

### Online Search for State of Kansas Employees and County Officials

State of Kansas Agencies and Employees - website: http://www.da.ks.gov/phonebook/ Phone directory for all State of Kansas employees and address/phone for all state agencies.

Find a State of Kansas employee's email address and phone number –

Online Communication Directory -- website: http://oitsapps.ks.gov/da/ocd/default.asp

County Officials - website: http://www.kssos.org/pubs/pubs\_kansas\_directory.html

Select: Kansas County Officials - Listed alphabetically by county, this directory provides the name and phone number for the County Clerk, Treasurer, Register of Deeds, County Appraiser, Sheriff, County Attorney, County Counselor, Clerk of the District Court, County Commissioner and a link to each county's website.

County Treasurers – website: https://kansastreasurers.org/index.php/directory-category/county-services/ This directory provides contact person, phone, email, office hours and location, along with services provided.

Kansas Public Health Directory - website:

https://www.kdhe.ks.gov/DocumentCenter/View/2592/Kansas-Public-Health-Directory-PDF

Contacts for local health depts, health officers, medical consultants, KDHE resources, environmental health

### **CONTACTS FOR STATE AGENCIES**

Listed below are many of the state agencies that school districts may need to contact for the services they provide. They are listed alphabetically by TOPIC. We hope this information will be helpful.

<u>Topic</u> <u>State Agency</u>

Air quality, testing, guidance, compliance,

emissions, permits

Douglas Watson

Director – Bureau of Air

Phone: (785) 296-0910 Kansas Department of Health & Environment

Fax: (785) 559-4256 1000 SW Jackson, Suite 310 Website: www.kdheks.gov/bar Topeka, Kansas 66612-1366

Air quality: Kansas Radon Program, training Brian Hanson, Radon Coordinator bhanson@ksu.edu

workshops, radon test kits, pollution prevention

Radon website: www.kansasradonprogram.org

KSU Engineering website: www.engext.ksu.edu Kansas Radon Program- Engineering Extension

Phone: (785) 532-6026 2323 Anderson Ave. Suite 300 Radon Hotline: (800) 693-5343 (KDHE) Manhattan, Kansas 66502

Asbestos Removal Practices, Kansas Regulations Phil Schlaman

and Statutes, Asbestos NESHAP, EPA Kansas Department of Health & Environment

Phone: (785) 296-1549 Bureau of Air

Fax: (785) 559-7455 1000 SW Jackson, Suite 310 Website: http://www.kdheks.gov/asbestos/indexasb.html Topeka, Kansas 66612-1366



Office of Accounts and Reports

Dept of Administration, Municipal Services Team

700 SW Harrison Street, Suite 300 - Topeka, KS 66603

\*Kansas Traffic Safety Resource Office (KTSRO) is a

program of the Kansas Department of Transportation

State Agency

Mandy Patek

**Isaac Dailey** 

**Topic** CPA Audit Reports (submit), GAAP Waiver

Submit e-documents (CPA audit report)

to: armunis@ks.gov

Phone: (785) 296-8083 or (785) 296-6033

Fax: (785) 296-1477 Website: https://admin.ks.gov/offices/accounts-reports/local-government/municipal-services (instructions)

Driver's License - Teen Driving Laws - Kansas

Graduated Driver's Licensing Facts, Permits, Restrictions, Real ID (effective Oct 1, 2020)

\*GDL Driver's License Website:

https://graduateddriverlicensing.com/states/kansas.php \*Department of Revenue (Division of Vehicles) website:

Visit the **Department of Revenue website** 

https://www.ksrevenue.gov/dovlicenses.html

To apply for a first license. Contact your local driver's license office for address and phone number.

Major General David Weishaar- Kansas Adjutant General

Kansas Division of Emergency Management

KTSRO Website: https://www.ktsro.org

KSTRO Ph: 800-416-2522 or ktsro@dcca.org

2800 SW Topeka Blvd. Topeka, Kansas 66611-1287

24 Hour Emergency Number: (785) 291-3333 Website: www.ksready.gov - select SCHOOLS tab

hazard mitigation, tornado shelters, protect critical facilities (link: Safe Schools Resource Center)

**Emergency Management & Homeland Security** 

Phone: (785) 646-1409 Fax: (785) 274-1426

Website: www.kansastag.gov

<u>David Carter</u> – Certified Energy Manager

Kansas Energy Program Kansas State University

2323 Anderson Ave. Ste 300

Manhattan, KS 66502

(free), Energy Library (publications, displays, equipment for loan), Wind for Schools Program Phone: (785) 532-6026 | Fax: (785) 532-6952

**Energy Education presentations to schools** 

Website: https://kansasenergyprogram.org/

Energy Performance Contract (energy study) Identifies energy savings improvements sufficient to pay costs of project over time

Phone: (785) 271-3352

Website: http://kcc.ks.gov/kansas-energy-office/fcip

**Energy Division of Kansas Corporation Commission** Facility Conservation Improvement Program (FCIP)

1500 SW Arrowhead Road Topeka, KS 66604-4027

Email: public.affairs@kcc.ks.gov

Environmental projects, educational

activities and resources; grants,

Kansan Green Ribbon Schools Award

KACEE website: https://www.kacee.org/

Phone: (785) 539-7943

Kansas Green Schools Network

Rachel Wahle

Green Schools Project Manager - Kansas Association for

Conservation & Environmental Education (KACEE)

Website: http://www.kansasgreenschools.org/





**Topic** State Agency

Fire Marshal - K-12 fire/tornado/crisis drills emergency preparedness drill logs, doors,

fire and building codes, boiler inspections,

**Education Facility Handbook** 

Website: https://firemarshal.ks.gov

Fax: (785) 296-0151

Office of the State Fire Marshal

Prevention Division

Email: prevention@ks.gov

800 SW Jackson Street, Suite 104

Topeka, Kansas 66612-1216

Phone: (785) 296-3401

Under the tab "Information on..." select Schools USD K-12 – find inspection information, forms, codes, licensing, etc.

Immunization – Vaccines for Children (VFC) Kansas Department of Health & Environment

Educational material on-line ordering

Phone: (877) 296-0464 Fax: (785) 559-4226

Website: https://www.kdhe.ks.gov/

Kansas Immunization Program 1000 SW Jackson, Ste 210 Topeka, Kansas 66612-1274

Email: kdhe.vaccine@ks.gov

To report Vaccine Preventable Diseases, call toll free 1-877-427-7317 or Fax 1-877-559-4227

KDHE – Contact for disease control, emergency Kansas Department of Health & Environment (KDHE)

spills, waste management, school health KDHE General Phone: (785) 296-1500 services, radiation, Vital Statistics, Poison Division of Environment: (785) 291-3092

Control Center, Child Care Licensing Vital Statistics: (785) 296-1400 KDHE website: http://www.kdheks.gov/ Public Health: (785) 296-1086

Haz-Mat Hotline: (866) 542-9628 or 1-866-KHAZMAT – emergency use to call Kansas Highway Patrol to report incident

KDHE Online Phone Directory: https://www.kdhe.ks.gov/Directory.aspx

KDHE Online Directory provides emergency numbers, contact persons, email information, and helpful links

KPERS - Working After Retirement, KPERS 457,

**Employer Portal, Training and Webinars** 

Website: https://www.kspers.gov/

Toll-free 1-888-275-5737

Employer Contribution Reporting Helpline -

1-844-468-8929

Phone: (785) 296-6880 FAX (785) 296-6638

Kansas Public Employees Retirement System

Alan D. Conroy, Executive Director

Email: kpers@kpers.org 611 S. Kansas Ave., Suite 100

Topeka, Kansas 66603-3869 (call to schedule visit)

Kansas Department of Health & Environment

Kansas Residential & Lead Hazard Prevention Program Fax: (785) 559-4246

1000 SW Jackson Street, Suite 310

Topeka, Kansas 66612-1274

Email: kdhe.lead@ks.gov

Toll-free: 1-866-865-3233

Website: https://www.kdhe.ks.gov/417/Residential-Lead-Hazard-Prevention

Motor Fuel Tax Refund Permit (Application Form MF-51) Teri Agnew, Supervisor, Motor Fuel Tax Section

Phone: (785) 296-4041

Fax: (785) 296-2703 Website: https://www.ksrevenue.gov/

In Search Website Box, type: MF-51

MF-112 is also needed when submitting MF-51.

Email: teri.agnew@ks.gov

Kansas Department of Revenue

Customer Relations/Motor Fuel Tax Refund

120 SE 10<sup>th</sup> Avenue

Topeka, Kansas 66612 Email: KDOR MCTaxes.ks.gov

Kansas leads the world in the success of each student.

Department of Administration



**Topic** State Agency

Pesticides and Fertilizer Kansas Department of Agriculture

Email: KDA.PestFert@ks.gov Manhattan Office: Topeka Office:

Pesticides and Fertilizer 1320 Research Park Drive 900 SW Jackson, Room 456

Kelly Navinsky-Wenzl, Program Manager Manhattan, KS 66502 Topeka, KS 66612 Ph: (785) 564-6688 FAX: (785) 564-6779 Phone: (785) 564-6700 Phone: (785) 296-3556

Website: https://www.agriculture.ks.gov/divisions-programs/pesticide-and-fertilizer

Purchasing - State of Kansas Contracts Richard Beattie, Director tracy.diel@ks.gov

Procurement contracts

Phone: (785) 296-2376 Fax: (785) 296-7240 Office of Procurement and Contracts

View awarded statewide contracts on Contract 900 SW Jackson St, Suite 451 Search page: http://da.ks.gov/purch/Contracts/ Topeka, KS 66612

Office of Procurement and Contracts website: https://admin.ks.gov/offices/procurement-and-contracts

State contacts available to political subdivisions are also available to school districts.

Sales Tax Reporting - What sales and purchases Taxpayer Assistance Center - Department of Revenue

by schools, PTA, clubs, etc. are taxable? Scott State Office Building

Phone: (785) 368-8222 120 SE 10th Avenue Fax: (785) 291-3614 Topeka, Kansas 66612

Website: <a href="https://www.ksrevenue.gov/">https://www.ksrevenue.gov/</a> Download 32 page tax guide (Publication KS-1560): Business Taxes for Schools and Educational Institutions In Search Website box, type: KS-1560

Sales tax exemption form -

Project Exemption Certificates (to request)

- effective for only the named project Carl York

Phone: (785) 296-1048 Kansas Department of Revenue FAX: (785) 296-7928 Office of Policy & Research Website: <a href="https://www.ksrevenue.gov/">https://www.ksrevenue.gov/</a> 109 SW 9th St. PO Box 3506

In Search Website box, type: PR-76 Topeka, Kansas 66612-1588

Kent Reed - <u>kent.reed@k</u>sde.gov Safe Schools Resource Center (KSDE) bullying

prevention, cyberbullying, school counseling School Counseling Program Consultant

program Kansas State Department of EducationTalk to John

Kansas School Safety Hotline: (877) 626-8203 Landon State Office Building Anonymous – toll-free – calls the Highway Patrol 900 SW Jackson Street, Suite 653 Topeka, Kansas 66612-1212 Phone: (785) 296-8109 FAX: (785) 291-3791

Website: https://community.ksde.gov/Login/tabid/283/Default.aspx?returnurl=%2fDefault.aspx

Safe and Secure Schools (KSDE) standards and John Calvert, Director,

Guidelines, planning resources for crisis drills, Ben Thursby - School Safety Specialist free online courses, firearm, safety school crisis School Counseling Program Consultant planning guide KSDE - Safe and Secure Schools Unit

Phone: (785) 296-4946 - Ben Thursby Landon State Office Building Phone: (785) 296-7056 - John Calvert 900 SW Jackson Street, Suite 356 Website: <a href="https://www.ksde.gov/Kansas-Safe-and-Secure-Schools">https://www.ksde.gov/Kansas-Safe-and-Secure-Schools</a> Topeka, Kansas 66612-1212

4 Kansas leads the world in the success of each student.



Keith Dreiling, Director

KSDE - School Bus Safety Unit Landon State Office Building

<u>Topic</u> <u>State Agency</u>

School Bus regulations, bus driver info and training, DVD lending library, Inspections for

School Buses & School Vehicles, Bus Sales /

Bus Purchasing Program, KBESS

Phone: (785) 296-4567 900 SW Jackson Street, Suite 356 FAX: (785) 296-6659 Topeka, Kansas 66612-1212

Website: https://www.ksde.gov/Agency/Fiscal-and-Administrative-Services/School-Finance/SchoolBusSafety

Storage Tanks (Underground/Aboveground) Sharon Morgan

Federal and state regulations, oversight,

Section Chief - BER Storage Tank Section

<mark>requests for proposals</mark> Kansas Department of Health and Environment

Phone: (785) 296-1678 Curtis State Office Building
Fax: (785) 559-4260 1000 SW Jackson, Suite 410
Website: <a href="https://www.kdhe.ks.gov/990/Storage-Tanks">https://www.kdhe.ks.gov/990/Storage-Tanks</a>
Topeka, Kansas 66612-1367

Unemployment - Employer resources Kansas Department of Labor

Unemployment Contact Center401 SW Topeka Blvd.Kansas City..... (913) 596-3500Topeka, Kansas 66603

Topeka...... (785) 296-4000 Employers Website: https://www.dol.ks.gov/employers

Wichita......(316) 383-9947 Unemployment Benefits Website:

Toll-Free....... (800) 292-6333 https://www.getkansasbenefits.gov/Home.aspx

If you have questions about **Reasonable Assurance for school staff** who may be applying for summer unemployment benefits, review FAQs online: https://www.getkansasbenefits.gov/FAQs/Employees.aspx or **call the Unemployment Contact Center** - phone numbers listed above.

Waste management, hazardous waste Julie Coleman

recycling grants, school labs - Director, Waste Management

chemical waste Kansas Department of Health & Environment

Phone: (785) 296-1600 Fax: (785) 296-8909 1000 SW Jackson, Suite 320 Website: www.kdheks.gov/waste/ Topeka, Kansas 66612-1366

Water supply, drinking water regulations, Tom Stiles

wastewater treatment, sewage disposal Director - Bureau of Water

Phone: (785) 296-5500 Kansas Department of Health & Environment

Fax: (785) 296-5509 1000 SW Jackson, Suite 420 Website: https://www.kdhe.ks.gov/167/Water Topeka, Kansas 66612-1367

Workers Compensation Larry Karns, Director (press 0, ext. 2156)

Phone: (785) 296-5000

Download printable forms from the

Website:

Kansas Department of Labor

Division of Workers Compensation

401 SW Topeka Blvd.

https://www.dol.gov/agencies/owcp/FECA/regs/compliance/forms Topeka, KS 66603

Topic

Workplace Safety and Laws

Email: KDOL.IndSafetyHealth@ks.gov

Phone: (785) 296-4386 Fax: (785) 296-1775

Website: https://www.dol.ks.gov/ish OSHA website: www.osha.gov

State Agency

Kansas Department of Labor

Industrial Safety & Health

417 SW Jackson St

Topeka, Kansas 66603

Workplace Posters

Federal posters for the workplace:

https://www.dol.gov/general/topics/posters Phone: (913) 551-5721 or I (877) 487-9243

U.S. Department of Labor - City Center Square,

1100 Main, Suite 840 Kansas City, MO 64105

Kansas posters in the workplace: Kansas Department of Labor

Workplace Laws and Requirements Phone: (785) 296-5000 est. 1068

Download workplace laws posters:

State: https://www.dol.ks.gov/laws/download-posters

Email: EmploymentStandards@ks.gov

**Employment Standards** 

401 SW Topeka Blvd., Topeka, KS 66603-3182

Federal: https://www.dol.gov/general/topics/posters

### CONTACTS FOR FFDFRAL AGENCIES

Listed below are many of the federal agencies that school districts may need to contact for the services they provide. They are listed alphabetically by TOPIC. We hope this information will be helpful.

Topic

AHERA (applies to Grades K-12) and

Asbestos Abatement; Worker Protection Rule;

Asbestos NESHAP; EPA School Programs

Toll-Free: (800) 223-0425

Phone: (913) 551-7003 Fax: (913) 551-9093 Websites: https://www.epa.gov/asbestos EPA's Healthy Schools: www.epa.gov/schools/ Federal Agency

Email: r7actionline@epa.gov

U.S. Environmental Protection Agency

**Region 7** - attn: (environmental subj., program or office)

11201 Renner Blvd. Lenexa, Kansas 66219

Region 7: https://www.epa.gov/aboutepa/epa-region-7-midwest

Environmental Education – Grades K-12 Students

Classroom resources, Project Ideas, Professional

**Development and Grants** 

Website: www2.epa.gov/education

EPA's Healthy Schools: www.epa.gov/schools/

U.S. EPA, Region 7 - Office of Public Affairs

11201 Renner Blvd. Lenexa, KS 66219 Phone: (913) 551-7860

Federal Clean Air Act/Freon Containment

KS Phone: (913) 551-7003 or (800) 223-0425 Toxic Substance Control Act (TSCA) Hotline: (202) 554-1404 or tsca-hotline@epa.gov

U.S. EPA, Region 7

11201 Renner Blvd. Lenexa, KS 66219

Website: https://www.epa.gov/ozone-layer-protection



U.S. Dept. of Labor / Wage & Hour Division

**Topic** 

Federal Excise Tax on Motor Fuel

Phone: (316) 651-2102

FAX: (877) 837-7701 (toll free)

Federal Agency

Internal Revenue Service Excise Tax Group--MS 4447 555 N. Woodman Bldg 4

Wichita, Kansas 67208

Federal Wage and Hour Law, Fair Labor Standards Act, Minimum Wage, Overtime

Toll-free 1-866-487-9243

(913) 551-5721

Website: http://www.dol.gov/whd/

Resources for Employers: http://www.dol.gov/whd/foremployers.htm

Gateway Tower II

Website: www.dol.gov

400 State Avenue, Suite 1010 Kansas City, KS 66101-2414

U.S. Dept. of Labor / Wage & Hour Division

Toll-free information and helpline: 1-866-4-USA-DOL (1-866-487-2365)

Frances Perkins Building 200 TTY: 7-1-1

Constitution Avenue, NW Washington, DC 20210

Hours available 8 a.m. to 5 p.m. Eastern Time

For more information about these provisions, review the other *Fact Sheets* in this series which address Section 14(c) compliance issues located at http://www.dol.gov/whd/fact-sheets-index.htm. This publication is for general information and is not to be considered in the same light as official statements of position contained in the regulations.

###

To report directory changes, contact:

<u>Katie Albright</u> Administrative Specialist School Finance (785) 296-3872



Kansas State Department of Education 900 S.W. Jackson Street, Suite 102 Topeka, Kansas 66612-1212

(785) 296-3201

www.ksde.gov

The Kansas State Department of Education does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the nondiscrimination policies: KSDE General Counsel, Office of General Counsel, KSDE, Landon State Office Building, 900 S.W. Jackson, Suite 102, Topeka, KS 66612, (785) 296-3201.

June 2025