not required to earn any points from completing semester credit hours. Professional development points earned through any combination of semester credits and other professional development activities may be submitted.

Degree	College Semester Hours		Combination of Professional Development points and graduate hours		Professional development points
Bachelor’s Degree	8 college semester hours	OR	Combination of graduate hours (4) and professional development points (80)	OR	NA
Master’s Degree or other Advanced degrees	6 college semester hours		Any combination of college credit and points		120 professional development points

Individuals may apply semester credit hours directly to licensure renewal without being awarded professional development points for the credits ONLY if the credit hours are earned as part of an approved teacher preparation program for an added endorsement area, or for a school specialist or leadership license.

The professional development points used for renewal of a license must be earned in at least one of three areas:

1. Content Endorsement Standards
2. [Professional Education Standards](#)
3. Service to the Profession

### 4.3 Awarding Points in Three Levels

<b>MATRIX FOR AWARDING PD POINTS FOR RE-LICENSURE</b>			
<b>KAR 91-1-206</b> “Professional development plans for license renewal”	Content Endorsement Standards	Professional Education	Service to the Profession
<b>Knowledge</b> What do you know now that you did not know before?	1 PD point = 1 clock-hour of in-service education	1 PD point = 1 clock-hour of in-service education	1 PD point = 1 clock-hour of service to the profession
<b>Application</b> What knowledge are you applying in the classroom or to policies that you expect will improve student outcomes or behavior?	2 X Original Knowledge Level points	2 X Original Knowledge Level points	Not applicable
<b>Impact</b> How has student performance improved? What has positively changed about the program?	3 X Original Knowledge Level points	3 X Original Knowledge Level points	Not applicable

Activities such as college or university coursework and athletic coaching clinics are unique to each individual. Because of this, criteria applicable to all professional activities are critical to

making fair decisions about awarding professional development points. These criteria should also support quality professional development.

The criteria for awarding points at three levels can also serve as one evaluation of the professional development relative to its value to students and/or the educational agency.

The PDC will review these criteria as part of the annual internal plan review and update as appropriate. Any amendments to the plan will proceed as described in Section 2.6.

### **Awarding Points in Three Levels**

Professional development points are awarded at three levels with no limits on the number of points that may be earned for licensure renewal. The three levels are described below:

#### **Level I – Knowledge**

Points awarded at one PD point per clock-hour of in-service education or service to the profession and acceptable verification given to and accepted by the PDC.

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Knowledge level points provide the baseline for the points that will eventually be earned at the Application and Impact levels:

- Knowledge level (baseline) points can come from multiple activities at the knowledge level.
  - It is the individual's responsibility to clearly indicate the exact activities that will be used to gain points at the knowledge level.
  - Knowledge level can be partial points from several knowledge level activities.
- 

An individual does not need to earn knowledge level during the same licensure period that application or impact level points are earned.

Licensed personnel are responsible for learning and understanding the procedures required for gaining professional development points for licensure.

#### **Level II – Application**

Points awarded based on the demonstrated application of the information gained at the knowledge level and for which 2 X's the original knowledge level points are awarded. The PDC will determine the requirements for application, including, but not limited to, the length of time the application will take.

#### **Level III – Impact**

Points awarded based on demonstrated impact of the knowledge and skills acquired and for which 3 X's the original knowledge level points are awarded. The PDC will determine the requirements for impact, including, but not limited to, how the results of the application will be evaluated.

## 4.4 Indicators for the Three Levels

### Level I Knowledge Indicators:

*What do you know now that you did not know before?*

In-service Education = 1 PD point per clock-hour

Verification required may include one of the following:

- Descriptions of the critical attributes of the staff development.
- Oral or written personal reflections.
- Pre and post assessments of the individual staff person's learning.

Service to the Profession = 1 point per clock-hour

Verification required may include one of the following:

- Minutes noting contributions to meetings and time spent at meetings.
- An explanation of time spent on a school committee, council, or team such as:
  - Membership in the school or district PDC.
  - Serving as a member of the school's steering team.
  - Serving on a curriculum development committee.
  - Providing staff development.
  - Samples of published articles or newsletters and an explanation of the time spent in writing.
  - An explanation of time spent, and significant contributions made while holding an office or serving on a committee for an educational organization.
- Serving on an onsite team for another school or district and an explanation of the time spent.

### Level II Application Indicators:

*What knowledge are you applying in the classroom or to policies that you expect will improve student outcomes or behavior?*

Use of New Knowledge and Skills = 2 X Level I points

Verification required may include one of the following: Independent observation such as:

- Direct observation using trained observers or video/audio tapes.
- Structured interviews with participants and their supervisors.

Evidence such as:

- Lesson plans.
- Pre and post samples of students' work.
- Examination of participants' journals, portfolios or other artifacts.

### Level III Impact Indicators:

*How has student performance improved? What has positively changed about the program?*

#### Organizational Change = 3 X Level I points

Verification required may include one of the following:

- Evidence of related district or school policy change.
- Evidence of Level II application activities by others.
- Revision of district, grade level, or content area curriculum. Student Learning = 3Xs Level I points

Verification required may include one of the following:

- Evidence of improved student academic performance.
- Samples of positive changes in students' behaviors, such as:
  - Improved school attendance.
  - Improved homework completion rates.
  - Independent observation of positive students' classroom behaviors.
  - Increased enrollment in advanced classes.
  - Increased participation in school-related activities.
  - Decreased dropout rates.

### **4.5 Awarding Professional Development Points for purposes related to employment or other local matters**

#### **TUITION REIMBURSEMENT:**

Courses denied for reimbursement by the Superintendent may be appealed to the Professional Development Council who will have the final decision.

### **4.6 Questions about awarding PD points relative to renewal licensing**

Updated as of 9/12/24 by KSDE Teacher Licensure

#### **1. Do I have to have professional development points to renew my five-year professional license?**

Yes, except for the following situations, under regulations effective July 1, 2003, all renewals of a professional license will be based on professional development points awarded by a local professional development council.

#### Exceptions:

- You may apply directly to Teacher Licensure at KSDE if you are completing a program for an additional endorsement or license (new teaching field or school specialist or leadership) and can provide an official transcript verifying at least 8 credit hours completed during the validity of the license that were part of the approved program. **Regulation 91-1-205(b)(3)(D)**
- You may apply directly to Teacher Licensure at KSDE if you hold a graduate degree **AND** have at least three years of accredited experience during the validity of the professional license being renewed. **Regulation 91-1-205(b)(3)(E)**
- You may apply directly to Teacher Education and Licensure at KSDE if you have completed the National Board Certification assessment process through the National Board for Professional

Teaching Standards during the term of the professional license being renewed. **Regulation 91-1-205(b)(3)(A) or (B)**

**2. How old can professional development points be? What about credit hours?**

- The individual must verify professional development points earned during the term of the license that is being renewed. Therefore, any points awarded for activities OR for semester credit hours must have been earned during the five-year current professional license period. However, knowledge points that are used as the baseline to award application or impact points may have been earned during a previous licensure period. The application or impact points must have been earned during the licensure period being renewed. **Regulation 91-1-205(b)(3)**

**3. If an educator has retired, but wants to maintain her/his professional license, does s/he have to continue to meet the same professional development requirements for renewal?**

- No. If an educator is taking part in an educational retirement system in any state, s/he can renew by completing half of the professional development points specified in the regulations. For someone holding a bachelor's degree, 80 points must be earned, 40 of which must be college credit (2 semester credit hours). A retired educator holding a graduate degree must earn 60 points.

**Regulation 91-1-205(b)(3)(F)**

**4. If an educator wants to renew a five-year substitute license, must professional development points be earned?**

- Yes. This license may be renewed with 50 professional development points.

**5. What information must be reported on an official professional development transcript?**

- A listing of all the activities for which professional development points were awarded, including the date of the activity and the total number of points awarded for each separate activity. It should identify which points were awarded for semester credit hours. The form must also include a designation of which points were awarded for service to the profession, content, and professional education (pedagogy). A date range should be listed for activities where more than 10 points are awarded. It is suggested that districts do not include additional information related to local issues or concerns only.

**6. Do official transcripts from the colleges or universities need to be included with the professional development transcript?**

- No. The professional development council will be awarding professional development points for courses and recording those on the professional development transcript, including the institution's name. KSDE staff will continue to verify that the institution is appropriately accredited and that the credit is semester credit hours.

**7. Does the official professional development transcript need to indicate whether the points awarded were at the knowledge, application, or impact level?**

- Yes. The professional development council will need to determine the level when they award the points.

**8. Are there guidelines that a PDC should apply in determining whether college credit is appropriate for renewal of an individual license?**

- The PDC should keep in mind that an individual must complete college credit in content or professional education (pedagogy). Generally, if an individual completes coursework related to content, the content should be related to the endorsements/licenses the individual holds. However, some content coursework is considered applicable to any educator, such as computer science or world language coursework. Professional education (pedagogy) may be related to content endorsements OR something that would be applicable to any educator, no matter what their endorsement/licensure area. Example: A course on discipline in the classroom could be applicable to any educator. The PDC has flexibility in deciding “appropriate credit” when considering individual situations and requests. For example, a course in Spanish language may be appropriate for educators employed by a district where many of the students have Spanish as their first language, even though the educators do not hold an endorsement for teaching a world language. **Regulations 91-1-215(f) and 91-1-206(a)**

### 9. Can points be earned for attending a coaching clinic or course?

- The two areas for licensure renewal listed in the question above are addressed here:

Content Standards: Coaching clinics or courses are content appropriate only for teachers with physical education endorsements. Therefore, only a PE-endorsed teacher may use a coaching course or clinic offered for semester credit hours to meet the credit hour requirement for renewal. Note: coursework that is part of a sports management or sports administration degree program is generally not acceptable as we do not issue this type of endorsement.

Professional Education Standards/Service to the Profession: A PDC could award points for coaching clinics or courses for non-PE-endorsed teachers if ALL of the following are met:

- the points are not counted as semester credit hours; AND
- the coaching clinic or course relates to an individual development plan goal on the teacher’s PDC-approved plan; AND
- the PDC must be able to verify the clinic/course fits within professional education standards or service to the profession. To be considered one of these areas, the coaching clinic or course must be a general clinic, not one for a specific sport (i.e. Glazier Football Clinic, or Coaching Volleyball). For example, a clinic dealing with issues such as motivation of children or developing leadership skills would be appropriate. PDC’s should keep in mind that the entire clinic may not be eligible for points. If only 4-6 hours of a 16- hour clinic delivered information applicable to the renewal area (professional education standard or service to the profession), it is appropriate to award points for the portion that was applicable.

If there are any questions about coursework and its applicability for renewal, contact the Teacher Licensure Team before approving an individual’s plan.

### 4.6 Questions about awarding PD points relative to renewal licensing

(Teacher Licensure updated as of 8/1/23)

#### **1. Do I have to have professional development points to renew my five-year professional license?**



Yes, except for the following situations, under regulations effective July 1, 2003, all renewals of a professional license will be based on professional development points awarded by a local professional development council.

Exceptions:

- You may apply directly to Teacher Licensure at KSDE if you are completing a program for an additional endorsement or license (new teaching field or school specialist or leadership) and can provide an official transcript verifying at least 8 credit hours completed during the validity of the license that were part of the approved program. **Regulation 91-1-205(b)(3)(D)**
- You may apply directly to Teacher Licensure at KSDE if you hold a graduate degree **AND** have at least three years of accredited experience during the validity of the professional license being renewed. **Regulation 91-1-205(b)(3)(E)**
- You may apply directly to Teacher Education and Licensure at KSDE if you have completed the National Board Certification assessment process through the National Board for Professional Teaching Standards during the term of the professional license being renewed. **Regulation 91-1-205(b)(3)(A) or (B)**

**2. How old can professional development points be? What about credit hours?**

The individual must verify professional development points earned during the term of the license that is being renewed. Therefore, any points awarded for activities OR for semester credit hours must have been earned during the five-year current professional license period. However, knowledge points that are used as the baseline to award application or impact points may have been earned during a previous licensure period. The application or impact points must have been earned during the licensure period being renewed. **Regulation 91-1-205(b)(3)**

**3. If an educator has retired, but wants to maintain her/his professional license, does s/he have to continue to meet the same professional development requirements for renewal?**

No. If an educator is taking part in an educational retirement system in any state, s/he can renew by completing half of the professional development points specified in the regulations. For someone holding a bachelor's degree, 80 points must be earned, 40 of which must be college credit (2 semester credit hours). A retired educator holding a graduate degree must earn 60 points.

**Regulation 91-1-205(b)(3)(F)**

**4. If an educator wants to renew a five-year substitute license, must professional development points be earned?**

Yes. This license may be renewed with 50 professional development points.

**5. What information must be reported on an official professional development transcript?**

A listing of all the activities for which professional development points were awarded, including the date of the activity and the total number of points awarded for each separate activity. It should identify which points were awarded for semester credit hours and the college/university

where the credit hours were earned. The form must also include a designation of which points were awarded for service to the profession, content, and professional education (pedagogy). A date range should be listed for activities where more than 10 points are awarded. It is suggested that districts do not include additional information related to local issues or concerns only.

**6. Do official transcripts from the colleges or universities need to be included with the professional development transcript?**

No. The professional development council will be awarding professional development points for courses and recording those on the professional development transcript, including the institution's name. KSDE staff will continue to verify that the institution is appropriately accredited and that the credit is semester credit hours. If a staff member is awarded a quarter credit for a course, this is equivalent to .67 semester credit hours and an additional quarter credit hour will need to be taken to meet the four credit hour renewal requirement.

**7. Does the official professional development transcript need to indicate whether the points awarded were at the knowledge, application, or impact level?**

Yes. The professional development council will need to determine the level when they award the points.

**8. Are there guidelines that a PDC should apply in determining whether college credit is appropriate for renewal of an individual license?**

The PDC should keep in mind that an individual must complete college credit in content or professional education (pedagogy). Generally, if an individual completes coursework related to content, the content should be related to the endorsements/licenses the individual holds. However, some content coursework is considered applicable to any educator, such as computer science or world language coursework. Professional education (pedagogy) may be related to content endorsements OR something that would be applicable to any educator, no matter what their endorsement/licensure area. Example: A course on discipline in the classroom could be applicable to any educator. The PDC has flexibility in deciding "appropriate credit" when considering individual situations and requests. For example, a course in Spanish language may be appropriate for educators employed by a district where many of the students have Spanish as their first language, even though the educators do not hold an endorsement for teaching a world language. **Regulations 91-1-215(f) and 91-1-206(a)**

**9. Can points be earned for attending a coaching clinic or course?**

The two areas for licensure renewal listed in the question above are addressed here:

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Professional Education Standards/Service to the Profession: A PDC could award points for coaching clinics or courses for non-PE-endorsed teachers if ALL of the following are met:

- the points are not counted as semester credit hours; AND
- the coaching clinic or course relates to an individual development plan goal on the teacher's PDC-approved plan; AND
- the PDC must be able to verify the clinic/course fits within professional education standards or service to the profession. To be considered one of these areas, the coaching clinic or course must be a general clinic, not one for a specific sport (i.e. Glazier Football Clinic, or Coaching Volleyball). For example, a clinic dealing with issues such as motivation of children or developing leadership skills would be appropriate. PDC's should keep in mind that the entire clinic may not be eligible for points. If only 4-6 hours of a 16- hour clinic delivered information applicable to the renewal area (professional education standard or service to the profession), it is appropriate to award points for the portion that was applicable.

If there are any questions about coursework and its applicability for renewal, contact the Teacher Licensure Team before approving an individual's plan.

## Appendix A

# Professional Development Regulations

KAR 91-1-205.	Licensure renewal requirements.
KAR 91-1-206.	Professional development plans for license renewal.
KAR 91-1-211.	Licensure review committee
KAR 91-1-215.	In-service education definitions.
KAR 91-1-216.	Procedures for promulgation of in-service education plans; approval by state board; area professional development centers' in-service programs.
KAR 91-1-217.	In-service education professional development council.
KAR 91-1-218.	Awarding of professional development points.
KAR 91-1-219.	Expenditures for an in-service education program.

### **KAR 91-1-205. Licensure renewal requirements.**

#### (a) Initial licenses.

(1) Any person, within five years of the date the person was first issued an initial license, may apply for renewal of the initial license by submitting an application for renewal of the initial license and the licensure fee.

(2) Any person who does not renew the initial license within five years of the date the initial license

was issued may obtain one or more additional initial licenses only by meeting the requirements in

S.B.R. KAR 91-1-203 (a). The assessments required by S.B.R. KAR 91-1-203 (a)(1)(C) and KAR 91-1-203

(a)(1)(D) shall have been taken not more than one year before the date of application for the initial

license, or the applicant may verify either eight semester hours of recent credit related to one or

more endorsements on the initial license or one year of recent accredited experience or may meet

the requirements of paragraph (b)(3)(C) or (D) of this regulation.

(3) A person who does not successfully complete the teaching performance assessment during four

years of accredited experience under an initial teaching license shall not be issued an additional

initial teaching license, unless the person successfully completes the following retraining

requirements:

(A) A minimum of 12 semester credit hours with a minimum cumulative GPA of 2.50 on a 4.0 scale,

earned through the verifying teacher education institution and addressing the deficiencies related

to the teaching performance assessment criteria; and

(B) following completion of the required credit hours, an unpaid internship supervised by the

verifying teacher education institution and consisting of at least 12 weeks, with attainment of a grade of "B" or higher.

(4) A person who does not successfully complete the school specialist or school leadership

performance assessment during four years of accredited experience shall not be issued an

additional initial school specialist or school leadership license, unless the person successfully

completes the following retraining requirements:

(A) A minimum of six semester credit hours with a minimum cumulative GPA of 3.25 on a 4.0 scale,

earned through the verifying teacher education institution and addressing the deficiencies related

to the performance assessment criteria; and

(B) following completion of the required credit hours, an unpaid internship supervised by the

verifying teacher education institution and consisting of at least 12 weeks, with attainment of a

grade of "B" or higher.

(b) Professional licenses. Any person may renew a professional license by submitting the following to the state board:

(1) An application for renewal;

(2) the licensure fee; and  
 (3) verification that the person, within the term of the professional license being renewed, meets any of the following requirements:  
 (A) Has completed all components of the national board for professional teaching standards assessment for board certification;  
 (B) has been granted national board certification;  
 (C) (i) Has earned a minimum of 120 professional development points under an approved individual development plan filed with a local professional development council if the applicant holds an advanced degree; or  
 (ii) has earned a minimum of 160 professional development points under an approved individual development plan filed with a local professional development council, including at least 80 points for college credit, if the applicant does not hold an advanced degree;  
 (D) has completed a minimum of eight credit hours in an approved program or completed an approved program;  
 (E) if the person holds an advanced degree, submits to the state board verification of having completed three years of recent accredited experience during the term of the most recent license. Each person specified in this paragraph shall be limited to two renewals; or  
 (F) if the person is participating in an educational retirement system in Kansas or another state, has completed half of the professional development points specified in paragraph (b)(3)(C).

(c) Accomplished teaching licenses.

(1) Any person may renew an accomplished teaching license by submitting to the state board the following:

(A) Verification of achieving renewal of national board certification since the issuance of the most recent accomplished teaching license;  
 (B) an application for accomplished teaching license; and  
 (C) the licensure fee.  
 (2) If a person fails to renew the national board certificate, the person may apply for a professional license by meeting the renewal requirement for a professional license specified in paragraph (b)(3)(C) or (D).

(d) Substitute teaching license. Any person may renew a substitute teaching license by submitting to the state board the following:

- (1) Verification that the person has earned, within the last five years, a minimum of 50 professional development points under an approved individual development plan filed with a local professional development council;
- (2) an application for a substitute teaching license; and
- (3) the licensure fee.

- (e) Provisional teaching endorsement license. An individual may renew a provisional teaching endorsement license one time by submitting to the state board the following:
  - (1) Verification of completion of at least 50 percent of the deficiency plan;
  - (2) verification of continued employment and assignment to teach in the provisional endorsement area;
  - (3) an application for a provisional endorsement teaching license; and
  - (4) the licensure fee.

- (f) Provisional school specialist endorsement license. Any individual may renew a provisional school specialist endorsement license by submitting to the state board the following:
  - (1) Verification of completion of at least 50 percent of the deficiency plan;
  - (2) verification of continued employment and assignment as a school specialist;
  - (3) an application for a provisional school specialist endorsement license; and
  - (4) the licensure fee.

- (g) Any person who fails to renew the professional license may apply for a subsequent professional license by meeting the following requirements:
  - (1) Submit an application for a license and the licensure fee; and
  - (2) provide verification of one of the following:
    - (A) Having met the requirements of paragraph (b)(3); or
    - (B) having at least three years of recent, out-of-state accredited experience under an initial or professional license.
  - (3) If a person seeks a professional license based upon recent, out-of-state accredited experience, the person shall be issued the license if verification of the recent experience is provided. The license shall be valid through the remaining validity period of the out-of-state professional license or for five years from the date of issuance, whichever is less. (Authorized by and implementing Article 6, Section 2(a) of the Kansas Constitution; effective July 1, 2003; amended July 1, 2003; amended Aug. 25, 2006; amended July 18, 2008; amended Aug. 28, 2009.)

#### **KAR 91-1-206. Professional development plans for license renewal.**

- (a) Any person filing a professional development plan with a local professional development council for licensure renewal purposes under S.B.R. KAR 91-1-

205 (b) shall develop a plan that includes activities in one or more of the following areas:

- (1) Content endorsement standards as adopted by the state board;
- (2) professional education standards as adopted by the state board; or
- (3) service to the profession.

(b) Each person who is employed by or who works or resides within any Kansas unified school district shall be eligible to file a professional development plan with that district's local professional development council for licensure renewal purposes.

(c) Each individual submitting a professional development plan shall ensure that the plan meets the following conditions:

- (1) The plan results from cooperative planning with a designated supervisor.
- (2) The plan is signed by the individual submitting the plan and by the individual's supervisor, if the supervisor agrees with the plan.
- (3) The plan is reviewed and approved by the local professional development council.
- (d) If a person is unable to attain approval of an individual development plan through a local professional development council, the person may appeal to the licensure review committee for a review of the proposed individual development plan. (Authorized by and implementing Article 6, Section 2(a) of the Kansas Constitution; effective July 1, 2003; amended July 1, 2003; amended Jan 2, 2004.)

### Section KAR 91-1-211 - Licensure review committee

**(a)** A licensure review committee shall be established as provided in this rule and regulation to review the qualifications of applicants who desire to be licensed in the state of Kansas but who do not satisfy all the requirements for licensure. **(b)** The licensure review committee shall be composed of one chief school administrator, one chairperson of a department of education of a teacher education institution, one building administrator, and four classroom teachers. Each member shall be recommended by the teaching and school administration professional standards advisory board, and shall be appointed by the state board. **(c)** The licensure review committee shall review cases referred to it by the commissioner of education. The licensure review committee shall make a written recommendation to the state board to either approve or deny each application for licensure and shall state, in writing, the reasons for the recommendation given. The recommendation of the licensure review committee shall be reviewed by the state board, and the application for licensure shall be either approved or denied. The applicant shall be notified, in writing, of the decision of the state board. **(d)** This regulation shall be effective on and after July 1, 2003.



Kan. Admin. Regs. § KAR 91-1-211 Authorized by and implementing Article 6, Section 2(a) of the Kansas Constitution; effective July 1, 2003. Kan. Admin. Regs. § KAR 91-1-211

**KAR 91-1-215. In-service education definitions.**

- (a) "Content endorsement standards" means those standards adopted by the state board that define the skills and knowledge required for the specific content endorsements prescribed in K.A.R. KAR 91-1-202.
- (b) "Educational agency" means a public school district, accredited nonpublic school, area professional development center, institution of postsecondary education authorized to award academic degrees, the Kansas state department of education, and any other organization that serves school districts.
- (c) "In-service education" means professional development and staff development and shall include any planned learning opportunities provided to licensed personnel employed by a school district or other authorized educational agency for purposes of improving the performance of these personnel in already held or assigned positions.
- (d) "In-service education plan" and "plan" mean a detailed program for provision of professional or staff development, or both.
- (e) "Noncontractual times" means periods of time during which an employee is not under a contractual obligation to perform services.
- (f) "Professional development" means continuous learning that is based on individual needs and meets both of the following criteria:
  - (1) The learning prepares a person for access to practice, maintains the person's access to practice, builds an individual's knowledge or skills, or is requested by the employing educational agency.
  - (2) The learning positively impacts the individual or the individual's students, school or school district.
- (g) "Professional development council" and "PDC" mean a representative group of licensed personnel from an educational agency that advises the governing body of the educational agency in matters concerning the planning, development, implementation, and operation of the educational agency's in-service education plan.
- (h) "Professional development plan" means a written document describing the in-service education activities to be completed during a specified period of time by the individual filing the plan.
- (i) "Professional development point" means one clock-hour of in-service education. One semester hour of college credit shall count as 20 professional development points.
- (j) "Professional education standards" means those standards adopted by the state board that specify the knowledge, competencies, and skills necessary to perform in a particular role or position.

- (k) "Service to the profession" means any activity that assists others in acquiring proficiency in instructional systems, pedagogy, or content, or that directly relates to licensure of professional educators, accreditation processes, or professional organizations.
- (l) "Staff development" means continuous learning offered to groups of professionals that develops the skills of those professionals to meet common goals, or the goals of a school or school district.
- (m) "State board" means the state board of education. This regulation shall be effective on and after July 1, 2003. (Authorized by and implementing Article 6, Section 2(a) of the Kansas Constitution; effective July 1, 2003.)

**KAR 91-1-216. Procedures for promulgation of in-service education plans; approval by state board; area professional development centers' in-service programs.**

- (a) An in-service education plan to be offered by one or more educational agencies may be designed and implemented by the board of education or other governing body of an educational agency, or the governing bodies of any two or more educational agencies, with the advice of representatives of the licensed personnel who will be affected.
- (b) Procedures for development of an in-service plan shall include the following:
- (1) Establishment of a professional development council;
  - (2) an assessment of in-service needs;
  - (3) identification of goals and objectives;
  - (4) identification of activities; and
  - (5) evaluative criteria.
- (c) Based upon information developed under subsection (b), the educational agency shall prepare a proposed in-service plan. The proposed plan shall be submitted to the state board by August 1 of the school year in which the plan is to become effective.
- (d) The plan shall be approved, approved with modifications, or disapproved by the state board. The educational agency shall be notified of the decision by the state board within a semester of submission of the plan.
- (e) An approved plan may be amended at any time by following the procedures specified in this regulation.
- (f) Each area professional development center providing in-service education for licensure renewal shall provide the in-service education through a local school district, an accredited nonpublic school, an institution of postsecondary education, or an educational agency that has a state-approved in-service education plan. (Authorized by and implementing Article 6, Section 2(a) of the Kansas Constitution; effective July 1, 2003; amended Aug. 28, 2009.)

**KAR 91-1-217. In-service education professional development council.**

- (a) Each professional development council shall meet the following criteria:

- (1) Be representative of the educational agency's licensed personnel; and
- (2) include at least as many teachers as administrators, with both selected solely by the group they represent.
- (b) Each council shall have the following responsibilities:
  - (1) To participate in annual training related to roles and responsibilities of council members, including responsibilities under these regulations, K.A.R. KAR 91-1-215 through K.A.R. KAR 91-1-219;
  - (2) to develop operational procedures; and
  - (3) to develop a five-year plan that may be approved by the governing body of the educational agency and is based upon criteria established by the state board.
- (c) This regulation shall be effective on and after July 1, 2003. (Authorized by and implementing Article 6, Section 2(a) of the Kansas Constitution; effective July 1, 2003.)

**KAR 91-1-218. Awarding of professional development points.**

- (a) In awarding professional development points, each educational agency shall designate that one professional development point is equal to one clock-hour of in-service education.
- (b) If a person documents completion of an in-service activity, the person shall be awarded professional development points equal to the number of clock-hours completed.
- (c) If a person who has earned points for completion of an in-service activity later verifies that the person has applied the skills or knowledge gained, the person shall be awarded two times the number of professional development points that were earned for completion of the in-service activity. Evidence of application of the knowledge gained through the in-service activity shall be presented to the professional development council and may include any of the following:
  - (1) Independent observation;
  - (2) written documentation; or
  - (3) other evidence that is acceptable to the PDC.
- (d) If a person who has earned points for application of knowledge or skills learned through in-service activities verifies that the application of the knowledge or skills has had a positive impact on student performance or the educational program of the school or school district, the person shall be awarded three times the number of professional development points that were earned for completion of the in-service activity. Evidence of impact upon student performance or school improvement shall be presented to the professional development council and may include any of the following:
  - (1) Independent observation;
  - (2) written documentation;
  - (3) evidence of improved student performance; or
  - (4) other evidence that is acceptable to the PDC.
- (e) A person shall be awarded professional development points for activities related to service to the profession upon the basis of the number of clock-hours

served. The person shall be awarded one point for each clock-hour of service. The person shall submit verification of service to the professional development council.

(f) For purposes of renewing a license, a professional development council shall not impose a limit on the number of professional development points that may be earned. However, a council may impose limits on the number of professional development points that may be earned for purposes related to employment or other local matters.

(g) This regulation shall be effective on and after July 1, 2003. (Authorized by and implementing Article 6, Section 2(a) of the Kansas Constitution; effective July 1, 2003.)

**KAR 91-1-219. Expenditures for an in-service education program.**

(a) Education agencies may receive in-service education funds for the following expenditures:

- (1) Consultant fees and honorariums;
- (2) travel expenses for consultants;
- (3) cost of materials used in training;
- (4) salaries of substitute teachers for certified staff who have filed an individual development plan, but these salaries shall not exceed 25 percent of the total in-service education expenditures;
- (5) registration fees for, and travel expenses to, in-service workshops and conferences, both in state and out of state, for certified individuals who have individual development plans on file;
- (6) salaries of secretarial personnel, but these salaries shall not exceed the amount of one hour of secretarial wages for each certified employee having an approved individual development plan on file; and
- (7) salaries paid to certified staff, during non-contractual times, for participation in district-level or building-level training or other staff development activities.

(b) Education agencies shall not receive in-service education funds for the following expenditures:

- (1) Rental or facilities;
- (2) utilities;
- (3) equipment;
- (4) administrative expenses; and
- (5) salaries of teachers attending in-service workshops or conferences during contractual times, or the salaries of council members.

(c) This regulation shall be effective on and after July 1, 2003. (Authorized by and implementing K.S.A. 2000 Supp. 72-9603; effective July 1, 2003.)

## REQUEST AND RECOMMENDATION FOR BOARD ACTION

Agenda Number: 2j.

Staff Initiating:

Roxanne Zillinger

Director:

Bert Moore

Commissioner:

Randy Watson

Meeting Date: 2/11/2025

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### **Item Title:**

Act on Stronger Connections Technical Assistance and Capacity Building Contract

### **Recommended Motion:**

It is moved that the Kansas State Board of Education authorize the Commissioner of Education to enter into a contract with Southeast Kansas Education Service Center for the purpose of providing data collection and reporting services required by the Stronger Connections Grant (SCG) program, for the period of January 1, 2025 through September 30, 2027 and for an amount not to exceed \$115,000 to be paid with Stronger Connections Technical Assistance and Capacity Building Grant funds.

### **Explanation of Situation Requiring Action:**

In 2022, Congress passed the Bipartisan Safer Communities Act, from which Kansas was awarded a total of \$6,190,622 that funded multi-year Stronger Connection Grants (SCG) to thirteen school districts. Congress included extensive data collection and reporting requirements to measure the effectiveness of the SCG investments. In 2024, the US Department of Education awarded additional funds on a competitive basis to states to support those data collection requirements. The Kansas State Department of Education, in partnership with the Southeast Kansas Education Service Center at Greenbush (SEKESC) received one such award and now requests State Board of Education approval to enter into a contract with the SEKESC to provide the data collection and reporting detailed in the approved grant performance plan.

This project will span from January 1, 2025, through September 30, 2027, and will culminate in a Final Report in August 2027. Throughout this period, SEKESC will collaborate closely with the KSDE and the thirteen Kansas districts that received the Stronger Connections Grant (SCG) in order to collect and analyze implementation and performance data. The program will integrate sustainability opportunities to support long-term success beyond the grant period. Project activities will include survey creation, survey management, survey dissemination, and evaluation of the LEA SCG activities.

\*The Southeast Kansas Education Service Center at Greenbush (SEKESC) is an education service center that provides local and state agencies with direct evaluation, research, and data support. SEKESC has extensive experience working with state and federal programs requiring data collection, analysis, and complex evaluation services utilizing qualitative and quantitative strategies. An example of SEKESC's expertise is providing evaluative services for the United States Department of Health and Human Services' Substance Abuse and Mental Health Services Administration (SAMHSA) and the United States Department of Education.

\*The Stronger Connections Grant supports grantees in using funds to build relationships between students and educators, and other adults who serve students in ways that help students feel less

isolated and more connected to their school, improving their overall health and well-being. Each grantee must utilize their funding to address the following criteria:

Implementing comprehensive, evidence-based strategies that meet each student's social, emotional, physical, and mental well-being needs; create positive, inclusive, and supportive school environments; and increase access to place-based interventions and services.

Engaging students, families, educators, staff, and community organizations in the selection and implementation of strategies and interventions to create safe, inclusive and supportive learning environments.

Designing and implementing policies and practices that advance equity and are responsive to underserved students, protect student rights, and demonstrate respect for student dignity and potential.

## REQUEST AND RECOMMENDATION FOR BOARD ACTION

Agenda Number: 2 k.

**Staff Initiating:**

Kelly Chanay

**Director:**

Kelly Chanay

**Commissioner:**

Randy Watson

**Meeting Date:**

2/11/2025

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### **Item Title:**

Act on contract with the Kansas State Department of Agriculture for Summer Food Service Program Food Safety Inspections

### **Recommended Motion:**

It is moved that the Kansas State Board of Education authorize the Commissioner of Education to negotiate and enter into a contract with the Kansas Department of Agriculture (KDA) for the purpose of completing on-site health inspections of unlicensed Summer Food Service Program (SFSP) meal preparation and service sites at the rate of \$210 per inspection, not to exceed \$36,750.

### **Explanation of Situation Requiring Action:**

In order to participate in the Summer Food Service Program (SFSP) and receive funds for its operation,

federal regulations require KSDE to ensure that food safety inspections of food preparation facilities and

food service sites are conducted. The Kansas Department of Agriculture (KDA) is the state agency with

the authority to conduct food safety inspections in Kansas. Funding for school food safety inspections is

provided by the license fee.

Many short term summer feeding sites are not required to purchase a license from KDA. KSDE is allowed

to request funds from USDA for health inspections to assure appropriate and needed inspections are

completed. KSDE has requested funds from USDA to pay for the inspection of unlicensed summer feeding sites.

The proposed contract with KDA would begin May 15, 2025 and would not exceed four months

duration.

KDA would conduct site inspections, perform meal quality tests as necessary, and require corrective action for violations of food safety and sanitation requirements.



## REQUEST AND RECOMMENDATION FOR BOARD ACTION

Agenda Number: 21.

Staff Initiating:

Amanda Petersen

Director:

Amanda Petersen

Commissioner:

Randy Watson

Meeting Date: 2/11/2025

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### **Item Title:**

Act on recommendations for funding Kansas Preschool Pilot grants for 2025-2026

### **Recommended Motion:**

It is moved that the Kansas State Board of Education approve grant awards for the Kansas Preschool Pilot for 2025-2026, subject to legislative approval of funding. If a program is unable to spend funds awarded, the Kansas State Department of Education is authorized to reallocate funding among programs.

### **Explanation of Situation Requiring Action:**

See attached list of programs and Kansas Preschool Pilot grant amounts awarded for 2025-2026.

Kansas established the Kansas Preschool Pilot in 2006. This program funds projects that provide high-quality education for preschool-aged children. Allocated funding has increased from \$2 million dollars in 2006-07 to \$8,332,317 by 2018-19. Two funding sources support the Kansas Preschool Pilot. Temporary Assistance for Needy Families (TANF) is federal funding. State tobacco master settlement agreement revenue supports the Children's Initiatives Fund (CIF).

Other sources of funding are larger, more sustainable options for districts to invest in preschool. These include federal Head Start grants, state school finance formula funds, and special education funds. To focus time and energy on these more sustainable options to invest in preschool, KSDE set the following parameters to determine 2025-2026 grant awards:

2024-2025 Kansas Preschool Pilot grantees first had the opportunity to renew the 2024-2025 amount of grant funding for 2025-2026. Applicants used the Preschool Revenue Calculator and Budget Template tool to estimate the amount of funding they will receive from other funding sources and demonstrate how they plan to spend that funding. KSDE reviewed these budgets to determine whether continued Kansas Preschool Pilot grant funding was needed to help close the gap between projected revenues and expenses.

Following this process, funding was awarded on a competitive basis to applicants proposing initiatives to improve the quality and availability of preschool in their community.

Kansas Preschool Pilot grant materials are available on the [KSDE Preschool Programming webpage](#).

2024-2025 Kansas Preschool Pilot grantees reported community impact of Kansas Preschool Pilot grant funds. As a result of the Kansas Preschool Pilot grant:

50% of Kansas Preschool Pilot grantees reported they were able to provide full-day and/or full-year care and education experiences for students.

85% of Kansas Preschool Pilot grantees reported they were able to serve more children who do not meet at-risk criteria.

91% of Kansas Preschool Pilot grantees reported they were able to serve children who qualify for reduced-price meals.

41% of Kansas Preschool Pilot grantees reported they were able to coordinate with a community partner to deliver preschool services.

100% of Kansas Preschool Pilot grantees reported kindergarten students who have attended the program are better prepared to attend school.

# Kansas Preschool Pilot grants for 2025-2026

USD	Name	County	2024-2025 Kansas Preschool Pilot Grant Award
257	Iola	Allen	\$290,250
258	Humboldt	Allen	\$23,700
605	<b>South Central Kansas Special Education Cooperative</b> USD 254 - Barber County North USD 255 - South Barber USD 300 - Comanche County USD 511 - Attica USD 331 - Kingman-Norwich USD 332 - Cunningham Z0031 - St Patrick Catholic Elem USD 422 - Kiowa County USD 350 - St John-Hudson	Barber, Comanche, Harper, Kingman, Kiowa, Stafford	\$505,140
428	Great Bend	Barton	\$388,370
234	Fort Scott	Bourbon	\$253,650
206	Remington-Whitewater	Butler	\$17,730
375	Circle	Butler	\$115,610
402	Augusta	Butler	\$33,590
490	El Dorado	Butler	\$270,000
508	Baxter Springs	Cherokee	\$101,020
379	Clay Center	Clay	\$28,240
462	Central	Cowley	\$10,000
248	Girard	Crawford	\$65,340
294	Oberlin	Decatur	\$34,320
435	Abilene	Dickinson	\$55,720
502	Lewis	Edwards	\$21,620
457	Garden City	Finney	\$886,500
475	Geary County Schools	Geary	\$542,640
477	Ingalls	Gray	\$10,000
386	Madison-Virgil	Greenwood	\$27,990
361	Chaparral Schools	Harper	\$14,560
373	Newton	Harvey	\$231,100
439	Sedgwick Public Schools	Harvey	\$18,090
440	Halstead	Harvey	\$23,310
374	Sublette	Haskell	\$50,390
335	North Jackson	Jackson	\$13,990
343	Perry Public Schools	Jefferson	\$14,930
340	Jefferson West	Jefferson	\$0 – Reallocate additional funds if available

# Kansas Preschool Pilot grants for 2025-2026

USD	Name	County	2024-2025 Kansas Preschool Pilot Grant Award
512	Shawnee Mission Pub Sch	Johnson	\$260,320
505	Chetopa-St. Paul	Labette	\$49,890
506	Labette County	Labette	\$87,740
469	Lansing	Leavenworth	\$33,310
251	North Lyon County	Lyon	\$78,140
252	Southern Lyon County	Lyon	\$338,000
397	Centre	Marion	\$15,550
380	Vermillion	Marshall	\$56,630
400	Smoky Valley	McPherson	\$33,230
418	McPherson	McPherson	\$39,840
423	Moundridge	McPherson	\$48,510
448	Inman	McPherson	\$85,640
225	Fowler	Meade	\$10,570
367	Osawatomie	Miami	\$135,240
272	Waconda	Mitchell	\$143,500
446	Independence	Montgomery	\$300,270
417	Morris County	Morris	\$37,320
101	Erie-Galesburg	Neosho	\$64,520
413	Chanute Public Schools	Neosho	\$20,000
434	Santa Fe Trail	Osage	\$80,230
495	Ft Larned	Pawnee	\$17,850
321	Kaw Valley	Pottawatomie	\$125,000
322	Onaga-Havensville-Wheaton	Pottawatomie	\$48,100
382	Pratt	Pratt	\$54,140
309	Nickerson	Reno	\$201,600
311	Pretty Prairie	Reno	\$79,830
313	Buhler	Reno	\$206,750
109	Republic County	Republic	\$17,260
383	Manhattan-Ogden	Riley	\$90,200
270	Plainville	Rooks	\$24,220
271	Stockton	Rooks	\$45,000
403	Otis-Bison	Rush	\$15,460
399	Paradise	Russell	\$10,000
305	Salina	Saline	\$189,800
263	Mulvane	Sedgwick	\$19,600
267	Renwick	Sedgwick	\$20,530
501	Topeka Public Schools	Shawnee	\$550,000

# Kansas Preschool Pilot grants for 2025-2026

USD	Name	County	2024-2025 Kansas Preschool Pilot Grant Award
X0631	<b>United Way of Kaw Valley</b> USD 345 - Seaman USD 372 - Silver Lake USD 437 - Auburn Washburn Patterson Family Child Care	Shawnee	\$222,007
602	<b>Northwest KS Educational Service Center</b> USD 352 Goodland	Sherman	\$124,830
349	Stafford	Stafford	\$19,360
452	Stanton County	Stanton	\$20,280
356	Conway Springs	Sumner	\$10,710
329	Wabaunsee	Wabaunsee	\$24,260
223	Barnes	Washington	\$76,840
224	Clifton-Clyde	Washington	\$21,640
387	Altoona-Midway	Wilson	\$24,030
461	Neodesha	Wilson	\$33,590
484	Fredonia	Wilson	\$12,260
366	Woodson	Woodson	\$15,920
203	Piper-Kansas City	Wyandotte	\$45,000

## REQUEST AND RECOMMENDATION FOR BOARD ACTION

Agenda Number: 2 m.

Staff Initiating:

Deborah Bremer

Director:

Brian Dempsey

Commissioner:

Randy Watson

Meeting Date: 2/11/2025

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### **Item Title:**

Act to initiate the contract bid process for investigation of special education formal complaints (Brian Dempsey, Asst. Director, Special Ed)

### **Recommended Motion:**

It is moved that the Kansas State Board of Education authorize the Commissioner of Education to initiate a procurement process to enter into contract(s) with qualified vendors for the purpose of investigating special education complaints with said contract to be for the period of April 1, 2025 through June 30, 2029, and for an amount not to exceed \$400,000 out of IDEA VI-B funds. Vendor(s) to be determined.

### **Explanation of Situation Requiring Action:**

The Kansas State Department of Education (KSDE) Special Education and Title Services (SETS) team requests the initiation of a contract with an individual or an organization to meet its obligation to conduct special education formal complaint investigations so as to comply with both federal and state special education requirements.

Pursuant to both Federal (at 34 C.F.R. 300.151) and State (at K.A.R. 91-40-51) special education regulations, the Kansas State Department of Education (KSDE) is required to monitor the statewide implementation of the Individuals with Disabilities Education Act (IDEA) and the Special Education for Exceptional Children Act. These statutes and their implementing regulations obligate KSDE on behalf of the state of Kansas to see that each and every exceptional child attending a Kansas school is provided with a Free Appropriate Public Education (FAPE) in their Least Restrictive Environment (LRE). Further, KSDE has a duty to ensure that parents and guardians of exceptional Kansas children are empowered to assert the rights afforded to their child by the Acts and implementing regulations. Under both state and federal regulations, it is the right of a parent, guardian, or any person or organization to file a formal complaint with the State Department of Education alleging that an educational agency, such as the State Department of Education or a local school district, has violated a State or Federal special education statute or regulation. Whenever such a complaint is filed, it is the responsibility of Kansas and thereby KSDE to timely investigate and resolve the allegation through its Dispute Resolution process.

This request is made to enable KSDE to continue to meet the state of Kansas's obligation to implement procedures to investigate and prepare written reports in response to formal complaints alleging a violation of special education statutes or regulations. A special education complaint investigator must (a) have a thorough knowledge base of both federal and Kansas state special education statutes and regulations; (b) be able to apply these statutes and regulations to specific controversies; and (c) possess and demonstrate superior writing skills. In addition, by state regulation, complaint investigations must be completed within 30 days of the day they are received by KSDE (K.A.R. 91-40-51(c)(3)). Therefore, special education complaint investigators must have both the time and the flexibility requisite to conduct

investigations that are compliant with state and federal timetables. The requested contract term is for five years from the date the contract is initiated.

## REQUEST AND RECOMMENDATION FOR BOARD ACTION

Agenda Number: 6

Staff Initiating:

Ben Proctor

Director:

Commissioner:

Randy Watson

Meeting Date: 2/11/2025

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### **Item Title:**

Annual Review and Update of At-Risk Evidence Based Practices

### **Recommended Motion:**

I move that the Kansas State Board of Education approve the Evidence-Based Programs and Practices list that includes programs and practices that have peer-reviewed evidence to support at-risk students and may be used to provide students with additional educational opportunities, interventions, and services above and beyond regular education services.

### **Explanation of Situation Requiring Action:**

The updated list includes additional programs and practices submitted by providers that meet the statutory requirements to be on the list. This action also includes an updated format for the Evidence-Based Programs and Practices document as presented.



**Agenda Number:** 7

**Meeting Date:** 2/11/2025

**Item Title:** Legislative Update – Frank Harwood (Deputy Commissioner)

**From:** Sherry Root

Dr. Frank Harwood, Deputy Commissioner of Fiscal and Administrative Services. will provide a status report on bills that may impact PreK-12 education as well as give other updates on legislative matters.

**Item Title:** Receive recommendations of the Evaluation Review Committee for higher education accreditations and program approvals

**From:** Catherine Chmidling

The Evaluation Review Committee is submitting the following recommendations to the State Board regarding educator preparation provider accreditations for Fort Hays State University and Wichita State University, and program approvals for Fort Hays State University, Pittsburg State University, and Washburn University.

The educator preparation accreditation and program review processes are guided by Kansas regulations 91-1-70a, 91-1-230, 91-1-231, 91-1-232, 91-1-234, 91-1-235, and 91-1-236, authorized by and implementing Article 6, Section 2(a) of the Kansas Constitution. The current regulations were first adopted in 1997 and 2004 and have been revised and updated regularly as needed.

The educator preparation provider accreditation review process relies on peer review by trained education practitioners from P12 and higher ed, who review the preparation provider for alignment to the provider accreditation standards which have been adopted by the State Board of Education. The alignment review includes examination of programs of study; alignment explanations, assessment instruments; collected data, analyses, and interpretations; policies and procedures for recruiting, admission, retention, and program completion; partnerships with P12 schools; stakeholder input and co-creation of preparation design including clinical experiences; feedback from preparation completers and employers; data-driven changes and their results; and the provider's quality assurance system.

The program review process relies on peer review by trained education practitioners from P12 and higher ed, who review the preparation provider's specific license/endorsement preparation program for alignment to the license/endorsement preparation standards which have been adopted by the State Board of Education. The alignment review includes examination of programs of study, alignment explanations, and assessment instruments.

Following the institutional application and receipt of accreditation materials or program reports, review teams of trained evaluators were appointed to review the educator preparation provider or programs for the above institutions based on adopted State Board policies, procedures and regulations. These are available for review by any member or members of the State Board.

Each review team's report and each institution's response to the report, along with the institutional reports, were submitted to the Evaluation Review Committee (ERC) of the Teaching and School Administration Professional Standards Advisory Board. The Evaluation Review Committee consists of P12 educators, P12 administrators, and higher ed administrators, and forms a second peer review oversight committee which reviews each educator preparation provider's unit accreditation, license and endorsement preparation programs' alignment to the appropriate preparation standards.

The ERC, in accordance with procedures adopted by the State Board, prepared written initial recommendations

regarding the appropriate status to be assigned to each education preparation provider or program.

Each initial recommendation was submitted to the educator preparation institution and the institution was given 30 days to request a hearing to appeal the initial recommendation. For each of the providers, the ERC offered the opportunity for a hearing and prepared a written final recommendation regarding the appropriate status to be assigned to the educator preparation provider or program. These final recommendations have been submitted to appropriate representatives of the educator preparation institutions and are now submitted to the State Board, as attached, for consideration and approval of the ERC recommendations for program status.

A copy of the regulations covering this process is also attached. Staff will be on hand to answer any questions. These recommendations will be submitted in March 2025 as an Action item.



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January 16, 2025

To: Dr. Randy Watson, Commissioner

From: Evaluation Review Committee

Subject: Final Recommendations for Accreditation for Fort Hays State University

**Introductory Statement:**

On January 15, 2025, the Evaluation Review Committee reviewed the application for educator preparation provider accreditation for Fort Hays State University College of Education.

Documents that were received and considered include the Institutional Self-Study Report, Visitation Team Formative Feedback Report, Institutional Addendum, Visitation Team Final Report, and institution's Rejoinder to the Visitation report.

**ACCREDITATION RECOMMENDATION**

Recommend "Accreditation" status through June 30, 2032:

Standards R1-R5, RA1-RA5

Areas for Improvement

None

Standard R1-R5, RA1-RA5

Stipulations

None

Standards	Initial	Advanced
R1/RA1: Content and Pedagogical Knowledge	Met	Met
R2/RA2: Clinical Partnerships and Practice	Met	Met
R3/RA3: Candidate Quality, Recruitment, and Selectivity	Met	Met
R4/RA4: Program Impact	Met	Met
R5/RA5: Provider Quality Assurance and Continuous Improvement	Met	Met

Next Visit: Spring 2031

Previous Areas for Improvement (AFI)

March 13, 2018 KSBE Decision

Areas for Improvement (AFIs)

Standards 1-5, A1-5

None

Stipulations

Standards 1-5, A1-5

None



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January 21, 2025

To: Dr. Randy Watson, Commissioner

From: Evaluation Review Committee

Subject: Final Recommendations for Accreditation for Wichita State University

### **Introductory Statement:**

On January 15, 2025, the Evaluation Review Committee reviewed the application for educator preparation provider accreditation for Wichita State University College of Applied Studies.

Documents that were received and considered include the Institutional Self-Study Report, Visitation Team Formative Feedback Report, Institutional Addendum, Visitation Team Final Report, institution's Rejoinder to the Visitation report, and team lead's response to the rejoinder.

### **ACCREDITATION RECOMMENDATION**

Recommend "Accreditation" status through June 30, 2032:

Standards R1-R3, R5, RA1-RA5

Areas for Improvement

None

#### **Standard R4**

**AFI 4.1:** The EPP provided limited evidence that demonstrated program completers effectively contributed to P-12 student-learning growth and applied in P-12 classrooms the professional knowledge, skills, and dispositions that the preparation experiences were designed to achieve. (component R4.1)

**Rationale 4.1:** To determine completers' contribution to P-12 student learning, the EPP conducted a pilot study in 2022, which included self-perception data from 11 completers (completed during AY2020 & AY2021) and survey data from 41 principals (administered in AY2022). The EPP presented a revised case study methodology with the addendum and began carrying out the new process in the fall of 2023. Interviews clarified that completers are currently involved in the case study. As of the spring 2024 virtual visit, the EPP had collected only two cycles of data: one from the pilot study and one from the revised study.

Standard R1-R5, RA1-RA5

Stipulations

None

Standards	Initial	Advanced
R1/RA1: Content and Pedagogical Knowledge	Met	Met
R2/RA2: Clinical Partnerships and Practice	Met	Met
R3/RA3: Candidate Quality, Recruitment, and Selectivity	Met	Met
R4/RA4: Program Impact	Met	Met
R5/RA5: Provider Quality Assurance and Continuous Improvement	Met	Met

Next Visit: Spring 2031

Previous Areas for Improvement (AFI)

October 09, 2018 KSBE Decision

Areas for Improvement (AFIs)

Standards 1-5, A1-5

None

Stipulations

Standards 1-5, A1-5

None

## ACCREDITATION REVIEW PROCESS

The responsibilities of the Commissioner and State Board regarding unit accreditation under regulations 91-1-231(d), 91-1-232b and 91-1-70a are as follows:

KSDE's Evaluation Review Committee (ERC) renders accreditation and program approval recommendations for the initial teacher preparation and advanced program levels of the unit. When Kansas has an institution that wishes to initiate a teacher preparation program for the first time, the State Board begins the accreditation process by authorizing a review of documents during a visit to that unit to determine the capacity of that unit to deliver quality preparation programs. After the initial visit, ERC will recommend one of the following accreditation decisions:

**Limited Accreditation.** This accreditation decision indicates that the unit has the ability to meet the requirements of an educator preparation education institution and the capacity to develop programs for the preparation of educators and has three years before a full accreditation visit is conducted.

**Denial of Accreditation.** This accreditation decision indicates that the unit has pervasive problems that limit its ability to offer quality programs that adequately prepare quality candidates.

In addition, the Evaluation Review Committee of KSDE and the Accreditation Council of CAEP render separate recommendations/decisions for institutions undergoing their first joint accreditation visit and a continuing accreditation visit. The following accreditation decisions apply to all institutions seeking accreditation.

### ACCREDITATION DECISIONS AFTER A CONTINUING ACCREDITATION VISIT

**After a continuing accreditation visit, the ERC will render one of the following decisions:**

**Accreditation.** This accreditation decision indicates that the unit meets each of the five KSDE standards for unit accreditation. Areas for improvement may be cited, indicating problems warranting the institution's attention. In its subsequent annual reports, the unit may describe progress made in addressing the areas for improvement cited in KSDE's and/or CAEP's action letters in preparation for its next visit. The next on-site visit is scheduled for seven years following the semester of the continuing accreditation visit.

When one level of the unit receives continuing accreditation and a new level is accredited for the first time, the next accreditation visit will be in seven years if the state agency has agreed to a seven-year cycle of reviews.

**Accreditation with Stipulation.** This accreditation decision indicates that the unit has met the KSDE standards but has problems that limit its capacity to offer quality programs that adequately prepare candidates.

If accreditation with stipulation is granted, the unit must schedule a documents review two years after the accreditation-with-stipulation decision was rendered. The unit must address the concerns noted in the decision. Following the documents review, the ERC will (1) continue accreditation or (2) revoke



accreditation. If accreditation is continued, the next on-site visit is scheduled for five years after the semester of the documents review; seven years from the earlier full visit.

**Probationary Accreditation.** This accreditation decision indicates that the unit does not meet one or more of the KSDE standards, and has pervasive problems that limit its capacity to offer quality programs that adequately prepare candidates.

If probationary accreditation is granted, the unit must schedule an on-site visit within two years of the semester in which the probationary decision was rendered. The unit must address all KSDE standards in effect at the time of the probationary review. Following the on-site review, the ERC will (1) continue accreditation or (2) revoke accreditation. If accreditation is continued, the next on-site visit is scheduled for five years after the semester of the probationary visit; seven years from the earlier full visit.

**Revocation of Accreditation.**<sup>3</sup> Following a comprehensive site visit that occurs as a result of an ERC recommendation to accredit with probation or to accredit with conditions, this accreditation decision indicates that the unit does not meet one or more of the KSDE standards, and has pervasive problems that limit its capacity to offer quality programs that adequately prepare candidates.

<sup>3</sup>Accreditation can also be revoked by action of the ERC under the following circumstances: (1) following an on-site visit by an accreditation team initiated by a complaint made to KSDE or CAEP; (2) following an on-site visit by an accreditation team initiated by KSDE or CAEP based on concerns arising from an EPP's Annual Report; (3) following a motion from the Kansas State Board of Education or President of CAEP to revoke accreditation on grounds that an accredited unit (a) no longer meets preconditions to accreditation, including but not limited to loss of state approval and/or regional accreditation; (b) refuses to pay the fees that it has been assessed (CAEP); (c) misrepresents its accreditation status to the public; (d) has falsely reported data and/or plagiarized information submitted for accreditation purposes; or (e) fails to submit annual reports or other documents required for accreditation.



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[www.ksde.org](http://www.ksde.org)

January 16, 2025

To: Dr. Randy Watson, Commissioner

From: Evaluation Review Committee

Subject: Final Recommendations for program approval for Fort Hays State University

**Introductory Statement:**

On January 13, 2025, the Evaluation Review Committee reviewed an application for program approval for Fort Hays State University.

Documents that were received and considered include the Institutional Program Report, Program Rejoinder, and KSDE Team Report.

**PROGRAM APPROVAL RECOMMENDATIONS**

Recommend "Approved" status for the following Fort Hays State University program through December 31, 2029:

Business 6-12, I, continuing

Areas for Improvement

Standards 1-8

None



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January 16, 2025

To: Dr. Randy Watson, Commissioner

From: Evaluation Review Committee

Subject: Final Recommendations for program approval for Pittsburg State University

**Introductory Statement:**

On January 13, 2025, the Evaluation Review Committee reviewed an application for program approval for Pittsburg State University.

Documents that were received and considered include the Institutional Program Report, Program Rejoinder, and KSDE Team Report.

**PROGRAM APPROVAL RECOMMENDATIONS**

Recommend "Approved" status for the following Pittsburg State University program through **December 31, 2030.**

School Counselor PreK-12, I, continuing  
Areas for Improvement  
Standards 1-8  
None



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January 16, 2025

To: Dr. Randy Watson, Commissioner

From: Evaluation Review Committee

Subject: Final Recommendations for program approvals for Washburn University

**Introductory Statement:**

On January 16, 2025, the Evaluation Review Committee reviewed application for program approvals for Washburn University.

Documents that were received and considered include the Institutional Program Reports, Program Rejoinders, and KSDE Team Reports.

**PROGRAM APPROVAL RECOMMENDATIONS**

Recommend "Approved" status for Washburn University programs through December 31, 2030.

High Incidence Innovative LRL K-6, 6-12, I, continuing

Areas for Improvement

Standards 1-8, Science of Reading

None

Science 5-8, I, continuing

Areas for Improvement

Standards 1-10

None

## PROGRAM REVIEW PROCESS

KSDE's Evaluation Review Committee (ERC) renders program approval recommendations for the initial teacher preparation and advanced program levels of an educator preparation provider (EPP).

### PROGRAM DECISIONS

New program approval decisions are:

- New Program Approved with Stipulation
- Not Approved.

Renewal program decisions are:

- Approved
- Approved with Stipulation
- Not Approved.

The responsibilities of the Commissioner and State Board regarding program approval are under regulations 91-1-234, 91-1-235 and 91-1-236.

#### **91-1-234. Innovative or experimental programs.**

(a) Any teacher education institution desiring to offer an innovative or experimental program to prepare personnel for positions for which no program currently exists, or to utilize a new approach or method for the preparation of education personnel in an existing program, shall submit a written application to the state board for consideration for approval of the proposed program. The application shall include the following:

- (1) A written statement of the purpose and objectives of the proposed program;
- (2) documentation of the need for the proposed program;
- (3) a written statement of the competencies to be acquired by persons who complete the proposed program. These competencies shall include the knowledge and skills required for a beginning teacher or other school professional. This statement of competencies shall be based upon the purpose and objectives of the program;
- (4) a written description of the curricula to be used in the proposed program;
- (5) a written statement of the administrative structure for governance of, and responsibility for, the proposed program. This statement shall include a designation of the appropriate division, school, college, or department within the institution to act within the framework of general institutional policies on all matters relating to the program. The statement shall also include a designation of the financial and human resources that will be dedicated to the program during its initial five years of operation; and
- (6) a timetable that specifies the following information:
  - (A) The sequence of activities that will occur;
  - (B) the anticipated schedule of evaluative checkpoints;
  - (C) identification of competencies to be acquired by the students; and
  - (D) provisions for program design changes, if necessary, at selected intervals in the program.

The timetable shall give the approximate dates on which periodic program reports are to be submitted to the appropriate institutional officials and the state board.

(b) Each teacher education institution offering an innovative or experimental program shall provide for continuing evaluation of the program, including performance criteria and follow-up at specified intervals. The provisions concerning evaluation of the program shall include a definition and specification of the kinds of evidence that will be gathered and reported. Each evaluation shall provide information to identify areas in the program that need improvement and to suggest new directions for program development. (Authorized by and implementing Article 6, Section 2(a) of the Kansas Constitution; effective Aug. 10, 2007.)

**91-1-235. Procedures for initial approval of teacher education programs.**

(a) Application.

(1) Each teacher education institution that desires to have any new program approved by the state board shall submit an application for program approval to the commissioner. The application shall be submitted at least 12 months before the date of implementation.

(2) Each institution shall submit with its application a program report containing a detailed description of each proposed program, including program coursework based on standards approved by the state board, and the performance-based assessment system that will be utilized to collect performance data on candidates' knowledge and skills. Each program report shall be in the form and shall contain the information prescribed by the commissioner. The program report shall include confirmation that the candidates in the program will be required to complete the following successfully:

(A) Coursework that constitutes a major in the subject at the institution or that is equivalent to a major;

(B) at least 12 weeks of student teaching; and

(C) a validated preservice candidate work sample.

(b) Review team. Upon receipt of a program report, a review team shall be appointed by the commissioner to analyze the program report. The chairperson of the review team shall be designated by the commissioner. The number of review team members shall be determined by the commissioner, based upon the scope of the program to be reviewed. Any institution may challenge the appointment of a review team member. The institution's challenge shall be submitted in writing and received by the commissioner no later than 30 days after the notification of review team appointments is sent to the institution. Each challenge to the appointment of a review team member shall be only on the basis of a conflict of interest.

(c) Program review process.

(1) In accordance with procedures adopted by the state board, a review team shall examine and analyze the proposed program report and shall prepare a report expressing the findings and conclusions of the review team. The review team's report shall be submitted to the commissioner. The report shall be forwarded by the commissioner to an appropriate representative designated by the teacher education institution.

(2) Any institution may prepare a response to the review team's report. This response shall be prepared and submitted to the commissioner no later than 45 days of receipt of the review team's report. Receipt of the review team's report shall be presumed to occur three days after mailing. The review team's report, any response by the institution, and any other supporting documentation shall be forwarded to the evaluation review committee by the commissioner.

(d) Initial recommendation. The evaluation review committee, in accordance with procedures adopted by the state board, shall prepare a written initial recommendation regarding the appropriate status to be assigned to the proposed program, which shall include a statement of the findings and conclusions of the evaluation review committee. The recommendation shall be submitted to an appropriate representative designated by the teacher education institution and to the commissioner.

(e) Request for hearing.

(1) Within 30 days of receipt of an initial recommendation of the evaluation review committee, the teacher education institution may submit a written request by certified mail to the evaluation review committee for a hearing before the committee to appeal the initial recommendation. Receipt of the initial recommendation of the evaluation review committee shall be presumed to occur three days after mailing. This request shall specify, in detail, the basis for the appeal, including an identification of each item disputed by the institution.

(2) If a request for a hearing is submitted, the evaluation review committee shall conduct a hearing. The committee shall then prepare a written final recommendation regarding the appropriate status to be assigned to the proposed program, which shall include a statement of the findings and conclusions of the evaluation review committee. The final recommendation shall be submitted to an appropriate representative designated by the teacher education institution and to the commissioner. The final recommendation shall be submitted by the commissioner to the state board for its consideration and determination.

(3) If a request for a hearing is not submitted by certified mail within the time allowed under paragraph (e) (1), the initial recommendation of the evaluation review committee shall become the final recommendation of the review committee. The committee's final recommendation shall be submitted by the commissioner to the state board for its consideration and determination.

(f) Approval status. Each new program shall be approved with stipulation or not approved.

(g) Annual report.

(1) If a new program is approved with stipulation, the institution shall submit a progress report to the commissioner within 60 days after completion of the second semester of operation of the program and thereafter in each of the institution's annual reports that are due on or before July 30.

(2) Each progress report shall be submitted by the commissioner to the evaluation review committee for its examination and analysis. Following review of the progress report, the evaluation review committee may remove any areas for improvement and change the status to approved until the institution's next program review.

(h) Change of approval status.

(1) At any time, the approval status of a teacher education program may be changed by the state board if, after providing an opportunity for a hearing, the state board finds that the institution either has failed to meet substantially the program standards or has materially changed the program. For just cause, the duration of the approval status of a program may be extended by the state board. The duration of the current approval status of a program shall be extended automatically if the program is in the process of being reevaluated by the state board. This extension shall be counted as part of any subsequent approval period of a program.

(2) At the time of an institution's next on-site visit, the new program shall be reviewed pursuant to K.A.R. 91-1-236.

(3) For licensure purposes, each teacher education program that is approved with stipulation shall be considered to be approved. (Authorized by and implementing Article 6, Section 2(a) of the Kansas Constitution; effective Aug. 6, 2004; amended Aug. 12, 2011; amended July 7, 2017.)

#### **91-1-236. Procedures for renewing approval of teacher education program.**

(a) Application for program renewal.

(1) Each teacher education institution that desires to have the state board renew the approval status of one or more of its teacher education programs shall submit to the commissioner an application for program renewal. The application shall be submitted at least 12 months before the expiration of the current approval period of the program or programs.

(2) Each institution shall also submit a program report, which shall be in the form and shall contain the information prescribed by the commissioner. The program report shall be submitted at least six months before the expiration of the current approval period of the program or programs. The program report shall include confirmation that the candidates in the program will be required to complete the following:

(A) Coursework that constitutes a major in the subject at the institution or that is equivalent to a major; and

(B) at least 12 weeks of student teaching.

(b) Review team. Upon receipt of a complete program report, a review team shall be appointed by the commissioner to analyze the program report. The chairperson of the review team shall be designated by the commissioner. The number of review team members shall be determined by the commissioner, based upon the scope of the program or programs to be reviewed. An institution may challenge the appointment of a review team member only on the basis of a conflict of interest.

(c) Program review process.

(1) In accordance with procedures adopted by the state board, each review team shall examine and analyze the program report and prepare a review report expressing the findings and conclusions of the review team. The review team's report shall be submitted to the commissioner. The report shall be forwarded by the commissioner to an appropriate representative of the teacher education institution.

(2) Any institution may prepare a written response to the review team's report. Each response shall be prepared and submitted to the commissioner within 45 days of receipt of the review team's report. The review team's report, any response filed by the institution, and any other supporting documentation shall be forwarded by the commissioner to the evaluation review committee.

(d) Initial recommendation. The evaluation review committee, in accordance with procedures adopted by the state board, shall prepare a written initial recommendation regarding the appropriate status to be assigned to the program or programs, which shall include a statement of the findings and conclusions of the evaluation review committee. The recommendation shall be submitted to an appropriate representative of the teacher education institution and to the commissioner.

(e) Request for hearing.

(1) Within 30 days of the receipt of an initial recommendation of the evaluation review committee, the teacher education institution may submit a written request to the commissioner for a hearing before the evaluation review committee to appeal the initial recommendation of the committee. This request shall specify, in detail, the basis for the appeal, including an identification of each item disputed by the institution.

(2) If a request for a hearing is submitted, the evaluation review committee shall conduct a hearing. The committee shall then prepare a written final recommendation regarding the appropriate status to be assigned to the program or programs, which shall include a statement of the findings and conclusions of the evaluation review committee. The final recommendation shall be submitted to an appropriate representative of the teacher education institution and to the commissioner. The final recommendation shall be submitted by the commissioner to the state board for its consideration and determination of program approval status according to paragraph (f)(1).

(3) If a request for a hearing is not submitted within the time allowed under paragraph (1) of this subsection, the initial recommendation of the evaluation review committee shall become the final recommendation of the review committee. The committee's final recommendation shall be submitted by the commissioner to the state board for its consideration and determination.

(f) Approval status.

(1) The status assigned to any teacher education program specified in this regulation shall be approved, approved with stipulation, or not approved.



(2) Subject to subsequent action by the state board, the assignment of approved status to a teacher education program shall be effective for seven academic years. However, the state board, at any time, may change the approval status of a program if, after providing an opportunity for a hearing, the state board finds that the institution either has failed to meet substantially the program standards adopted by the state board or has made a material change in a program. For just cause, the duration of the approval status of a program may be extended by the state board. The duration of the approval status of a program shall be extended automatically if the program is in the process of being reevaluated by the state board.

(3) (A) If a program is approved with stipulation, that status shall be effective for the period of time specified by the state board, which shall not exceed seven years.

(B) If any program of a teacher education institution is approved with stipulation, the institution shall include in an upgrade report to the commissioner the steps that the institution has taken and the progress that the institution has made during the previous academic year to address the deficiencies that were identified in the initial program review.

(C) The upgrade report shall be submitted by the commissioner to the evaluation review committee for its examination and analysis. After this examination and analysis, the evaluation review committee shall prepare a written recommendation regarding the status to be assigned to the teacher education program for the succeeding academic years. The recommendation shall include a statement of the findings and conclusions of the evaluation review committee. The recommendation shall be submitted to an appropriate representative of the teacher education institution and to the commissioner. If the institution does not agree with this recommendation, the institution may request a hearing according to the provisions in subsection (e).

(D) For licensure purposes, each teacher education program that is approved with stipulation shall be considered to be approved.

(4) Students shall be allowed two full, consecutive, regular semesters following the notification of final action by the state board to complete a program that is not approved. Summers and interterms shall not be counted as part of the two regular semesters. Students who finish within these two regular semesters may be recommended for licensure by the college or university. (Authorized by and implementing Article 6, Section 2(a) of the Kansas Constitution; effective Aug. 6, 2004; amended Aug. 12, 2011.)

**Item Title:** Public Hearing on Accreditation Regulation K.A.R. 91-31-35 (minimum graduation requirements)

**From:** Scott Gordon

The Kansas State Board of Education will conduct a public hearing on proposed amendments to the minimum graduation requirement set in K.A.R. 91-31-35. A copy of the regulation is attached. A copy of the Joint Committee on Administrative Rules and Regulations comments is provided as well. If no changes are needed, the State Board is asked to adopt the regulation on February 12, 2025.

Procedures for any public hearing of the State Board are as follows:

Any person having an interest in the subject of the hearing shall have a right to provide oral and written testimony to the State Board on the subject of the hearing.

Any person wishing to speak at the hearing shall sign in prior to the commencement of the hearing by providing his/her name and identifying whether he/she represents an opinion of a group or organization.

The presiding officer shall conduct the hearing. Speakers shall be recognized in the order in which they sign in.

Each speaker will have 5 minutes to make his or her presentation.

If written testimony is submitted, 13 copies should be provided.

*Kansas leads the world in the success of each student.*

**91-31-35. Graduation requirements.** (a) Each governing body shall adopt a written policy specifying that pupils are eligible for graduation only after completion of at least the following graduation requirements as established by the state board:

(1) Four units of English language arts, which shall include reading, writing, literature, grammar, and at least one-half unit of communication. The chief administrative officer may waive up to one unit of this requirement if the chief administrative officer determines that a pupil will benefit more by taking another subject;

(2) three units of history and government, which shall include world history; United States history; United States government, including the Constitution of the United States; concepts of economics and geography; and, except as otherwise provided in K.A.R. 91-31-35(e), a course of instruction in Kansas history and government;

(3) three units of science, which shall include physical, biological, and earth and space science concepts and which shall include at least one unit as a laboratory course;

(4) three units of mathematics, including algebraic and geometric concepts;

(5) one-half unit of physical education. This requirement shall be waived if the school district is provided with a statement by a licensed physician that a pupil is mentally or physically incapable of participating in a regular or modified physical education program;

(6) one-half unit of health education which may include safety, first aid, or physiology. This requirement shall be waived if the school district is provided with a statement, signed by a lawful custodian of the pupil, indicating that the requirement is contrary to the religious teachings of the pupil;

(7) one-half unit of financial literacy;

(8) one unit of fine arts, which may include art, music, dance, theatre, forensics, and other similar studies selected by the governing body;

**APPROVED**

**SEP 26 2024**

**DEPT. OF ADMINISTRATION**

**APPROVED**

**OCT 09 2024**

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**APPROVED**

**OCT 21 2024**

**DIVISION OF THE BUDGET**

(9) one unit of advanced science, technology, engineering, advanced math or other similar studies selected by the governing body;

(10) four and one-half units of elective courses; and

(11) two or more accomplishments approved by the State Board that demonstrate the pupil will be a successful Kansas high school graduate;

~~(12) one of the following filings, unless exempted by the chief administrative officer:~~

~~(A) a free application for federal student aid with the United States department of education, or;~~

~~(B) on a form created by the state board, file a waiver with the governing body indicating that a parent or guardian or, if the pupil is at least 18 years of age or legally emancipated, the pupil understands what the free application for federal student aid is and has chosen not to file an application.~~

(b) At least 21 units of credit shall be required for graduation.

(c) A unit may only satisfy one graduation requirement at a time.

(d) Any governing body may increase the number of units of credit required for graduation. Any additional requirements of the governing body that increase the number of units of credit required for graduation shall apply to those students who will enter the ninth grade in the school year following the effective date of the additional requirement.

(e) The governing body shall waive the requirement for a course of instruction in Kansas history and government required in K.A.R. 91-31-35(a)(2) for any student who transfers into the district at a grade level above that in which the course is taught.

~~(f) Unless more stringent requirements are specified by existing local policy, the graduation requirements specified in this regulation shall apply to those students who enter the ninth grade in the school year following the effective date of this regulation and to each subsequent class of students.~~

(Authorized by and implementing Article 6, Section 2(a) of the Kansas Constitution, K.S.A. 72-3235, and

**APPROVED**

**SEP 26 2024**

**DEPT. OF ADMINISTRATION**

**APPROVED**

**OCT 09 2024**

**ATTORNEY GENERAL**

**APPROVED**

**OCT 21 2024**

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K.S.A. ~~2023~~ 2024 Supp. 72-5170; effective July 1, 2005; amended October 8, 2021; amended July 5,  
2024; P-\_\_\_\_\_.)

**APPROVED**

**SEP 26 2024**

**DEPT. OF ADMINISTRATION**

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December 17, 2024

**To:** Kansas Legislature

**From:** Jill Shelley, Principal Research Analyst

**Re:** Report of the December 11, 2024, Meeting of the Joint Committee on Administrative Rules and Regulations

With this report, the Joint Committee on Administrative Rules and Regulations (Committee) provides its comments on rules and regulations reviewed at its meeting on December 11, 2024. Agencies are asked to respond to each comment or request for information; responses are compiled and maintained by staff of the Kansas Legislative Research Department.

### **All Agencies**

The Committee requests and expects agency staff, board members, or other knowledgeable people to be available during presentations to answer technical subject-matter questions and questions about information presented in economic impact statements, to allow the Committee to fully review proposed rules and regulations.

### **Kansas State Department of Education**

KAR 91-31-35, graduation requirements.

The Committee had no comments.

### **Department of Agriculture, Division of Animal Health**

KAR 9-15-2, ear marks; limited recognition; KAR 9-15-4 brand registration and renewal fees.

The Committee had no comments.

**Agenda Number:** 10

**Meeting Date:** 2/11/2025

**Item Title:** Virtual Tour of KITE: The Kansas State Assessment Platform

**From:** Beth Fultz

Matt Copeland, Associate Director and Susan Martin, Director at Assessment Technology Solutions (ATS) at the Assessment and Achievement Institute (AAI) at the University of Kansas will provide a virtual tour of the state assessment platform. State Board members will have an opportunity to take a sample mini test. Jennifer Hamlet, KSDE Math Program Manager, will share how mini test results can be used for classroom instruction.

Julie Ewing, Assistant Director, Career, Standards, and Assessment Services will introduce the presenters.

## REQUEST AND RECOMMENDATION FOR BOARD ACTION

Agenda Number: 11 a.

Staff Initiating:

Scott Gordon

Director:

Scott Gordon

Commissioner:

Randy Watson

Meeting Date: 2/11/2025

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### **Item Title:**

Act on the recommendations of the Professional Practices Commission (denial and revocation)

### **Recommended Motion:**

It is moved that the Kansas State Board of Education deny the pending application in 24PPC33 and 25-PPC-09 and revoke the following licenses: 25-PPC-09, 25-PPC-10, 25-PPC-02, 25-PPC-05, 25-PPC-07, and 25-PPC-08. (default findings)

### **Explanation of Situation Requiring Action:**

24-PPC-33

Applicant was licensed as a professional to practice medicine and surgery in Kansas having been issued a license by the Kansas State Board of Healing Arts. Applicant's professional license was suspended by the Board of Healing Arts for reasons similar to those by which the Kansas State Board of Education may deny, revoke, suspend, or censure a licensed educator. Specifically, the Applicant had engaged in inappropriate sexual contact that exploited a relationship between the Applicant and someone for whom he was providing care. The Kansas State Department of Education ("KSDE") filed a Complaint alleging Applicant's behavior was sufficient and just cause to deny his application for a substitute teaching license. The Complaint was mailed by first-class, prepaid mail as well as by certified mail to his address. The certified mail was returned to KSDE unclaimed. The Applicant has filed neither a request for a hearing nor an answer to the Complaint.

25-PPC-09

Licensee was licensed by the Kansas State Board of Education from 2011 through May, 2023. Licensee has recently applied to renew her professional license. On or about January 30, 2023, Licensee unlawfully and feloniously damaged, defaced, destroyed, or substantially limited the use of a glass door at a liquor store which was valued at more than \$1,000.00. Licensee also stole alcohol from the same owner, committed a crime of theft. Subsequently the Licensee entered into a diversion agreement in the District Court of Saline County, Kansas, after having been charged with both a felony and with a crime involving theft. KSDE filed a complaint alleging Applicant's behavior was sufficient and just cause to deny her application for renewal and to revoke her prior license. The Complaint was mailed by first-class, prepaid mail as well as by certified mail to his address. The certified mail was signed for acknowledging receipt. The Applicant has filed neither a request for a hearing nor an answer to the Complaint.

25-PPC-10

Licensee currently holds an Initial Teaching License issued by the Kansas State Board of Education and has been licensed in some form since 2022. On or about January 31, 2024, Licensee was found



to have a firearm and a controlled substance on her person in the elementary school classroom in which she was teaching at the time. Students were in the classroom with her at the time of her arrest and at the time she was in possession of the firearm. On or about April 17th, 2024, Licensee entered into a 12 month diversion agreement after having been charged with Criminal Use of Weapons. The Kansas State Department of Education filed a Complaint seeking revocation of Licensee's teaching license. The Complaint was mailed to Licensee's last known address by first-class, prepaid mail as well as by certified mail. The certified mail was signed for acknowledging receipt. Licensee did not file an Answer nor ask for a hearing.

25-PPC-02

Licensee was licensed by the Kansas State Board of education from April 2, 2024 to June 30, 2024 participating in the Limited Elementary Residency program. Prior to that, Licensee was licensed as an emergency substitute teacher. On or about April 23, 2024, Licensee unlawfully, feloniously, and knowingly engaged in sexual intercourse with a minor student. Licensee was convicted in McPherson County District Court case 24CR130 of Aggravated Indecent Liberties with a Child. The Kansas State Department of Education filed a Complaint seeking retroactive revocation of Licensee's teaching license. The Complaint was mailed to Licensee's last known address by first-class, prepaid mail as well as by certified mail. Notice of the certified letter was left at the address. Licensee did not file an Answer nor ask for a hearing.

25-PPC-05

Licensee held an emergency substitute teaching license from September through June 30, 2024. In 2022 Licensee engaged in consensual sexual intercourse, lewd fondling or touching, or sodomy with a student to whom he was not married. On September 9, 2024, Licensee was sentenced after having been convicted of Unlawful Sexual Relations in Miami County District Court case 23CR105. The Kansas State Department of Education filed a Complaint seeking retroactive revocation of Licensee's teaching license. The Complaint was mailed to Licensee's last known address by first-class, prepaid mail as well as by certified mail. Notice of the certified letter was left at the address. Licensee did not file an Answer nor ask for a hearing.

25-PPC-07

Licensee held a license issued by the Kansas State Board of Education from 2008 through December 5, 2024. From December 1, 2023 through March 14, 2024, Licensee engaged in consensual sexual intercourse, lewd fondling or touching, or sodomy of a student to whom she was not married. On September 20, 2024, Licensee was convicted of Unlawful Sexual Relations in Butler County District Court case 24CR112. The Kansas State Department of Education filed a Complaint seeking retroactive revocation of Licensee's teaching license. The Complaint was mailed to Licensee's last known address by first-class, prepaid mail as well as by certified mail. Notice of the certified letter was left at the address. Licensee did not file an Answer nor ask for a hearing.

25-PPC-08

Licensee is currently licensed by the Kansas State Board of Education with a professional teaching license and has been so licensed since 2020. On or about January 30, 2023 the Kansas Department

for Children and Families (DCF) substantiated a finding of physical abuse of a minor child and that the physical abuse was caused by the Licensee. The Kansas State Department of Education filed a Complaint seeking revocation of Licensee's teaching license. The Complaint was mailed to Licensee's last known address by first-class, prepaid mail as well as by certified mail. Notice of the certified letter was left at the address. Licensee did not file an Answer nor ask for a hearing.

## REQUEST AND RECOMMENDATION FOR BOARD ACTION

Agenda Number: 11 b.

Staff Initiating:

Scott Gordon

Director:

Scott Gordon

Commissioner:

Randy Watson

Meeting Date: 2/11/2025

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### **Item Title:**

Act on the recommendations of the Professional Practices Commission (censure)

### **Recommended Motion:**

It is moved that the Kansas State Board of Education adopt the findings of fact and conclusions of law of the Professional Practices Commission in 24-PPC-17 and censure the Licensee as prescribed.

### **Explanation of Situation Requiring Action:**

24-PPC-17

Licensee has been licensed by the Kansas State Board of Education since 1996. On October 12, 2022, the Licensee was charged with felony drug possession and another felony related to the use of a cell phone to conduct a transaction to unlawfully receive a controlled substance. On October 5, 2023, Licensee entered into a diversion agreement with the Coffee County Attorney's Office. Licensee successfully completed his diversion, and the criminal case was dismissed early. The Kansas State Department of Education filed a Complaint seeking revocation of his license based on entering into a diversion after having been charged with felonies and a crime involving drugs. An evidentiary hearing was conducted by the PPC on November 15, 2024. After hearing testimony from Licensee, school administrators in the district that employs the Licensee, and reviewing the evidence the PPC finds Licensee engaged in professional misconduct severe enough to warrant censure but because the Licensee has shown evidence of remorse and rehabilitation finds he should be allowed to remain licensed as a professional teacher.

## REQUEST AND RECOMMENDATION FOR BOARD ACTION

Agenda Number: 11 c.

Staff Initiating:

Scott Gordon

Director:

Scott Gordon

Commissioner:

Randy Watson

Meeting Date: 2/11/2025

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### **Item Title:**

Act on the recommendations of the Professional Practices Commission (grant)

### **Recommended Motion:**

It is moved that the Kansas State Board of Education adopt the findings of fact and conclusions of law of the Professional Practices Commission and issue the licenses in 24-PPC-30 and 25-PPC-01 as prescribed.

### **Explanation of Situation Requiring Action:**

24-PPC-30

Applicant has applied for an emergency substitute teaching license, her first license to be issued by the Kansas State Board of Education. Applicant's criminal record revealed she was convicted in 2009 and again in 2010 for misdemeanor embezzlement. Both criminal cases stemmed from allegations she had stolen money from employers. Because the crimes occurred over 14 years ago and she has been placed in positions of trust with children since that time, and she has shown remorse and rehabilitation it is suitable for the State Board to issue the license for which she has applied and any other license for which she may apply in the future so long as she meets all other requirements.

25-PPC-1

Applicant has applied for an emergency substitute teaching license, her first license to be issued by the Kansas State Board of Education. Applicant disclosed on her applicant that in 2022 she was charged with felony identity theft and subsequently completed a diversion agreement. Applicant testified the offense occurred while she was a 20-year-old college student and she, along with some of her friends, found a debit card in a bar that they then used to pay for drinks. Because of her youth at the time of the offense, she has been placed in a position of trust at a private high school as a paraprofessional since then, and she has shown remorse and rehabilitation the PPC finds it is suitable for the State Board to issue the license for which she has applied and any other license for which she may apply in the future so long as she meets all other requirements.

BEFORE THE KANSAS STATE DEPARTMENT OF EDUCATION  
PROFESIONAL PRACTICES COMMISSION

In the Matter of  
the License of

OAH Case No.: 25ED0004 ED  
KSDE Case No.: 24-PPC-17

**INITIAL ORDER**

**Decision**

Having heard the testimony of the witnesses, considered the evidence presented, reviewed the applicable statutes, regulations and policies, and otherwise being duly and fully informed in the premises of this matter, the Professional Practices Commission (Commission) of the Kansas State Department of Education (KSDE) on a vote of 7 to 0 recommends to the Kansas State Board of Education (State Board) that the complaint seeking to revoke the teaching license issued to [REDACTED] be denied, subject to [REDACTED] being publicly censured for his criminal conduct.

**Statement of Case**

This matter comes on for hearing before the Commission upon the request for hearing made by [REDACTED] concerning a complaint filed by the KSDE on July 15, 2024, seeking revocation of [REDACTED] Kansas teaching license.

The hearing was held on November 15, 2024.

[REDACTED] appeared in person and without an attorney. Also appearing with [REDACTED] were Mike Haire (Haire), Principal at Washburn Rural Middle School, and Chelsea Clark (Clark), Executive Director at Auburn-Washburn School District. All three individuals provided testimony on [REDACTED] behalf.

KSDE appeared by and through R. Scott Gordon, General Counsel.

Appearing for the Commission were Chairperson, Ricardo Sanchez, Vice Chair Dr. Christy Ziegler, and members Caroline Spaulding, Darrin San Romani, Carla Breckenridge, Kori Lopez, Anita White and Erica Shook

Loren F. Snell, Jr., Administrative Law Judge with the Office of Administrative Hearings (OAH), was appointed and served as the Presiding Officer over the evidentiary hearing.

### **Evidentiary Rulings**

KSDE offered documents marked as Exhibits A through C and requested they be admitted as evidence. [REDACTED] had no objection. Exhibits A through C were admitted.

[REDACTED] offered documents marked as Artifacts 1 through 10 and requested they be admitted as evidence. KSDE had no objection. Artifacts 1 through 10 were admitted.

### **Findings of Fact**

1. [REDACTED] was issued a Kansas Teacher License by the State Board in 1996, and was still licensed as of July 15, 2024, the date KSDE filed the complaint. [Exhibit C].

2. [REDACTED] was a Kansas licensed teacher during the period of time covered by the allegations set forth in the KSDE complaint. [Exhibit C].

3. On October 12, 2022, a Complaint was filed in Coffee County District Court, in which [REDACTED] was charged with one (1) felony count of unlawful possession of a controlled substance and one (1) count of felony use of a communication facility for drug transactions, case number CF-2022-CR-000138. [Exhibit A].

4. On or about October 5, 2023, [REDACTED] entered into a Diversion Agreement with the Coffee County Attorney's Office. [Exhibit B]. Within the Diversion Agreement, [REDACTED] stipulated to the facts alleged by the Coffee County Attorney's Office.

5. According to the stipulated facts, [REDACTED] did possess hydrocodone, a controlled substance, that was not prescribed to him and utilized a personal cellular phone to participate in the distribution of the hydrocodone. This all occurred on September 6, 2022. [Exhibit B].

6. On August 28, 2024, an Order of Dismissal was filed in Coffee County District Court, case number CF-2022-CR-000138, dismissing the charges filed against [REDACTED] due to [REDACTED] successful completion of the terms of the Diversion Agreement. [Artifact 9].

7. [REDACTED] provided testimony regarding the events that occurred that led to his felony charges. [REDACTED] took responsibility for the actions that led to his criminal charges and provided his explanation of the events that led to the charges.

8. [REDACTED] testified that due to a mower accident in the summer of 2020, he suffered damage to his spine that resulted in surgery. [REDACTED] testified that he also suffered from back pain, and that was how he started using pain medications. Eventually he started using the pain medication to numb the physical, emotional and mental pain he was suffering from. [REDACTED] acknowledged he had started to develop a tolerance and so he began using more medication than had been prescribed for him. He started getting extra medication from an employee of a tree service [REDACTED] owned. The employee got in trouble and agreed to participate in an operation to provide drugs to [REDACTED] for which [REDACTED] was charged on September 6, 2022.

9. [REDACTED] testified to the experience of being held in jail and that he checked into Cottonwood Springs Hospital in Olathe, Kansas, on September 8, 2022, to seek treatment.
10. [REDACTED] was admitted to an inpatient level of care at Cottonwood Springs Hospital from September 8-14, 2022. [Artifact 5]. [REDACTED] was successfully discharged from Cottonwood Springs Hospital.
11. [REDACTED] was a participant in outpatient treatment at Cottonwood Springs Behavioral Health Hospital from September 15, 2022, through October 5, 2022, when he was successfully discharged. [Artifact 5].
12. [REDACTED] offered test results from hair follicle drug testing he had undergone between October 10, 2023, and July 23, 2024. [Artifact 6]. The results of each test result provided was negative.
13. According to an email provided by [REDACTED] dated July 23, 2024, he had been a regular participant in AA Zoom meetings that began in October of 2023. [Artifact 7].
14. [REDACTED] provided letters of support from various individuals, including the Coffee County Attorney who was responsible for the criminal charges on September 6, 2022. [Artifacts 1, 2, 3, 4 and 8].
15. [REDACTED] testified to the impact these events had on his life and the changes he had made as a result.
16. Haire testified on behalf of [REDACTED] Haire was principal at Jardine Middle School when [REDACTED] worked there and was also principal at Washburn Rural Middle School when [REDACTED] applied to work there. Haire acknowledged having knowledge of [REDACTED] criminal conduct. [REDACTED] contacted him on the day the conduct occurred. Haire testified that Auburn-Washburn School District was made aware of [REDACTED] criminal matters when he applied.
17. Clark testified that [REDACTED] disclosed his criminal situation to the School District when he applied. Clark testified that a criminal background was conducted, and the results disclosed the information [REDACTED] provided. Auburn-Washburn School District Board of Education approved [REDACTED] hire.

### Conclusions of Law

The State Board is responsible for the general supervision of education, including the certification and licensure of teachers, in Kansas.<sup>1</sup>

<sup>1</sup> Kan. Const., Art. VI and K.S.A. 72-255.

"A license may be denied by the state board to any person who fails to meet the licensure requirements of the state board or for any act for which a license may be suspended or revoked pursuant to [K.A.R. 91-22-1a](a)."<sup>2</sup> Conduct for which a license may be suspended or revoked includes, but is not limited to: "(1) Conviction of any crime punishable as a felony."<sup>3</sup>

The Commission, in determining whether to recommend to the Board that an individual's application should be granted, is required to determine the extent of the applicant's efforts at rehabilitation as well as the fitness of the applicant to be a member of the teaching profession.<sup>4</sup>

The Commission felt it was appropriate to consider the factors set forth in K.A.R. 91-22-1a(f)(1) in determining if [REDACTED] license should be revoked. The factors considered were:

- (A) The nature and seriousness of the conduct that resulted in the denial or revocation of a license;
- (B) the extent to which a license may offer an opportunity to engage in conduct of a similar type that resulted in the denial or revocation;
- (C) the present fitness of the person to be a member of the profession;
- (D) the actions of the person after the denial or revocation;
- (E) the time elapsed since the denial or revocation;
- (F) the age and maturity of the person at the time of the conduct resulting in the denial or revocation;
- (G) the number of incidents of improper conduct; and
- (H) discharge from probation, pardon, or expungement.

"It is the function of the administrative hearing body to determine the weight or credibility of the testimony of witnesses."<sup>5</sup>

The Commission noted there was no evidence offered to suggest [REDACTED] testimony was not credible, and the Commission, having considered the testimony offered by [REDACTED] found him to be credible.

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<sup>2</sup> K.A.R. 9122-1a(b).

<sup>3</sup> K.A.R. 91-22-1a(a).

<sup>4</sup> *Wright v. State Bd. of Educ.*, 268 P.3d 1231 (Kan.App. 2012).

<sup>5</sup> *Lacy v. Kansas Dental Board*, 274 Kan. 1031, 1047-48, (2002) (citing *Swezey v. State Department of Social & Rehabilitation Services*, 1 Kan. App. 2d 94, 98, 562 P. 2d 117 (1977)).



The Commission noted that [REDACTED] age at the time of the offense(s), 48 years old, was a concern, believing that he should have known better. It was also noted that the conduct occurred while [REDACTED] was licensed as a teacher. [REDACTED] did reveal his criminal conduct to the school district at the time he applied for his current position with Washburn Rural Middle School.

The Commission acknowledged that [REDACTED] criminal conduct was serious; however, felt that [REDACTED] acknowledged the wrongfulness of his criminal conduct and took responsibility. The Commission felt [REDACTED] had taken steps to rehabilitate himself and separate himself from the conduct that led to his criminal conduct. The Commission noted that [REDACTED] had been discharged from the Diversion Agreement and the criminal matter had been dismissed after successful compliance with the terms and conditions. The Commission noted [REDACTED] had maintained a position of trust in his current position of employment, and that his employer had been supportive of him.

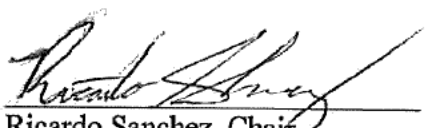
The Commission felt that [REDACTED] had recognized the wrongfulness of his criminal conduct, taken responsibility for it, and made efforts to change to avoid the same conduct in the future.

The Commission feels [REDACTED] past criminal conduct is not reflective of the person he is now. The Commission feels [REDACTED] past conduct has ceased to be a factor in his fitness for licensure and he is suitable, to be a role model for students.

Nonetheless, the Commission recognized the seriousness of the conduct [REDACTED] had engaged in and felt that a public censure was warranted.

On a vote of 7 in favor and 0 opposed the Commission recommends to the State Board that [REDACTED] teaching license not be revoked, but that he be subject to a public censure for his criminal conduct.<sup>6</sup>

**IT IS SO ORDERED.**

  
Ricardo Sanchez, Chair  
Professional Practices Commission

**Prepared by:**  
Loren F. Snell, Jr.,  
Presiding Officer  
Office of Administrative Hearings.

<sup>6</sup> Carey Spaulding recused herself from the matter and did not participate in the deliberations or vote.

## Notice

This Initial Order of the Professional Practices Commission is not a Final Order and is required to be reviewed by the Kansas State Board of Education in accordance with the provisions of the Kansas Administrative Procedure Act.

You may submit to the Kansas State Board of Education for its consideration as a part of its review of the Initial Order, a written brief citing legal authority as to why the above recommendation should not be accepted. You must file the brief with the State Board Secretary at the address indicated below within **fifteen (15) calendar** days after service of the Initial Order for transmittal to the State Board. You must also make any request for oral argument at that time.

Deborah Bremer  
Secretary, Kansas State Board of Education  
900 SW Jackson Street,  
Topeka, Kansas 66612

Response briefs are due within **ten calendar** days after service of the legal brief upon the opposing party. Any reply brief is due **five calendar** days after service of any response brief on the opposing party. Any response or reply briefs must also be filed with the State Board Secretary at the address indicated above.

**Certificate of Service**

On January 3rd, 2025, I certify that a copy of the foregoing was placed in the United States first class mail, postage prepaid, addressed to:



and I further certify that I caused a copy of the foregoing to be hand-delivered to:

R. Scott Gordon, Attorney  
Kansas State Department of Education  
900 SW Jackson, Ste. 102  
Topeka, KS 66612  
Tel: (785) 296-3204

A handwritten signature in cursive script that reads "Kaley Taylor".

Kaley Taylor, Secretary  
Professional Practices Commission  
Kansas State Department of Education  
900 SW Jackson Street  
Topeka, KS 66612-1182

**Agenda Number:** 9

**Meeting Date:** 2/11/2025

**Item Title:** Public Hearing on Accreditation Regulation K.A.R. 91-31-35 (minimum graduation requirements)

**From:** Scott Gordon

The Kansas State Board of Education will conduct a public hearing on proposed amendments to the minimum graduation requirement set in K.A.R. 91-31-35. A copy of the regulation is attached. A copy of the Joint Committee on Administrative Rules and Regulations comments is provided as well. If no changes are needed, the State Board is asked to adopt the regulation on February 12, 2025.

Procedures for any public hearing of the State Board are as follows:

Any person having an interest in the subject of the hearing shall have a right to provide oral and written testimony to the State Board on the subject of the hearing.

Any person wishing to speak at the hearing shall sign in prior to the commencement of the hearing by providing his/her name and identifying whether he/she represents an opinion of a group or organization.

The presiding officer shall conduct the hearing. Speakers shall be recognized in the order in which they sign in.

Each speaker will have 5 minutes to make his or her presentation.

If written testimony is submitted, 13 copies should be provided.

*Kansas leads the world in the success of each student.*

BEFORE THE KANSAS STATE DEPARTMENT OF EDUCATION  
PROFESIONAL PRACTICES COMMISSION

In the Matter of  
the License of

[REDACTED]

KSDE Case No.: 24-PPC-30

**INITIAL ORDER**  
**Decision**

Having heard the testimony of the witnesses, considered the evidence presented, reviewed the applicable statutes, regulations and policies, and otherwise being duly and fully informed in the premises of this matter, the Professional Practices Commission (Commission) of the Kansas State Board of Education (State Board) on a vote of 7-0 recommends to the State Board the application by [REDACTED] (Applicant) for an emergency substitute teaching license be granted

**Statement of Case**

On January 24, 2025, a hearing was conducted by the Professional Practices Commission (PPC) whereby the PPC reviewed evidence and heard testimony from KSDE and from the Applicant.

Applicant appeared in person without an attorney.

KSDE appeared by and through R. Scott Gordon, General Counsel.

Appearing for the Commission were Chairperson, Ricardo Sanchez, Vice Chair Dr. Christy Ziegler, and members Caroline Spaulding, Carla Breckenridge, Kori Lopez, Anita White and Erica Shook.

Loren F. Snell, Jr., Administrative Law Judge, was appointed and served as the Presiding Officer over the evidentiary hearing.

**Evidentiary Rulings**

KSDE offered documents marked as Exhibits A through H and requested they be admitted as evidence. Applicant had no objection. Exhibits A through H were admitted.

Applicant offered testimony. Tracy Lenderink testified on behalf of the Applicant as someone that has known her for the last 15 years.

**FINDINGS OF FACT**

1. Applicant applied for an Emergency Substitute Teaching License. She is not currently licensed, nor has she ever been licensed by the State Board.

2. In 2009, Applicant was convicted of Misdemeanor Embezzlement. The Applicant was working for a pharmacy in 2009 and was caught stealing money out of the cash register.
3. In 2010, Applicant was convicted of Misdemeanor Embezzlement. The Applicant was working in a restaurant and was caught taking money out of the cash register. Applicant testified that she was making change for a customer that told her to keep the change but the owner of the restaurant felt she was stealing money.
4. Applicant testified that in 2010 a customer gave her money to pay for a meal and told her to keep the change. She was taking change out of the cash register when the manager fired her for theft. Applicant further testified that in 2009 she was struggling to make ends meet and made a terrible mistake to have money to buy supplies for her child.
5. Applicant testified that she has worked in some capacity as a substitute teacher in the Kansas City area at several different schools for the last several years.

#### **CONCLUSIONS OF LAW**

1. The Kansas State Board of Education (State Board) is responsible for the general supervision of Kansas education, including the certification and licensure of teachers. Kan. Const., Art. VI and K.S.A. 72-255.
2. The State Board may deny a license for conviction of any crime involving theft. K.A.R. 91-22-1a(a)(3).
3. One of the obvious goals of education is to “instill respect for the law.” Hainline v. Bond, 250 Kan. 217 (1992). An educator is a role model. Hainline at 224.
4. Teaching and school administration are professions with all the similar rights, responsibilities and privileges accorded other legally recognized professions. K.S.A. 72-2308.
5. The PPC finds the Applicant has clearly demonstrated a present recognition of the wrongfulness of her conduct and has expressed remorse for her past conduct.
6. The PPC finds the Applicant has provided evidence, through her own testimony and the testimony of someone that has known her for the last 15 years, of rehabilitation since the time of the offenses.
7. The PPC finds that although the Applicant was not truthful or forthcoming on her application since she did not disclose her crimes involving theft, the PPC accepts the Applicant’s explanation that she thought the question was only asking about felony convictions.
8. The PPC finds the Applicant to have given credible answers to all questions during the hearing.

9. The PPC finds the Applicant is suitable to be placed in a position of public trust as a teacher and that the Applicant is a suitable role model for students.

THEREFORE the Professional Practices Commission recommends to the State Board by a vote of 7 – 0 that the Applicant’s application for Emergency Substitute Teaching License, plus any other licensure for which she may apply and otherwise be qualified to receive.

This Initial Order is made and entered this January 24, 2025.

PROFESSIONAL PRACTICES COMMISSION

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Ricardo Sanchez, Chairperson

Order signed on \_\_\_\_\_, 2025.

### NOTICE TO LICENSEE

This Order is not a Final Order and is required to be reviewed by the Kansas State Board of Education in accordance with the provisions of the Kansas Administrative Procedure Act. The State Board will review all issues. Notice of review with the specific date and time will be provided to the parties within 15 days of the review.

You may submit to the State Board for its consideration as part of its review of the Initial Order a written brief citing legal authority as to why the above recommendation should not be accepted. You must file the brief with the State Board Secretary at the address indicated below within ten calendar days after service of the Initial Order for transmittal to the State Board. You must also make any request for oral argument at that time.

Deborah Bremer  
Secretary, Kansas State Board of Education  
900 SW Jackson Street, Suite 600  
Topeka, KS 66612

Response briefs are due within ten calendar days after service of the legal brief upon the opposing party. Any reply brief is due five calendar days after service of any response brief upon the opposing party. Any response or reply briefs must also be filed with the State Board Secretary at the address indicated above.

### CERTIFICATE OF SERVICE

BEFORE THE KANSAS STATE DEPARTMENT OF EDUCATION  
PROFESIONAL PRACTICES COMMISSION

In the Matter of  
the License of

[REDACTED]

KSDE Case No.: 25-PPC-01

**INITIAL ORDER**  
**Decision**

Having heard the testimony of the witnesses, considered the evidence presented, reviewed the applicable statutes, regulations and policies, and otherwise being duly and fully informed in the premises of this matter, the Professional Practices Commission (Commission) of the Kansas State Board of Education (State Board) on a vote of 6-0 recommends to the State Board the application by [REDACTED] (Applicant) for an emergency substitute teaching license and any other licensed for which she may apply and otherwise qualify for be granted.

**Statement of Case**

On January 24, 2025, a hearing was conducted by the Professional Practices Commission (PPC) whereby the PPC reviewed evidence and heard testimony from KSDE and from the Applicant.

Applicant appeared in person without an attorney.

KSDE appeared by and through R. Scott Gordon, General Counsel.

Appearing for the Commission were Chairperson, Ricardo Sanchez, Vice Chair Dr. Christy Ziegler, and members Caroline Spaulding, Carla Breckenridge, Anita White and Erica Shook.

Loren F. Snell, Jr., Administrative Law Judge, was appointed and served as the Presiding Officer over the evidentiary hearing.

**Evidentiary Rulings**

KSDE offered documents marked as Exhibits A through E and requested they be admitted as evidence. Applicant had no objection. Exhibits A through H were admitted.

Applicant offered Exhibits 1 through 4 and requested they be admitted as evidence. KSDE had no objection. Exhibits 1 through 4 were admitted.

**FINDINGS OF FACT**

1. Applicant applied for an Emergency Substitute Teaching License. She is not currently licensed, nor has she ever been licensed by the State Board.



2. In 2022, Applicant was charged with Identity Theft, a Level 8 non-person felony. Subsequently, Applicant entered into a diversion agreement which she successfully completed in 2024.
3. Applicant testified that while a 20-year-old student at the University of Kansas, she was drinking with some friends and found a debit card they decided to use that did not belong to them.
4. Applicant testified that she currently works as a paraprofessional at a private catholic high school. Exhibit 4 is a letter of recommendation from the principal of that high school. Applicant further testified to no longer surrounding herself with the same friends she had at the time in college and no longer relying on alcohol for entertainment.

### **CONCLUSIONS OF LAW**

1. The Kansas State Board of Education (State Board) is responsible for the general supervision of Kansas education, including the certification and licensure of teachers. Kan. Const., Art. VI and K.S.A. 72-255.
2. The State Board may deny a license for entering into a diversion agreement after having been charged with any felony. K.A.R. 91-22-1a.
3. One of the obvious goals of education is to “instill respect for the law.” Hainline v. Bond, 250 Kan. 217 (1992). An educator is a role model. Hainline at 224.
4. Teaching and school administration are professions with all the similar rights, responsibilities and privileges accorded other legally recognized professions. K.S.A. 72-2308.
5. The PPC finds the Applicant has clearly demonstrated a present recognition of the wrongfulness of her conduct and has expressed remorse for her past conduct.
6. The PPC finds the Applicant has provided evidence, through her own testimony, the testimony of her father, and the letter of recommendation from her current employer that she has matured since her misconduct.
7. The PPC finds that the Applicant was truthful and accurately disclosed her criminal record on her application.
8. The PPC finds the Applicant to have given credible answers to all questions during the hearing.
9. The PPC finds the Applicant is suitable to be placed in a position of public trust as a teacher and that the Applicant is a suitable role model for students.

THEREFORE the Professional Practices Commission recommends to the State Board by a vote of 6 – 0 that the Applicant’s application for Emergency Substitute Teaching License,

plus any other licensure for which she may apply and otherwise be qualified to receive.

This Initial Order is made and entered this January 24, 2025.

PROFESSIONAL PRACTICES COMMISSION

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Ricardo Sanchez, Chairperson

Order signed on \_\_\_\_\_, 2025.

### NOTICE TO LICENSEE

This Order is not a Final Order and is required to be reviewed by the Kansas State Board of Education in accordance with the provisions of the Kansas Administrative Procedure Act. The State Board will review all issues. Notice of review with the specific date and time will be provided to the parties within 15 days of the review.

You may submit to the State Board for its consideration as part of its review of the Initial Order a written brief citing legal authority as to why the above recommendation should not be accepted. You must file the brief with the State Board Secretary at the address indicated below within ten calendar days after service of the Initial Order for transmittal to the State Board. You must also make any request for oral argument at that time.

Deborah Bremer  
Secretary, Kansas State Board of Education  
900 SW Jackson Street, Suite 600  
Topeka, KS 66612

Response briefs are due within ten calendar days after service of the legal brief upon the opposing party. Any reply brief is due five calendar days after service of any response brief upon the opposing party. Any response or reply briefs must also be filed with the State Board Secretary at the address indicated above.

**Agenda Number:** 12

**Meeting Date:** 2/11/2025

**Item Title:** Recognition of 2025 Kansas Superintendent of the Year

**From:** Denise Kahler

The Kansas State Board of Education will have the pleasure of hearing from Dr. Renee Nugent, Superintendent of Atchison USD 409, who was named the 2025 Kansas Superintendent of the Year by the Kansas School Superintendents' Association.

Dr. Nugent will briefly share some of the good things happening in USD 409 and how this relates to the board's vision of "Kansas leads the world in the success of each student." She also will be available to respond to questions from board members.

**Agenda Number:** 13

**Meeting Date:** 2/11/2025

**Item Title:** KESA 2.0 Update

**From:** Jay Scott

During this update to the State Board of Education, the following topics will be discussed:

An overview of KESA 2.0, specifically for our new State Board of Education members

The KESA 2.0 Region/Cohort Model of Support

Updates for each Accreditation Determination area: School Improvement, Outcomes, Compliance

KESA Action Plans

25-26 School Improvement Days

## REQUEST AND RECOMMENDATION FOR BOARD ACTION

Agenda Number: 1

Staff Initiating:

Scott Gordon

Director:

Scott Gordon

Commissioner:

Randy Watson

Meeting Date: 2/12/2025

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### **Item Title:**

Act on amendment to K.A.R. 91-31-35 (minimum graduation requirement)

### **Recommended Motion:**

It is moved that the Kansas State Board of Education adopt the proposed amendments to its accreditation regulation, K.A.R. 91-31-35. (Roll call vote required).

### **Explanation of Situation Requiring Action:**

A public hearing was held on Tuesday, February 11th, 2025. Scott Gordon will provide the staff response to public hearing testimony.

If modifications are required as a result of comments received at the public hearing, staff will make the appropriate modifications. The modifications will be resubmitted to the Department of Administration and to the Attorney General for approval before the final regulations can be adopted by the Kansas State Board of Education.

**Item Title:** Presentation of Kansas Certificates in Child Nutrition Management - Kelly Chanay (CNW Director)

**From:** Sherry Root

The Kansas Certificate in Child Nutrition Management is a program sponsored by Child Nutrition & Wellness and approved by the Kansas State Board of Education. To receive a Kansas Certificate in Child Nutrition Management, 120 hours of Kansas State Department of Education, Child Nutrition & Wellness approved management classes must be completed. The Child Nutrition Professionals who have completed requirements in 2024 and are being awarded the Certificate in Child Nutrition Management are:

The Kansas Certificate in Child Nutrition Management is a program sponsored by Child Nutrition & Wellness and approved by the Kansas State Board of Education. To receive a Kansas Certificate in Child Nutrition Management, 120 hours of Kansas State Department of Education, Child Nutrition & Wellness approved management classes must be completed. The Child Nutrition Professionals who have completed requirements in 2024 and are being awarded the Certificate in Child Nutrition Management are:

Kim Fitzgerald, USD 320, Wamego

Lynn Fry, USD 320, Wamego

LaDonna Schuetz, USD 340, Jefferson West

Erin Taff, USD 430, South Brown County

Cayde Sterling, Kids TLC Inc., Camber Children's Mental Health Kansas City

*Kansas leads the world in the success of each student.*

**Agenda Number:** 5

**Meeting Date:** 2/12/2025

**Item Title:** Announce Committee Assignments and Receive Committee Reports

**From:** Deborah Bremer for Cathy Hopkins

Chair Hopkins will announce the Committee Assignments. Attached is the list of all the assignments.

There will be an opportunity for any board member to share a report from their committee work in the past month.

## State Board of Education Member-Elected Positions for 2025-2027

**Chair: Cathy Hopkins**

**Vice Chair: Danny Zeck**

**Legislative Liaisons**    **Cathy Hopkins and Danny Zeck**

**Board Policy Committee (3 positions) - Melanie Haas (chair), Betty Arnold, Dennis Hershberger,**

**KSHSAA Board of Directors (2 – one also serves on the Exec. Board)**

**Jim Porter on the Executive Board (July 1, 2023 to June 30, 2025)**

**Michelle Dombrosky (July 1, 2024 to June 30, 2026)**

## State Board of Education Member Committee Assignments *Appointments by Board Chairman*

Committee Name /# of Appointments	Function & Frequency of Meetings		Period of Service 2025-2027
<b>Agriculture in the Classroom</b> 1 member	Serves as a liaison working with the Kansas Foundation for Ag in the Classroom. Meets about six times a year both zoom and in person.		<b>Dennis Hershberger</b>
<b>Charter and Virtual Education Advisory Council</b> 1 member	The Charter and Virtual Education Advisory Council meets quarterly. Formerly the Virtual Education Task Force.		<b>Betty Arnold</b>
<b>Confidence in Kansas Public Education Task Force</b> 1 member	Develops plans for promoting public education in Kansas and recognizing those who make major contributions to the advancement of public education. Meets four to five times a year.		<b>Beryl New</b>
<b>Coordinating Council</b> 2 members (Chair/Vice)	Re-established Fall 2019 with 3 reps KSDE/SBOE; 3 reps KBOR; 3 reps Kansas Chamber		<b>Cathy Hopkins and Danny Zeck</b>



Committee Name /# of Appointments	Function & Frequency of Meetings		Period of Service 2025-2027
<b>Education Commission of the States (ECS)</b> 1 member	Board's appointee serves as a commissioner on ECS. Each state has 7 commissioners. Primary focus is policy and research. Other commissioners appointed by Governor, KBOR and legislature.		<b>Melanie Haas</b>
<b>Kansas Association for Conservation &amp; Environmental Education</b> 1 member	Serves as an ex-officio member of the Board of Directors as a liaison between the State Board and KACEE. Meets approximately up to six times a year, plus annual conference and membership meeting. This position is ex-officio, without a vote.		<b>Danny Zeck</b>
<b>Kansas Council for Economic Education</b> 1 member	Serves on the Board to help support teachers in educating youth to be literate in personal finance and economics. Two times a year.		<b>Debby Potter</b>
<b>Kansas Foundation for Excellence in Educ. -- KS Teacher of the Year, plus Milken Educator Award Selection</b> 1 member	Serves on the Foundation's Board of Directors and also on the Kansas Teacher of the Year selection committee. (Milken selection added in 2007) Meets once a year, plus the banquet.		<b>Beryl New</b>
<b>Kansas Master Teacher Award Selection Committee</b> <b>1 member</b>	Assists in the annual selection of Kansas Master Teacher, an awards program established by Emporia State University. Meets one time a year, plus the Awards banquet.		<b>Beryl New</b>
<b>Kansas Advisory Council for Indigenous Education (KACIE)</b> <b>1 member</b>	Council to advise on Native American education in Kansas. Meets as needed, about 4-5 times a year, in person and on zoom.		<b>Connie O'Brien</b>

Committee Name /# of Appointments	Function & Frequency of Meetings		Period of Service 2025-2027
<b>KSD/KNEA bargaining team 1 member</b>	Serves on this team to work on the collective bargaining contract for certified personnel at the Kansas State School for the Deaf. Board Attorney is a member. Meets as needed during negotiations.		<b>Michelle Dombrosky</b>
<b>Liaisons to School for the Deaf (KSD) (1) and School for the Blind (1)</b>	Serves as the State Board representative for various functions at each school, and in the general capacity of a liaison.		<b>Michelle Dombrosky, KSD Connie O'Brien, KSSB</b>
<b>School for the Deaf advisory council</b>	Meets at their request		<b>Michelle Dombrosky</b>
<b>Professional Standards Board Liaison 1 member</b>	Serves as liaison to the Professional Standards Board, which recommends policies and regulations on educator preparation and certification. Meets approximately four times a year.		<b>Cathy Hopkins</b>
<b>School Mental Health Advisory Council 1 member</b>	Informs State Board of current issues and unmet needs regarding school mental health. The Board rep automatically serves as Council chair. 4 x a year.		<b>Betty Arnold</b>
<b>Special Education Advisory Council 1 member</b>	SEAC advises State Board on issues and services for students 3-21 with exceptionalities. Appointee is ex-officio, non-voting member. In person preferred.		<b>Melanie Haas</b>
<b>Teacher Vacancy and Supply Committee 2 members</b>	This became a standing sub-committee of the Professional Standards Board as a follow-up to the Blue Ribbon Committee on Teacher Vacancy and Supply. <i>The Commissioner makes one of the two appointments.</i>		<b>Cathy Hopkins/ Debby Potter</b>
<b>Capital Improvement (Bond &amp; Interest) State Aid review committee 1 member</b>	Reviews and recommends school district requests for capital improvement state aid and bond requests. Meets monthly on zoom.		<b>Jim Porter</b>

**State Board of Education Member Committee Assignments**  
***Appointments by Other Entities***

Committee Name	Function	Board Representative	Appointing Authority
<b>Governor's Council on Education</b>	Serves as communication between Governor's office, Kansas Board of Regents and Kansas State Board of Education	<b>Cathy Hopkins</b>	Commissioner
<b>Interstate Migrant Education Council</b>	Representative's role is to enhance educational opportunities for migrant students and to examine policy issues. Two times a year,	<b>Betty Arnold</b>	Commissioner
<b>Kansas Advisory Committee for Career and Technical Education (KACCTE)</b>	Provides business and industry a unified voice of advocacy and makes recommendations for continuous improvement of CTE. Meets approximately four times a year.	<b>Danny Zeck</b>	Commissioner
<b>Kansas Volunteer Commission</b>	The KVC promotes community service by administering grants to the AmeriCorps and Learn and Serve Programs in Kansas. Meets six to eight times a year.	<b>Melanie Haas</b>	Governor
<b>Education Funding Task Force (Kansas Legislature)</b>	Developing the new school funding formula. This is an official Kansas Legislature Task Force and will be in place until the new formula is set in 2027.	<b>Jim Porter Superintendents Brad Neunswander and Cory Gibson</b>	Voted on by State Board

**Nationally Chosen Positions Held By Board Members** (must be approved by the Board before accepting)

National Association of State Boards of Education (NASBE) Whole Child Study Group – **Betty Arnold**

**(If members have a position they wish to fill, those can be brought to the Board for approval at any time)**

**Misc. and Short-Term Assignments**

Attorney General's Juvenile Justice Oversight Committee – **Connie O'Brien**

Kansas Prescription Drug & Opioid Advisory Committee – **Dennis Hershberger**

Student Voice Committee for SBOE – **Commissioner will invite State Board members to join him at in person meetings across the state as he makes visits to schools.**

January 23, 2025